



## BOX PARISH COUNCIL

### THE MINUTES OF A MEETING OF THE PLAYING FIELDS MANAGEMENT COMMITTEE HELD ON 3<sup>rd</sup> MAY 2018

1. **Present:** Mrs Richards (Chairman); Mr Barnes; Mr Clench;  
Mr Gould; Mr Whitford  
Mrs Carey (Clerk) Mrs Walton (BAG); Ms Potts (BAG)
2. **Apologies:** Mrs Cox; Mr Moore; Mrs Parker  
**Apologies for walkround:** Mr Clench; Mrs Cox; Mrs Parker;  
Mr Whitford;
3. **Absent:** Mrs Tye
4. **Public Question Time:** There were no members of the public present.
5. **Issues relating to the Allotments:**

Allotment 7B had recently been reallocated.  
Clerk to write to the allotment holders of 4b and 5 to ask if there could be some evidence of them working the allotments before the next meeting.

Bronwen reported that the bottom gate was starting to fall apart. Clerk will ask Joel to look at this.
7. **Minutes:** The Minutes of the meeting held on 5<sup>th</sup> March 2018 were taken as read and signed as a true record.
8. **Matters Arising:**
  - a. **Dog Control Order:** New notice with details of the fine of £1000 had been made and had been erected at the end of the dog walk.
  - b. **Risk Assessment:** Mr Hill will convert all the risk assessment forms to the new format **Action: VH**
  - c. **Trees on Recreation Ground:** Quotation received from Mr Wolf in the sum of £260 to grind out the three tree stumps. It was **recommended** he is asked to carry out the work.
  - d. **Under 7s Play Area.** The engine had been reinstated. Motorbike painted, repaired and back in situ  
**Slide:** Joel is making the platform and this will be put in place shortly.
  - e. **Play Equipment:** Money had been put in the budget to build up reserves for replacing equipment.

- f. **Seats:** These have been repaired
- g. **Top of Valens Terrace/Footpath:** Continue to monitor the state of the path and the flower beds.
- h. **Fence down the edge of Valens Terrace:** The fence has been erected.  
**Remove from Minutes**
- i. **Allotments:** See above
- j. **Low fencing at side of Bowling Green** – Work had been completed  
**Remove from Minutes**
- k. **Play surface** – Continue to monitor
- l. **Fence at the Tennis Courts:** The work to the netting and uprights in the sum of £468 had been agreed and the work will be carried out in June.
- m. **Hire of shredder:** Joel will order this when time allows
- n. **See-saw:** Joel to paint this shortly.
- o. **Bench by Magic Dragon Nursery:** the seat needs rubbing down and revarnishing

**9. Lovar Water Garden:** The report prepared by Mr Clench had been circulated to all Committee members. This was discussed and the following recommendations made:

- **Item 1 – The sluice (with bridge)**  
It was **recommended** that the Council continues to use the sluice as now with no new costs
- **Ramp up to Recreation Ground:**  
It was **recommended** that the Council continues to renew the wood chips as now and also replace the handrail at a cost of approximately £50
- **Path along the dog walk area:**  
It was **recommended** that the Council continue to use our own wood chips at little or no cost
- **The Pond:**  
It was **recommended** that the Council experiment with moving the overflow outlet at a cost of £40. The Committee will monitor the condition of the pond and continue to budget for the pump hire on a regular basis as needed.
- **Pond reconstruction/renewal:**  
This was for observation only
- **Steps:**  
It was **recommended** that quotations be obtained for replacing the present steps with a set of half sized steps with two hand rails. It was agreed to look into the possibility of using sleepers.
- **Bridge over the stream:**  
It was **recommended** that the Council does not replace this at the present time.
- **Picnic area:**  
It was **recommended** that the area be tidied up

- **Steps by the bridge:**

It was **recommended** that there should be no action until a decision is made about the bridge

Thanks were given to Mr Clench for his comprehensive report but concern was expressed about the lack of Committee members present to discuss it.

The report will be circulated to the remainder of the Councillors with a request that this is read fully before the next Full Council meeting.

**10. Other issues raised:**

- a. **Irrigation system:** The annual maintenance check of the pump and irrigation system had been carried out but the contractor had expressed concern about the way in which the football equipment was covering the pipework and pump with a potential risk to damage. After discussion it was **recommended** that quotations are obtained for a replacement shed and also obtain prices for a lockable outdoor box for the storage of the nets, flags etc which could be put by the changing room door.
- b. **Mill Lane entrance:** This had been raised at the Annual Parish Meeting. The Committee looked at this on the walkround. The fence belongs to Network Rail. It is overgrown but is not encroaching out.

**11. Play Area at Rudloe:**

It was reported that the large climbing frame and the top of the swings will need repainting shortly. Continue to monitor

**12. Items raised on the walk round**

- Picnic table – slats need replacing. To be carried out in the Spring
- Sign for public toilets/Bowls Club – the signs have been put up.  
***Remove from Minutes***
- Pull in by Bowls Club – the holes have been filled in  
***Remove from Minutes***
- Moss on Tennis Courts – Joel to treat the edges of the court

**13. Correspondence:** Nil

**14. Forward Plan:** No further issues

**15. Health and Safety:**

- **Use of knapsack sprayer:** It was confirmed that the grounds staff continue to spray the weeds as necessary with agreed recommended products

**16. Items of report and future agenda items:**

- a. **Magic Dragon Nursery:** The Cricket Club has given notice to the Magic Dragon Nursery to vacate the Cricket Pavilion by the end of July. Councillors were asked to consider alternative premises for the

Nursery. The playgroup at the Broadwood Site at Rudloe would also be closing when the extensions to the school are carried out.

- b. **Henley Lane**: The pull in on Henley Lane needs clearing. Clerk to ask Chris to look at this.

**17. Date of next meeting:** To be agreed.

*Meeting closed at 8.25 pm*

**Chairman**