



BOX PARISH COUNCIL

THE MINUTES OF A MEETING OF THE PLAYING FIELDS MANAGEMENT COMMITTEE HELD ON 20th MAY 2019

- 1. Present:** Councillors: A. Clench (Chairman); R. Davies; D. Evans;
S. Gould; D. Moore; S. Parker; R. Smith;
J. Whitford
Mrs Carey (Clerk) Mrs Walton (BAG)
- 2. Apologies:** Nil:
Apologies for walkround: Cllrs R. Smith; J. Whitford
- 3. Absent:** Nil
- 4. Public Question Time:** There was one representative from the Box Allotment Group present.
- 5. Issues relating to the Allotments:**
 - Quotation for the oak edging boards received in the sum of £9.99 per board for 2.2m length. It was **agreed** to purchase 20 boards for £250 to include delivery with six councillors in favour and two abstentions. The allotment holders would fit them and Mrs Walton would act as the link between the allotment group and the Parish Council. The boards could be stored in the Tractor Shed until needed. Mrs Walton will arrange for the supply of the stakes.
 - Replacing the old shed. The Allotment Group will apply to the Bingham Trust for a grant. Mrs Walton will meet with the allotment holders to arrange removing the old shed when the new one has been obtained.
 - The gate had been replaced
 - The allotment holder of 4a is happy to strim the edges of the allotment and also the inside of the hedge
 - Clerk to send a reminder to the new allotment holder of 7a to start work on the allotment
- 6. Actions:**

Issue raised	Start date	Actionee	Due date
RoSPA reports – new chain link ladder	May 2019	Clerk	End of June 2019
Obtain quotes for the work specified in the Tree Survey	May 2019	Clerk	End of June 2019
Carry out a survey re replacement bridge	January 2019	Cllr Parker	June Newsletter
Repaint yellow hatching and disabled bays		Chris Drake	End of June
Repainting of train in Under 7s – obtain quotes for the	May 2019	Clerk	End of June

work			
Work to hut and swings	May 2019	Joel Arney	Autumn
Quotes for welding to the steps and for a small see-saw	May 2019	Clerk	End of June
Footpath 2 – Clerk to ask Network Rail to make improvements to the path	May 2019	Clerk	End of June
Review the Risk Assessment	May 2019	Committee Chairman	End of June

7. Minutes: The Minutes of the meeting held on 7th January 2019 were taken as read and signed as a true record.

8. Update on Issues:

- RoSPA report - The work has been completed. A new chain link ladder is required for the large climbing frame. Clerk to obtain a quote for this
- Survey to trees on Recreation Ground – Survey received.
 - Some of the trees along the dog walk have deadwood and Mr Wolf had suggested closing the dog walk in high winds. As this would not be possible it was agreed to ask for a quotation to remove the deadwood.
 - Three of the large Poplars at the edge of the Recreation Ground below the car park are reaching the end of their life and would need felling and replacing in the next few years
 - Mr Wolf would be reviewing the condition of the large Willow tree on the island which is showing early signs of dieback on one side.
 - His recommendations are for the Birch tree near the entrance to the allotments to be felled and work carried out to the Robinia tree overhanging the basketball court to remove the major deadwood. Clerk to obtain a quote for this work
- Electricity Supply to Tractor Shed: Four Independent Connection Providers had been approached for a quotation. Only one had replied stating that SSE would be the cheapest option. It is **recommended** that the work by SSE to connect the electricity supply be accepted in the sum of £5890.12. In addition to this would be the work to fit the points etc in the Tractor shed. The digging of the trench would be carried out by the Council employees which would carry of cost of hiring a small digger.
- Abandoned cars – these have all be removed
- Repainting of train in Under 7s; Clerk to obtain quotations for this
- Footpath 2: Wiltshire council were unable to confirm the owners of the path. Clerk to write to Network Rail to ask them to make improvements to the path as they have maintaining this in the past.

9. Matters Arising:

- a. Dog Control Order: continue to monitor the condition of the Playing fields
- b. Risk Assessment: This will be reviewed at the next meeting
- c. Under 7s Play Area. As well as the repainting of the train, there is additional work required. The swings need restraining which will be carried out in the Autumn. Clerk to obtain quotes for the welding of the blue steps on the metal unit. The hut would be repainted in the Autumn and work to the roof carried out.
The rocking horse to be replaced with a small see-saw. Clerk to obtain quotes
- e. Play Equipment

Recreation Ground Quotations for the replacement chain link ladder to be obtained

Rudloe Play Area: transfer to Box Hill & Rudloe Management Committee

- f. **Seats/ Bench by Cricket Club:** On-going
- g. **Allotments:** See report at item 5
- h. **Play Surface:** Continue to monitor
- i. **Picnic table:** Quotation for a replacement received in the sum of £494. This will be purchased shortly

10. Lovar Water Garden:

Replacement bridge/seats: A survey out to Parishioners in the summer Newsletter to gauge opinion on the replacement bridge. **Action: SP**
Cllr Campbell will smooth the edges of the handrail on the steps

11. Electricity supply to Tractor Shed: See item 8 above

12. Items raised on the walk round

- The yellow hatching and the disabled parking areas need remarking. Chris to repaint as soon as possible. **Action: CD**
- Handrail on small bridge needs refixing and steps need repair **Action: JA**
- A new sign for the Tennis Courts to be made
- Rock Circus – anti-algae solution to be applied to the stones
- Metal seat on bank – this needs repainting

13. Correspondence: Nil

14. Health and Safety: There were no issues raised

15. Allocation of CIL monies: There will be S106 monies from the development at the Wharf which had been agreed could be used for adult fitness equipment. It was suggested that a new zipwire could be purchased with the CIL money

16. Items of report and future agenda items:

- Councillors were reminded that they were not to approach employees to ask them to carry out work. This must come through the Clerk as their line manager
- Street Light in Car Park – It was reported that this does not come on. As this is controlled by the Selwyn Hall, Cllr Clench agreed to discuss this at the next Selwyn Hall meeting
- It was reported that houses in the village displaying Lib Dem posters had been vandalised with white paint. This was not just local but had happened in Bradford-on-Avon as well. The police are dealing with this
- It was reported that the hedge in the garden of the house behind the Jubilee Youth Centre had been set alight
- Clerk to remind Joel to plant out the tubs etc
- It was suggested that if possible large events resulting in large number of cars using the Recreation Ground should be co-ordinated in possible.
- Clerk to ask Wiltshire council to replace the electricity connection box which was removed from the Fountain.
- Concern was raised about the parking of lorries on the pavement opposite Budgens

- It was reported that the doors on the power supply box by McColls had come open. Cllr Smith will notify the electricity company

17. Date of next meeting: To be arranged

Meeting closed at 8.20 pm

Chairman