

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
Fax: 01225 744049

8th March 2022

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 14th March 2022** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 14th February 2022 and any matters arising from the Minutes
 - Update on replacement mowers
5. Review of Policies
 - Procurement Policy - feedback from Councillors re Call-off Contracts
 - Disciplinary Policy – review by Cllr Case
 - Grievance procedure – review by Cllr Case
 - Co-option Policy – Revised draft policy attached
 - Review of Standing Orders relating to the Co-option Procedure
 - Forward Plan - update
6. Financial matters
 - Review of Financial Regulations – Discussion on budgetary control and authority to spend
 - Update on issues affecting the budget
7. Legal Matters
8. To receive any correspondence including;
 - Singposting of Selwyn Hall and community facilities – Letter from the Selwyn Hall Management Committee
 - CPRE – Best Kept Village Competition
 - Request for a tree in memory of Darrin Harris
 - Renewal of Bowling Green Contract
9. To receive accounts for payment
10. Highway matters – update on issues
 - Rescheduling of CATG meeting – this will be held on 13th April at 2 pm
 - Submission of Issue Sheet re Chapel Plaister junction with B3109
 - Letter from Parishioner re various highway issues ie street furniture; street lighting
 - Road closure notices
11. Climate Strategy – Article for the Parish Magazine
12. Any items of report or future agenda items
13. Date of next meeting – 11th April 2022