



## BOX PARISH COUNCIL

### **MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 3<sup>rd</sup> SEPTEMBER 2018**

- 1. Present:** Councillors: J. Cox; (Chairman); R. Campbell;  
R. Davies; V. Hill; S. Parker; R. Richards  
Mrs Carey (Clerk)
- 2. Apologies:** Councillor S. Barnes
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present
- 5. Declarations of Interest:** There were no declarations of interest
- 6. Actions:**

<b>Issue raised</b>	<b>Start date</b>	<b>Actionee</b>	<b>Due date</b>
Updating notice boards – removing old notices	September 2018	Councillor responsible for the notice board	Immediately
Loose pillar on right hand side of Blind House – to be repaired	9 <sup>th</sup> July 2018	Clerk	September/October 2018
<b>Neighbourhood Plan</b> Housing needs survey. Clerk to check if the Rudloe survey needs to be repeated	September 2018	Clerk	September 2018
Presentation to be adapted for Box Article to be put in October newsletter, website and notice boards	3 <sup>rd</sup> September 2018	Cllrs Cox/Parker	End of September 2018
	3 <sup>rd</sup> September 2018	Cllr Parker/Clerk	October 2018

- 7. Minutes:** The Minutes of the meeting held on 13<sup>th</sup> and 30<sup>th</sup> August 2018 were taken as read and signed as being a true record.

## **8. Matters Arising:**

- a. **Enforcement matters:** Clerk gave updates on all enforcement matters
- b. **Notice Boards:** Continue to monitor the condition of all the notice boards on a regular basis. The Notice Boards at Prospect and lower Kingsdown road do not open properly. Councillors reminded to remove old notices
- c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**  
**Blind House:**  
The quotations for the repairs had been submitted to Historic England who were happy with either contractor. The Full Council had accepted the quotation from Marcus Mitchell in the sum of £1200 and the work will be carried out when the final planning permission had been received from the Secretary of State.

Rota for Councillors help with the opening to be drawn up as follows:

- Saturday 15<sup>th</sup> September - Jackie Cox
- Fountain:** Regular check on the condition to be carried out  
**Pound:** The gates have been treated. Continue to monitor  
**Viewing Platform:** Regular checks on the condition of the Viewing Platform to be carried out
- d. **Risk Assessment:** To be reviewed again in June 2019
  - e. **Settlement boundary review:** Waiting update on the present position.
  - f. **Wiltshire Core Strategy Review:** On-going
  - g. **Neighbourhood Plan:** Clerk had obtained a list of Brownfield sites from Wiltshire Council and circulated to all Committee members.

There was a lengthy discussion on the drawing up of a Neighbourhood Plan. Following the presentation given by Paul Craven it was **recommended** that the Parish Council asks Wiltshire Council to carry out a Housing Needs Survey as soon as possible. Clerk to check whether the Housing Needs Survey for Rudloe would need to be repeated. **Action: Clerk**

It was agreed that there should be representation on the Steering Group from all the different parts of the Parish ie Ashley, Alcombe, Box, Ditteridge; Kingsdown and Rudloe. The Committee members were asked to answer the twelve questions that had been submitted by the Spatial Planning Officer. Cllrs Cox and Parker will adapt the presentation from Paul Craven suitable for Box and to circulate this back to the Committee. This will then be taken to Full Council for approval. A public presentation to be arranged for October/November

**Action: JC/SP**

Details of the Revised National Planning Policy Framework published in July 2018 was circulated to all Committee members. This outlines the National Planning Policy Framework for the Green Belt and Areas of Outstanding Natural Beauty.

Article to be put in the October Newsletter, on the notice boards and on the website.

**Action: SP/clerk**

- h. **Affordable Housing:** The Clerk had asked Simon Smith for an update
- i. **CIL allocation:** Quotations obtained for suggested fitness trail. It was agreed that this would be discussed by the Playing Fields Management Committee at a later date.

j. **Marquees at Ashley**: One of the marquees had been removed.

**9. Correspondence**: Nil

**10. Applications granted**: The following applications had been granted planning permission:

18/05074/FUL	Ashley Farmhouse, Ashley
18/05628/LBC	Conversion of detached stone building used as an office to garage
18/05189/CLE	Broadlands Barn, Ashley Certificate of lawfulness for use of former agricultural building for B8 storage use
18/05230/FUL	Oak House, The Bassetts, Box Demolition of two detached garages and replacement with one oak framed and clad garage with slate roof
18/05931/FUL	12 Barn Piece, Box Double storey front extension
18/06066/FUL	6-7 prospect Cottages, Prospect Addition of two windows to the front elevation. Widening existing rear door from living space
18/06814/TCA	Pear Tree Cottage, Quarry Hill, Box Fell 1 Eucalyptus tree
18/06816/TCA	1 Bear Cottages, High Street, Box Fell 1 Cherry Tree
18/07383/TCA	Land at Queens Square Box Tree work

**11. Applications**: There were no applications for consideration

**12. Items of report and future Agenda items**:

- a. There is a small caravan in Ley Woods – it was agreed to monitor this
- b. Grit bins at top and bottom of Barn Piece need filling
- c. The Yew tree in the Cemetery overhanging the ditch had been cut back

**13. Date of next meeting**: Full meeting – Monday 8<sup>th</sup> October  
Urgent planning applications – Thursday 26<sup>th</sup> July 2018

**Chairman**

*Meeting closed at 7.00 pm*