

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

E-mail: mailbox@boxparish.org.uk

Website address: www.boxparishcouncil.gov.uk

28th March 2023

Dear Councillor,

You are summoned to a meeting of the Playing Fields and Pavilion Management Committee to be held at the Parish Council Offices on **Monday 3rd April 2023** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

Walk round – Thursday 30th March at 1 pm

Yours sincerely

M.S. Carey

Margaret Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question time
3. To consider any items raised by the Allotment Group or User Groups
To consider any matters arising from the walk round held on 30 March
– not covered under Agenda items
4. To receive the Minutes of the Meetings held on 6th February 2023
Review and update of actions and matters arising from the minutes including:
 - Play Areas
Community playground group update
Update on spring for bike and spring closer on gate
 - Allotments
All rents now paid
Allotment 4b looking for part-time help – waiting list had been emailed
Allotment waiting list - down to 16
 - Update on Lovar Garden - Cllr Tye
Agree £100 donation to Brunel shed for bird and bat boxes
Bog Garden - 14th May or 28th May – suggested working group dates
Community Fund project update
New small bridge - update
Discuss coppicing/dead hedge plans
 - Trees and hedges
Golden wedding trees – update
Update on work to Chestnut trees and 15th April working group
Mill Lane hedge cutting – postponement til Autumn
New car park hedge gate - £500 in budget
2023/24 tree work programme
 - Bowling Green
Feedback from meeting with Bowls Club and ASMC
Update on work to slabs
Clarification on insurance for Bowls club equipment in lower room and use of Pavilion
5. Pavilion – Cllr Johnston Pavilion development/heat pump
 - Update on faulty battery
 - Progress on walkway lighting
 - Toilet vandalism update – Motion sensor tap for disabled toilet
 - Cleaning update
 - Hall booking software

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- Discuss development of Pavilion, Charity Trustee status

6. Other items for discussion

- Tennis courts – Working group update
- Forward Plan/Risk assessment update including Health & Safety procedures for grass cutting and maintenance by Cricket club
- Local Market/Eco fair in Pavilion - move to new Buildings Committee
- Selwyn Hall wall – update - move to Finance & Governance
- Car Park update - damaged car still in disabled space. Garage leaving multiple cars parked long term – transfer to Highways Committee
- Signs on Recreation Ground – renew and repair

7. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions

- Recycling working group - purchase of bins, how to sort recycling; change to Hills contract
- Solar panels and batteries for Tractor shed - £6000 budget; £9000+ quote

8. Correspondence received:

Letter from Parishioner re Wessex Water works on Recreation Ground
Letter from Scouts about Coronation event on Recreation Ground

9. Items of Report and future Agenda items – Biodiversity Action Plan

10. Date of next meeting - To be arranged