

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office Hours**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

Telephone: 01225 742356  
Fax: 01225 744049

3<sup>rd</sup> March 2020

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held at the Parish Council Offices on **Monday 9<sup>th</sup> March 2020** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 10<sup>th</sup> February 2020
  - Review of actions and matters arising from the minutes
4. To receive any correspondence
5. To receive any accounts for payment
6. Review of Policies/Financial issues
  - Review of Grievance Procedure and Disciplinary Policy
7. Legal Matters
8. Highway matters
  - Update from CATG
  - Safety of people crossing Leafy Lane
9. Any items raised at Full Council meeting
  - EU Citizens living in Box Parish – Issue of statement
  - Man Management
10. Other issues
  - Business/Forward Plan
11. Any items of report or future agenda items
12. Date of next meeting: 6<sup>th</sup> April 2020