



BOX PARISH COUNCIL

MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 8th OCTOBER 2018

1. **Present:** Councillors: J. Cox; (Chairman); N. Botterill; R. Campbell;
R. Davies; V. Hill; S. Parker; R. Richards
Mrs Carey (Clerk)
2. **Apologies:** Councillor R. Case
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present
5. **Declarations of Interest:** There were no declarations of interest
6. **Actions:**

Issue raised	Start date	Actionee	Due date
Loose pillar on right hand side of Blind House – to be repaired	9 th July 2018	Clerk	Work to start 30 th October
Neighbourhood Plan Public meeting to be held on 26 th November at 7.30 Article to be put in November newsletter, website and notice boards	September 2018 3 rd September 2018	Cllr Cox Cllrs Cox/ Parker/Clerk	26 th November 2018 November 2018

7. **Minutes:** The Minutes of the meeting held on 3rd and 27th September 2018 were taken as read and signed as being a true record.
8. **Matters Arising:**
 - a. **Enforcement matters:** Clerk gave updates on all enforcement matters
 - b. **Notice Boards:** Continue to monitor the condition of all the notice boards on a regular basis. The Notice Boards at Prospect and lower Kingsdown road do not open properly.

c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**

Blind House:

Formal permission for the work received from the Secretary of State.
The work will commence on 30th October 2018

Fountain: Regular check on the condition to be carried out

Pound: The gates have been treated. Continue to monitor

Viewing Platform: Regular checks on the condition of the Viewing Platform to be carried out

d. **Risk Assessment:** To be reviewed again in June 2019

e. **Settlement boundary review:** Waiting update on the present position.

f. **Wiltshire Core Strategy Review:** Consultation dates released by Wiltshire Council. Clerk to book four places on the 18th October 6.30 – 8 pm at Trowbridge **Action; Clerk**

g. **Neighbourhood Plan:**

The Clerk has asked for the full Housing Needs Survey to be carried out. This has been agreed by Wiltshire Council subject to the Parish Council accepting the conditions to assist by

- publicising the survey/explain its importance to the community (either by website or newsletter) – if possible before the survey is distributed to help ensure a good return rate.
- The parish council organises the distribution of the survey forms in the parish allowing at least 203 weeks for the residents to return the form back to the Council. (the survey form will also be accessible on the Wiltshire Council's website should residents wish to complete and submit in this way)
- Parish council to supply a parish Summary to be included in the final report – examples will be supplied from other completed surveys for reference.

After discussion these conditions were agreed to. The date set for the commencement of the survey is 25th February to close on 12th April.

It is proposed to hold the consultation meeting for the whole parish at the Pavilion on 26th November at 7.30 pm. Posters to be drawn up and an a detailed article put in the next Newsletter outlining the importance of the meeting. **Action: JC/SP/clerk**

The Clerk had asked for a plan of the parish to be used at the meeting and in the application for designated planning area.

The Clerk was obtaining quotations from possible Planning Consultants to help with the Neighbourhood Planning process. It was agreed that it would be important to have a representative from the appointed consultants at the public meeting. It was also agreed to have examples of completed Neighbourhood Plans at the meeting.

h. **Affordable Housing:** The Clerk had asked Simon Smith for an update

i. **CIL allocation:** Quotations obtained for suggested fitness trail. It was agreed that this would be discussed by the Playing Fields Management Committee at a later date.

9. Correspondence:

- a. **Help shape Wiltshire's plan to 2036:** Letter from Wiltshire council re consultation dates as reported above at 8f

10. Applications granted: The following applications had been granted planning permission:

- | | |
|--------------|--|
| 18/05762/FUL | Northwold, Doctors Hill, Ashley
Internal alterations to existing property and replacement windows along with external render finish |
| 18/06493/LBC | The Hermitage, Bath Road, Box
Rebuilding collapsed section of boundary wall and addition of structural reinforcement to wall |
| 18/06991/FUL | Ashley Lodge Farm, Ashley
Demolition and rebuilding of existing storage building |
| 18/07205/FUL | Briary Orchard, Road Hill South East C183 to Holbutts Farm, Alcombe
Application for extension and alterations to existing house |

11. Applications refused:

- | | |
|--------------|---|
| 18/05491/FUL | Thistle Barn, Ashley
Erection of a log cabin outbuilding within the domestic curtilage of the dwelling |
|--------------|---|

12. Applications: The following applications were considered:

- | | |
|--------------|--|
| 18/08481/FUL | Greytiles, Ashley, Box
Replacement of decking with new raised terrace and creation of additional terrace adjacent to kitchen

No objections |
| 18/08758/FUL | 25 Bargates, Box
Two storey side extension and front porch

No objections |
| 18/08765/FUL | 2 & 3 the Tynings, Box Hill
Single storey rear extension

No objections |
| 18/08820/TCA | Queens Square, Box
Work to trees in a Conservation Area

No objections |
| 18/08833/FUL | The Tree House, Kingsdown Grove
Single storey side extension and 2 dormer windows to replace previously unbuilt permitted extension, together |

with reconfigured external deck, fenestration changes and landscape improvements

No objections

18/08840/TCA

Ben Mead, Middlehill
30% reduction to 1 Holm Oak

No objections

18/09113/FUL

North Leigh, Ashley
Two storey extension and alternations

No objections

13. Items of report and future Agenda items:

- a. There is a small caravan in Ley Woods – Clerk to report this
- b. Clerk to report that condition 4 to planning permission 17/00796 Allah Send, The Ley which stated that no part of the development approved shall be occupied until the parking area had been completed, had not been complied with

14. Date of next meeting: Full meeting – Monday 12th November
Urgent planning applications – Thursday 25th October

Chairman

Meeting closed at 7.00 pm