



## BOX PARISH COUNCIL

### MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 14<sup>th</sup> JANUARY 2019

1. **Present:** Councillors: J. Cox; (Chairman); R. Campbell; R. Case;  
R. Davies; V. Hill; S. Parker  
Mrs Carey (Clerk)
2. **Apologies:** Councillors N Botterill and R. Smith
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present
5. **Declarations of Interest:** Nil
6. **Actions:**

<b>Issue raised</b>	<b>Start date</b>	<b>Actionee</b>	<b>Due date</b>
Meeting of NP Steering Group	December 2018	Clerk	12 <sup>th</sup> February 2019
Check roof of bus shelters for asbestos	January 2019	Cllr Cox/Parker	Next meeting

7. **Minutes:** The Minutes of the meeting held on 10<sup>th</sup> December 2018 were taken as read and signed as being a true record.
8. **Matters Arising:**
  - a. **Enforcement matters:** Clerk gave updates on all enforcement matters
  - b. **Notice Boards:** The notice board at Prospect/Henley Lane had been demolished by a car. An insurance claim had been submitted for its replacement
  - c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**
    - Blind House:** Regular checks to be carried out
    - Fountain:** Regular check on the condition to be carried out
    - Pound:** Continue to monitor
    - Viewing Platform:** Regular checks on the condition of the Viewing Platform to be carried out
  - d. **Risk Assessment:** To be reviewed again in June 2019  
Bus shelters to be repainted. After discussion it was agreed that the Cllr Cox and Parker would check for any asbestos on the bus shelter roofs. As this was assessed as very low risk it was agreed to monitor quarterly and mark any change in the condition. **Action: JC/SP**
  - e. **Settlement boundary review:** Waiting update on the present position

f. **Neighbourhood Plan:**

The first meeting of the Steering Group will be on 12<sup>th</sup> February at the Parish Council Offices. Representatives from Lemon Gazelle will be attending

The application for the designated planning area was discussed and agreed at the Full Council meeting on 20<sup>th</sup> December and this has been submitted to Wiltshire Council

h. **Affordable Housing:** The Clerk had asked Simon Smith for an update

i. **CIL allocation:** On-going.

**9. Correspondence:**

a. **Appeals:** Notification that the Appeal against enforcement for Thistle Barn – creation of hardstanding had been dismissed.

b. **Housing Site Allocation:** Notification that the consultation period had been extended to the end of January

**10. Applications granted:** The following applications had been granted planning permission:

18/02008/VAR	Royal Arthur Park, Westwells – Variation of condition to relocate the accommodation and additions of balconies
18/03214/LBC	Stable Block At Thistle Barn, Ashley Amendment to 16.08525 amend the external materials of the stable block to more closely match the main house and to revise the internal arrangement of the holiday lets
18/10233/CLP	Serendipity, Prospect Application for Certificate of Lawful Use for the permanent stationing of a caravan to provide ancillary residential accommodation
18/10279/FUK	Tangara, Box Single Bay Oak Framed Garage
18/10326/FUL	17 Springfield Close, Rudloe Change the angle of the roof for a loft conversion to 35 degrees

**11. Applications:** The following applications were considered:

18/10460/LBC	2 Wormwood Cottage, Wadswick, Box Install 2 x radiators (one in hallway and one in third bedroom)  No objections although no design for the radiators had been given
18/11680/LBC	3-4 Old Jockey Cottages, Old Jockey, Box Replacement of decaying and damaged timber windows

and glazing with new timber units (amendment to LB  
consult 17/8765/LBC)

No objections

**12. Items of report and future Agenda items:**

- a. **Middlehill:** It had been reported that the open green area had been dug up and gravel put down. The owner of the land was dealing with this
- b. **Prospect:** It was reported that a large mobile home had been delivered to Barn Close, Prospect. As the land is classed as agricultural it was agreed to notify Wiltshire Council

**13. Date of next meeting:** Full meeting – 11<sup>th</sup> February 2019  
Urgent planning applications – Thursday 31<sup>st</sup> January 2019

**Chairman**

*Meeting closed at 7.00 pm*