

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

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COUNCIL OFFICE
THE PARADE
BOX
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2nd November 2021

Dear Councillor,

You are summoned to a meeting of the Playing Fields and Pavilion Management Committee to be held at the Parish Council Offices on **Monday 29th November 2021** commencing at **7.00 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey
Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question time
3. To consider any items raised by the Allotment Group or User Groups
4. To receive the Minutes of the Meeting held on 4th October 2021
Review and update of actions and matters arising from the minutes
Play Area
RoSPA report – feedback and actions required
Oak plank on playground bench
Update on Lovar Garden
Bulb planting
Pond – update on Wiltshire Wildlife Trust report and management plan
Handrail on small bridge
Bridge replacement update
Health & Safety issue – wooden cover of the pond inlet by brook needs work
Information boards
Trees & Hedges
Hedging around compost areas update
Mill Lane hedge
Decision on tree survey for Playing Fields
Discussion on planting of hedge along the wire fence line
Car Park
Discussion on whether the gate be renovated/painted or removed. Also discussion on pedestrian access
Glass recycling – look at extending Hills Contract
Light in Car Park – Health & Safety issue
Remarking of yellow lines

5. Pavilion
Public toilets – agree a document on opening and closing
Review of charges
EPC rating for building
6. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions
Recycling extended using the Hub, Corsham model
Spraying of Recreation Ground
Cutting of Recreation Ground
7. Budget and forward plans
Circulate updated documents for agreement/feedback
8. Future agenda items
Biodiversity action plan
Fire survey of buildings
9. Date of next meeting - 7th February 2022