



BOX PARISH COUNCIL

MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 10th JUNE 2019

- 1. Present:** Councillors: J. Cox; (Chairman); N. Botterill; R. Campbell; R. Case;
R. Davies; D. Evans; S. Parker
Mrs Carey (Clerk)
- 2. Apologies:** Cllr V. Hill
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present
- 5. Declarations of Interest:** Nil
- 6. Election of Vice Chairman:** Cllr Parker was elected vice chairman of the Committee
- 7. Actions:**

Issue raised	Start date	Actionee	Due date
Repairs to Blind House. Waiting information and quote	April 2019	Clerk	8 th July 2019
Review letter on back wall of The Fountain	June 2019	Committee	December 2019
Carry out Risk Assessment	May 2019	Clerk/JC	8 th July 2019
Criteria for 20mph speed restrictions	May 2019	VH	End of June 2019

- 8. Minutes:** The Minutes of the meeting held on 13th and 30th May 2019 were taken as read and signed as being a true record subject to one amendment
- 9. Update on Issues:**
Condition of Blind House; Fountain, Pound and Viewing Platform:
Blind House:
 - Clerk has asked Marcus Mitchell for a quote to repair two small bits of stonework on the back and to repoint the roof. However, this together with any work to the bed will require Scheduled Monument Consent from Historic England. A pre-application request had been submitted to Wiltshire Planning Department and the Clerk and Cllr Cox will meet with the Listed Buildings Officer Caroline Ridgwell on 12th June to discuss the work requiredFountain
 - Quotation to repaint the notice on the gate received in the sum of £220. This was accepted. It was agreed to review the lettering on the back wall in six months timeBus shelters
 - Risk assessments to be carried out shortlyCriteria for 20 mph speed restrictions: Cllr Hill to raise this at the CATG meeting

10. Matters Arising:

- a. **Enforcement matters:** Clerk gave updates on all enforcement matters
- b. **Notice Boards:** Continue to monitor the condition of all notice boards
- c. **Blind House/Fountain/Pound/Viewing Platform:**
See report above
Viewing Platform: Regular checks on the condition of the Viewing Platform to be carried out
- d. **Risk Assessment:** To be reviewed again in June 2019
- e. **Bus shelters:** Continue to monitor the condition
- e. **Settlement boundary review:** Waiting the outcome of the consultation
- f. **Neighbourhood Plan:** Neighbourhood Planning Support events being run by Wiltshire Council. Cllrs Botterill; Cox and Parker to attend
- h. **Affordable Housing:** The Clerk had asked Simon Smith for an update
- i. **Housing Needs Survey:** The results will be published shortly

Action: Clerk/JC

11. Correspondence: Nil

12. Applications granted: The following applications had been granted planning permission:

- | | |
|--------------|---|
| 19/01507/FUL | Land west of reservoir, Leafy Lane, Corsham
Erection of agricultural building for storage |
| 19/01990/FUL | Baytree House, Box Hill
Replacement of existing outbuilding, demolition of existing lean-to and replacement with two storey extension, replacement of existing roof, new single storey extension |
| 19/03319/FUL | Fernfield, Bradford road, Hawthorn
Replace existing conservatory with single storey extension, fenestration changes to south and west elevations |

13. Applications: The following applications were considered:

- | | |
|--------------|---|
| 19/03532/106 | Vernal Orchard, London Road, Box
Removal of clause 2 in schedule 1 of covenants to council of 106 agreement relating to N/13/01217 to allow the separation of the annex from the caravan park whether to allow other persons to live there or sell annex without selling the caravan park

The Parish Council feels that insufficient planning reasons have been given to justify this |
| 19/04424/FUL | Belmont, London Road, Box
Single storey ground floor extension and two first floor extensions over existing ground floor, at the rear of the property

No objections |
| 19/04464/FUL | 5 The Brownings, Box
Replace original stain varnished wood windows and patio doors with exterior wood effect uPVC windows and patio doors

No objections |
| 19/04575/FUL | The Tree House, Kingsdown Grove, Kingsdown
Single storey side extension and two dormer windows to replace previously unbuilt permitted extension, together with |

	reconfigured external deck, fenestration changes and landscape improvements
	No objections
19/04654/FUL 19/04786/LBC	White Cottage, Doctors Hill, Ashley Demolition and replacement of two storey rear extension
	No objections to the proposal but the Parish Council would prefer an alternative to the wood cladding
19/04731/FUL	Greyholm, Quarry Hill, Box Conversion of utility room, raising the eaves, lowering the roof. Construction of new link building and general refurbishment and internal alterations
	No objections
19/04735/LBC	Ley Cottage, The Ley, Box Demolition of existing 1980s conservatory to be replaced with a single storey extension. Internal alterations to existing two bathrooms and addition of new bathroom in attic space resulting in a new dormer window
	No objections
19/04987/FUL	2 Box Hill Cottages, Box Hill Replacement sunroom and balcony
	No objections
19/05104/TCA	Ashley Manor, Ashley, Box Crown lift Western Red Cedar to 4m from ground level and 3m end weight reduction to Walnut
	No objections
19.05264/TCA	Littlebrook House, 12 the Brownings, Box Remove stems overhanging garage from Western Red Cedar and 20% crown reduction to Rowan
	No objections

14. Items of report and future Agenda items:

- a. **War memorial:** It was reported that one of the stones on the War memorial had blown. The seat needs revarnishing. Offer received to paint the chain
Transfer to Cemetery Management Committee
- b. **Tunnel Inn;** The crossroads sign is missing. Clerk to notify Wiltshire Council
- c. **Car Park by Common;** Some of the overhanging branches need removing.
Transfer to Box Hill Common Management Committee
- d. **Planning applications:** Committee members were asked to look at all the applications on line prior to meetings to reduce the number of paper copies to be printed off.

15. Date of next meeting: Full meeting – 8th July 2019
Urgent planning applications – Thursday 27th June 2019