



BOX PARISH COUNCIL

THE MINUTES OF A MEETING OF THE PLAYING FIELDS & PAVILION MANAGEMENT COMMITTEE HELD ON 6th JANUARY 2020

1. Present: Councillors: M. Tye (Chairman); S. Gould; D. Moore;
R. Smith; B. Walton
Mrs Carey (Clerk)

2. Apologies: Cllr S. Parker; J. Whitford; A. Woollard
C. Priston – Box Bowls Club

In the absence of the Committee Chairman the Chair was taken by Cllr Tye

3. Absent: Nil

4. Public Question Time: There were no members of the public present

6. Issues relating to the Allotments:

- Allotment 7b had been reallocated
- The whips will be planted in the Spring
- Clerk to ask Joel to take the old shed and rubbish away and to put some wood chippings down

Issues relating to the Bowls Club:

- Nil

7. Minutes: The Minutes of the meeting held on 4th November 2019 were taken as read and signed as a true record.

a. Dog Control Order: On-going

b. Seats/ Bench by Cricket Club: Joel will look at these. Placed on the action list, date not known – from several months ago

c. Play Area: The issues raised in the RoSPA report will be carried out
Under 7s Play area

Repainting train: A working party will paint the train in the spring. Two slats need replacing

Metal train: The quotation from Evan Roberts in the sum of £300 had been accepted and the welding will take place shortly

Additional handrail: Joel had purchased the timber for the handrail and will get the posts to complete the work shortly

Non-slip grips on ramp: Joel would be carrying out the work this week. In the event of these getting vandalised again further options would be considered.

Large Play area

Replacement chain link ladder: Quotation received in the sum of £1006.88 to replace the ladder. It was **resolved** that the worn single links are replaced at a cost of £4.40 ie £66.10 for fourteen links

d. Adult fitness equipment: Details of types of equipment had been circulated. To be discussed at a future meeting once details of the CIL money is known.

- e. **Spraying of Recreation Ground** The spraying will not be done this year. It was suggested that the Council look at a reduction of how much of the Recreation Ground is sprayed ie maybe just the football pitch and the cricket outfield.
It was also suggested that some areas of the Recreation Ground should not be cut so often and that areas around the edges and the area behind Mill Lane be left to grow longer
To be discussed further at the next meeting.
- f. **Replacement bridge**; This will be considered with the Lovar Garden Action Plan
- g. **Footpath 2**: Network Rail had cleared the vegetation from the footpath. Clerk to ask Wiltshire Council to replace the edging boards

8. Survey of Trees on Recreation Ground: At the Full Council meeting held on 19th December 2019 it was resolved that the quotation from Cambium Tree Care for the work to the two Willow trees be accepted in the sum of £2500. It was also resolved that the Committee discuss how the tree in the centre of the moat should be left and advice should be sought from the tree surgeon on this.

The quotation for the work to the Horse Chestnut on the top part of the Recreation Ground (£130); the Poplar tree at the southern end of the basketball court (£120) and the central poplar in the stand of three (£280) had been accepted and the work will be carried out this week.

A letter had been received about the safety of the Poplar tree near the basketball court. Clerk to reply that the work to reduce the weight and remove deadwood would be carried out but the tree had been inspected and was in a safe condition.

It was asked when the work to the Birch tree (quote £200) would be carried out.

Crack Willow in centre of moat: It was proposed that the plan of the tree be accepted. This was seconded and all Councillors voted to keep the height of this will to 20 – 25 feet.

It was **recommended** that 20-25 feet of the tree be left and that any branches that are more than 45 degrees be removed, providing advice is sought from the Tree Surgeon as to its safety.

Crack Willow: It was proposed, seconded and agreed by all the Committee, that the height, for health and safety reasons is cut to 3ft. Advice to be sought from the Tree Surgeon as to its safety.

It was **recommended** that the tree be left to a height of 3 ft

It was also agreed to ask the Tree Surgeon if the quotation would be revised.

9. Lovar Garden Working Party: Cllr Whitford would like a meeting of the Playing Fields Committee to be held on site at the end of January/beginning of February to look at the whole area.

Clearing of pond: It was **resolved** that a pump be hired to clear out the pond.

Letter received informing the Council that a youngster had inadvertently run into the pond. The Committee acknowledged that the pond had been unusually silted because the storms had blocked the grate. This has been cleared out and the water

was running again. It was proposed that warning signs were not required. This was seconded and all councillors voted to support this proposal.

- 10. Litter bins**; Money had been put into the budget and the six new bins will be ordered shortly. It was suggested that galvanised sheeting is put round the bottom of the new bins to protect them from being damaged by strimming.
Clerk to speak to Chris re putting black bags into all the bins

- 11. Dispensers for dog bags**; Cllr Smith was pursuing this.

Pavilion

- **Tables**: A stacking trolley for the tables had been ordered
- **Toilet Roll dispensers**: Money (£250) had been included in the budget and these will be purchased shortly
- **Cills by the door (top floor)**; These are getting worn. It was agreed to look at whether these should be replaced with plastic cills.
- **CoSH cupboard**; It was reported that this had not been locked. Clerk to ask the Cleaning Company to keep this locked
- **Public toilets**: The cleanliness of these toilets needs to improve. The Clerk will speak to Chris about this and ask him to check them on a daily basis. Also the broken toilet seats need to be replaced with good quality seats, possible stainless steel ones as a matter of priority. It was **proposed** that a daily check and sign sheet is implemented. This was seconded and all councillors voted for this.
- **Changing rooms**: Cleaning equipment to be put into the cupboard. There are some bowls in the Men's changing rooms. Clerk to notify the Bowls Club

12. Correspondence:

- The two items of correspondence had been raised earlier in the meeting.

13. Items of Report and Future Agenda items

- The wire on the bottom tennis court by the gate has lifted again
- Gate to Under 7s – the Shed will repair this
- Thanks were given to Cllr Whitford for planting out the tubs and putting the lavender down the edge of Valens Terrace
- The path from the Queens Head to the School is very muddy. It was suggested that some limestone chippings be put down.
- Clerk to give WC a further reminder re the Japanese Knotweed.
- Risers on steps to Lovar Garden – limestone chippings to be put down
- The compost heaps need tidying up

14. Date of next meeting: 2nd March 2020

Chairman

Meeting closed at 8.25 pm