

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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7th September 2021

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 13th September 2021** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 9th August 2021
 - Review of actions and matters arising from the minutes
 - Consider items to be included on the Agenda for the additional Council meeting to be held on 23rd September 2021
5. To receive any correspondence including
 - Renewal of Parish Council Insurance Policy
 - Christmas Tree lighting
 - Wiltshire Council – consultation on “Climate Strategy” and “Our Natural Environment Plan”
 - Junction of Monkton Farleigh Road/Kingsdown Golf club – letter from Monkton Farleigh PC
6. To receive any accounts for payment
7. Review of Policies
 - Draft Tree Policy; review of Appraisal; Lone Working; Child Protection and Health & Safety Policy
 - Forward Plan – revisions by Committee Chairmen
 - Review of Standing Orders
 - Set review dates for all policies
 - Discussion on draft policy for Co-option
8. Financial matters
 - Monitoring of Committee budgets
9. Legal Matters
 - Lodge tenancy
10. Highway matters – update on issues
 - Leafy Lane/B3109 - update on:
 - Safety issues and liaison with Corsham Town Council – Cllr Davies
 - Forthcoming CATG meeting - Highways Improvement Request Form – sign for top of Market Place
11. Items for discussion
 - Climate Strategy Working Group
 - Article for Parish Magazine/Newsletter/website
 - Energy survey and Thrive Grant application
 - Updated draft Climate Policy document
12. Any items raised at Full Council meeting
 - Farming in Protected Landscape – Cllr D. Wright
 - Report on Kingsfisher Trail
 - Compliance with Transparency Code re publication of draft minutes
 - Provision of defibrillator at Rudloe
13. Any items of report or future agenda items
14. Date of next meeting – 13th September 2021