

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
Fax: 01225 744049

E-mail: Clerk@boxparishcouncil.gov.uk
Website address: www.boxparishcouncil.gov.uk

9th April 2024

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Monday 15th April** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 12th February and any matters arising from the Minutes
 - Parish Council Carbon Audit – update
5. Review of Policies
 - Review of Freedom of Information Publication Scheme
6. Financial matters
 - Clerk's report for period 1.1.24 – 31.3.24
 - To receive the accounts for payment
 - Capital Asset Strategy – update
 - Insurance for the Flood Wardens and the Litter Picking groups – letter from Cllr Mathew and information re Sarah Act and Town Tidy Assessment
7. Legal Matters – update
8. Items for Discussion
 - Finalise arrangements and Agenda for the Annual Parish Meeting
 - Best Kept Village competition – update
 - WALC Membership/subscription
 - Great West Way and the advantages of Box Parish Council becoming a Grest West Way Gateway Destination Ambassador at a cost of £177 per year based on a three year commitment
9. Forward Plan – review and update
Risk Assessment - update
10. To receive any correspondence
 - Information from HF Lettings re Renters Reform Bill
 - Letter re the condition of the wall by the Selwyn Hall
 - Creation of single licensing zone for Hackney carriages – letter from WC
 - Letter re possible work experience
 - Red Telephone Box - update
11. Any items of report or future agenda items
12. Date of next meeting – 10th June 2024 tba