

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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5th May 2020

Dear Councillor,

You are summoned to a remote meeting of the **Policy and Finance Committee** to be held via Zoom on **Monday 11th May 2020** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Any members of the public wishing to join the meeting should email the Parish Clerk by noon on Monday 11th May for the log in and password

Yours sincerely

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 9th March 2020
 - Review of actions and matters arising from the minutes
4. To receive any correspondence
5. To receive any accounts for payment
6. Review of Policies/Financial issues
 - Grievance Procedure and Disciplinary Policy - in light of the Full Council meeting held on 30th April it was agreed to look at these again
7. Legal Matters
8. Highway matters
9. Any items raised at Full Council meeting
 - Box PC Assist - update
 - Use of land at Box Hill for Allotments
10. Any items of report or future agenda items
11. Date of next meeting: tba
12. Personnel: There will be a short confidential meeting of the Personnel Committee to discuss urgent issues relating to members of staff. Members of the public and press will be excluded for this item in accordance with the Public Bodies (Admission to meetings) Act 1960.