



BOX PARISH COUNCIL

THE MINUTES OF A REMOTE MEETING OF THE PLAYING FIELDS & PAVILION MANAGEMENT COMMITTEE HELD VIA ZOOM ON 30th NOVEMBER 2020

1. **Present:** Councillors: M. Tye (Chairman); R. Smith;
B. Walton; H. Parker; A. Woollard
Mrs Carey (Clerk)

2. **Apologies:** Cllr S. Gould
The apologies were accepted.

3. **Absent:** Cllrs J. Clifford; S. Parker

4. **Public Question Time:** There was one member of the public present.
Mr Davies raised concerns about the proposed tournament by Corsham AFC next June.

He also questioned the amount spent on the dog bag dispensers and whether these would be used as any responsible dog owner will pick up. The small minority who do not will not take the bags. He personally felt that the money used for this could have been put towards another Speed Indicator Device which had proved a great success in slowing down the traffic.

5. **Election of Vice-Chair:** Cllr Walton was unanimously elected as Vice Chair of the Committee

6. **Minutes:** The Minutes of the remote meeting held on 5th October 2020 were taken as read and will be signed as a true record at the first proper meeting

7. **Matters Arising:**

- a. **Dog Control Order:** Signs will be put over the dog control signs asking people to keep control of their dogs – the wording for this will be agreed.

Control of dog mess; Three dog bag dispenser units had been purchased. Awaiting delivery.

- b. **Play Area:**

Under 7s Play area

Non slip surface; Design to be decided and quotations for a replacement slope to be obtained. Groundsman to be asked to put chippings down at the muddy entrance

Painting of play equipment: It was felt that the painting of the play equipment was not a priority and that the wooden equipment should not be painted. Discuss further in the Spring

- c. **Adult fitness equipment:** Details of types of equipment had been circulated. To be discussed at a future meeting when the CIL money had been received.

- d. **Path:** All the chippings had been put down. ***Remove from Minutes***

- e. **Inspection of the football pitch:** The FA has stopped the Pitch Improvement programme whereby an advisor would come out and do a

report on the condition of the pitch. They are moving to a digital system which will be an inspection carried out via an app. The photos and information will be submitted via the app which would generate a report. They will contact the Council when the new system is up and running.

- f. **Spraying and cutting of Recreation Ground** It was agreed to leave the spraying until the FA report on the football pitch had been received. Clerk to write to the Cricket Club to ascertain if they would be happy for the outfield not to be sprayed next year.
- g. **Mill Lane hedge**: It was agreed that this should not be cut until the end of the growing season. As it is the end of the growing season this can now be cut
- h. **Litter bins**: One of the replaced litter bins to be put by the entrance to the allotments.
- i. **Trench across from the tractor shed**; This has been reseeded.
- j. **Slope at bottom of Bowling Green**: This had been cut and raked
- k. **Compost heap**: This had been discussed at the Box Hill & Rudloe Open Spaces Committee. The committee agreed that they did not want any material, other than chippings which can be used for mulching at the rec, to be brought down from the Common. The committee was informed that no meadow grass would be brought down to the Recreation Ground and that a suitable site for a compost area would be found on the common. It was felt that the compost area on the rec is a mess and suggested that this should be moved to an out of the way site maybe at the end of the allotments.
- l. **Vine Court bedding**; This will be planted in the Spring. Cllr Smith made an offer of hellebores that could be used.
- m. **Clearing of ditch and Pendulous Sedge**: The Work Experience Student had cleared the ditch and thanks were given to him. He will remove the Pendulous Sedge

8. Issues relating to the Allotments:

- It was reported that Mr Tim Walton would be coppicing the hazel trees. He would make bean sticks out of these and anything left over could be shredded.
- The base panels for the shed had been put down and the shed will be erected shortly
- Hedge along the bottom of the allotments – the whole boundary needs attention. Add the pollarding of this to the list of winter jobs for the Groundsman.

9. Lovar Garden:

- **Management Plan**: Grant Applications had been submitted to the Cotswold Conservation Board and Wessex Water Recovery Grant Programme.
- **Replacement bridge**: This will be considered with the Lovar Action Plan
- **Clearing of pond**: After discussion at Full Council it was agreed to leave this until late winter/early spring
- **Sluice gate**; This will be discussed at a future meeting. It was agreed to investigate any ideas for the sluice gate when the pond had been pumped out

10. Risk Assessments: These had been reviewed.

11. Replacement mowers: This had been discussed at the budget setting meeting. Demonstrations will be arranged in the New Year and quotations for lease hire obtained. There are limited companies that provide the battery operated mowers.

- 12. Metal on the allotments:** There is still a long sharp edge in two places and these need digging back and to be totally removed or cut off and reburied. To be considered with the priority list of work for the Groundsman.
- 13. RoSPA report:** The priorities from this are that orange fencing be put up again in the Under 7s to stop the ramp being used and chippings put on the mud.

Repairs to the BMX Track: The committee questioned why compost had been put down as it was felt that this had made the situation worse. It was considered that sub soil should be put down. Meeting to be arranged with the Groundsman to discuss this.

14. Other issues:

Repairs to the Rock Circus: It had been reported that the small house on top of one of the stones had been broken. Marcus Mitchell had agreed to repair this

Abandoned car on Recreation Ground Car Park: This had been reported to Wiltshire Council

Fencing/hedging round the Play Area: It was agreed to monitor the situation with the dogs. This may be something that could go out to parishioners in the Newsletter. The Cricket Club would also have to be involved with this.

Siting of memorial benches: It was agreed that some of the money received in a bequest could be used to buy a bench/vandal proof picnic table next Spring. More seats could be placed along the Lovar Garden. It was also suggested that a bench could be sited at Wadswick. An article to be put in the Parish Magazine/Newsletter.

15. Correspondence:

Corsham AFC: letter received requesting permission to hold a two day Junior Tournament on the Recreation Ground over the first weekend in June. More information to be obtained ie number of players involved, timings etc) so that this can be considered at the next meeting.

16. Pavilion

- Public toilets: These will be monitored regularly when they are all reopened
- Solar Panels and Air Pump: Meetings had been held with two companies to discuss this but only one quotation had been received. More quotations to be obtained. The insulation etc would have to be checked for heat exchange
- Additional door: It was suggested that an additional door be put in to replace the window next to the toilets. Clerk to check with the Planning Department.

17. Items of report and future Agenda items:

Roundabout: Cllr smith will pursue the costs for this

Chairman

Meeting closed at 8.25pm