

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office Hours**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

Telephone: 01225 742356  
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3<sup>rd</sup> August 2020

Dear Councillor,

You are summoned to a remote meeting of the **Policy and Finance Committee** to be held via Zoom on **Monday 10<sup>th</sup> August 2020** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Any members of the public wishing to join the meeting should email the Parish Clerk by noon on Monday 10<sup>th</sup> August for the log in and password

Yours sincerely

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 13<sup>th</sup> July 2020
  - Review of actions and matters arising from the minutes
4. To receive any correspondence (list to be circulated)
5. To receive any accounts for payment
6. Review of Policies/Financial issues
  - Grievance Procedure and Disciplinary Policy
  - Use of Social Media Policy
7. Legal Matters
  - Update on shed on Common
  - Discussion re loss of revenue from closure of pavilion
8. Highway matters – update on SID
9. Any items raised at Full Council meeting
  - Contingency plan to deal with staff or councillors if tested positive for Covid-19
  - Dealing with correspondence
10. Any items of report or future agenda items
11. Date of next meeting: 14<sup>th</sup> September 2020