

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office Hours**

Monday & Thursday  
9.30 – 12.30  
or by appointment

4<sup>th</sup> November 2019

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held at the Parish Council Offices on **Monday 25<sup>th</sup> November 2019** commencing at **7.00 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

*M.S. Carey*

**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 14<sup>th</sup> October 2019
  - Review of actions and matters arising from the minutes
4. To receive any correspondence
5. To receive any accounts for payment
6. Review of Policies/Financial issues
  - Reconciliation of bank accounts – Cllr Cox to report
7. Legal Matters
8. Highway matters – update on issues raised
  - Farm Vehicle sign for Boxfields Road
  - Metro count for Leafy Lane
9. Any items raised at Full Council meeting
  - Question raised by Mr David Wright re Rudloe community Centre, Rudloe Green and Rudloe shop
10. Other issues
  - Business/Forward Plan
11. Any items of report or future agenda items
12. Date of next meeting: 9<sup>th</sup> December 2019

**COUNCIL OFFICE**  
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