



BOX PARISH COUNCIL

MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE HELD 8th NOVEMBER 2021

1. **Present:** Councillors: R. Campbell (Chairman); R. Case; R. Davies;
N. Ingledew; S. Parker; T. Walton;
Mrs Carey (Clerk)
2. **Apologies:** Cllrs A. Barton; A. Woollard
The apologies were accepted
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present.
5. **Declarations of Interest/Chairman's announcements:** Nil
6. **Minutes:** The Minutes of the meetings held on 11th and 26th October 2021
were taken as read and signed as being true records.
7. **Matters Arising:**
 - a. **Enforcement matters:** The Clerk updated the Committee on the current enforcement issues – three relating to Quarry Woods. Notification of Appeal against the Enforcement Notice re Henley Court
 - b. **Notice Boards:** The notice board in The Pound needs repainting. This has been added to the list of winter tasks. It was reported that all the notice boards need cleaning and Councillors were asked to look at the boards that they are responsible for.
 - c. **Blind House:** English Heritage has confirmed that Scheduled Monument approval is not required for the work to the base of the bed provided the materials match the slats. Waiting for a quote from Acorn Joinery for the cost of the work
Viewing Platform: Regular checks on the condition of the Viewing Platform to be carried out
The Fountain: The work had been completed
 - d. **Risk Assessment:** To be updated next April
 - e. **Bus shelters:** Cllr Campbell to use an amended map to show the change to the parish boundary. This will then be circulated. The notice boards and grit bins will be added to other plans
 - f. **Rudloe No 2 Site:** Corsham Town Council has stated that Bellway are unable to answer any of the questions put to them re the Rudloe No 2 site as there is “uncertainty over the land acquisition”
8. **Correspondence:** Nil
9. **Applications granted:** The following application had been granted planning permission:

PL/2021/07095	Brentor, Hazelbury Hill, Box Proposed single storey flat roofed extension adjacent to the front door and single storey infill extension to the rear of the dwelling
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10. Planning Applications: The following applications were considered

- PL/2021/07991 Blackberry House, Devizes road, Box – Amended plans – proposal description
Proposed demolition of conservatory. Erection of two storey rear extension along with extension and alterations to existing roof, incorporating first floor Juliet balcony and raised walkway. Veranda to front of property
- No objections
- PL/2021/09342 Flat 4 Springfield House, Church Lane, Box (Listed Building consent)
Removal of internal stud corridor wall to create more spacious and light living room. Creation of small entry porch
- No objections
- PL/2021/09451 Henley Wood, Henley Lane, Box
Demolition of detached bungalow and erection of detached family home with new entrance and lay-by onto Henley Lane
- No objections in principle to the application but there are concerns about the creation of the new entrance. Has the Highways Authority been consulted as the new access is situated very close to the junction
- PL/2021/09866 Netherby Cottage, Hazelbury Hill, Box Listed Building Consent
New doorway on first floor and blocking up existing doorway. New doorway to garden. Demolition and rebuilding of garden wall in materials to match and new garden decking
- No objections
- PL/2021/09880 Rustlings, Lower Rudloe, Corsham
Proposed rear extensions and addition of east and south dormers and rearrangement of off road parking
- No objections
- PL/2021/09913 Malt House, High Street, Box
Proposed alterations to include: replacement of crittall windows to south elevation; replacement of the front entrance door
replacement of roof finishes to the flat roofs; new iron railings & new replacement front entrance gate
- No objections
- PL/2021/10079 Ashley Firs, Ashley
Erection of garden room to rear of property. Demolition of outbuilding
- No objections

11. Climate Strategy Action Plan: Discussion on how this will be implemented by the Committee.

The following issues had been highlighted in the Action Plan:

Built Environment

All new home construction will include electric vehicle (EV) charging installations. New office buildings will need to provide charging infrastructure per every 5 parking spaces.

Policy: As consultee on planning applications, the Box Parish Council will make climate Change Mitigation and Nature Recovery primary considerations in all its responses.

Recommendation: Box Parish Council will ensure that all appropriate Parish assets are supported an an Energy Performance Certificate (EPC) that describes the energy efficiency of each council property and all new builds should gain a minimum EPC of C. The EPC document will include estimated energy costs and a summary of the building's energy performance-related features. The Box PC EPC document set will also include recommendations on measures that would make the building more energy-efficient, along with estimated costs for implementing the changes and any potential savings.

It was agreed that the Parish council should look at all the buildings that it is responsible for.

Light pollution should be a separate action. Wiltshire council are currently changing some of the street lights to LCD lighting.

It was agreed that the Council should write to the Leafy Lane Playing Fields and also to Wadswick Farm regarding reduction of the light pollution from their sites. It was also agreed to write to B&NES regarding reduction of light pollution.

The Climate Strategy Working Group will review the actions.

- 12. Neighbourhood Plan:** The Steering Group had had a meeting with Colerne Parish Council following the completion of their Neighbourhood Plan. It was recommended that Planning Consultants should be used to help complete the Plan and quotations were being sought for this. The steering Group are looking for additional members who are not Parish Councillors
- 13. Terms of Reference for the Committee:** It was agreed to expand the description of the Committee to include all the items that it is responsible for ie Viewing Platform, Notice Boards, grit bins, bus shelters etc. Changes to some of the wording was suggested.
- 14. Items to be considered with the budget:**
- Additional work to the bed in the Blind House
 - New notice board for Dickens Gate
 - Repairs to notice board in The Pound
 - Build up reserves to replace some of the existing notice boards
 - Work to the lettering on the Fountain to match the wall plaque
- 15. Date of next meeting:** Pre Council meeting – 25th November 2021
Full Committee meeting – 6th December 2021