



BOX PARISH COUNCIL

MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 10th DECEMBER 2018

1. **Present:** Councillors: J. Cox; (Chairman); N. Botterill; R. Campbell;
R. Davies; V. Hill; S. Parker
Mrs Carey (Clerk)
2. **Apologies:** Councillor R. Case
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present
5. **Declarations of Interest:** Nil
6. **Actions:**

Issue raised	Start date	Actionee	Due date
Neighbourhood Plan Draw up Application for Designated Area/arrange first meeting of Steering Group	10 th December 2018	Clerk	20 th December 2018

7. **Minutes:** The Minutes of the meeting held on 12th and 29th November 2018 were taken as read and signed as being a true record.
8. **Matters Arising:**
 - a. **Enforcement matters:** Clerk gave updates on all enforcement matters
 - b. **Notice Boards:** Continue to monitor the condition of all the notice boards on a regular basis.
 - c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**
 - Blind House:** Regular checks to be carried out
 - Fountain:** Regular check on the condition to be carried out
 - Pound:** Continue to monitor
 - Viewing Platform:** Regular checks on the condition of the Viewing Platform to be carried out
 - d. **Risk Assessment:** To be reviewed again in June 2019
 - e. **Settlement boundary review:** Waiting update on the present position
 - f. **Neighbourhood Plan:**
The Housing Needs Survey will be carried out by Wiltshire Council commencing 25th February 2019.

Consultation meeting for the whole parish held at the Pavilion on 26th November at 7.30 pm and representatives from the Planning Consultants Lemon Gazelle had given a short presentation. There had been a number of people expressing an interest in joining the Steering Group and it was agreed that the first meeting should be held in February and the Clerk will contact Lemon Gazelle regarding possible dates.

Post Minute note: The date for the first meeting of the Steering Group will be on 12th February

The application for the designated planning area was discussed and the Clerk will draft the application and bring to the next meeting and Full Council for approval. **Action: Clerk**

- h. **Affordable Housing**: The Clerk had asked Simon Smith for an update
- i. **CIL allocation**: On-going.

9. Correspondence:

a. **Appeals**

Ivy Cottage, Box Hill (18/04006/FUL) – Notification that the Appeal against refusal to grant permission for raised parking area to serve existing dwelling (retrospective) had been dismissed

10. Applications granted: The following applications had been granted planning permission:

18/04418/LBC 18/06358/FUL	Spa Cottage, Middlehill House Road, Middlehill Alterations and renovation works
18/08833/FUL	The Tree House, Kingsdown Grove, Kingsdown Single storey side extension and dormer windows to replace previously unbuilt permitted extension, together with reconfigured external deck, fenestration changes, garden office, storage shed, revised parking and landscaping
18/09113/FUL	North Leigh, Ashley Two storey extension and alterations
18/09580/FUL	Unit B Fiveways Trading Estate, Westwells Road Proposed rebuilding of industrial building
18/09707/FUL 18/09772/LBC	3 Woodstock Cottages, Mill Lane, Box Existing late 20 th century porch to be replaced with new timber framed porch

11. Applications: The following applications were considered:

18/10326/FUL	17 Springfield Close, Rudloe Change the angle of the roof for a loft conversion to 35 degrees No objections
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- 18/10768/TCA Cedar House, Market Place, Box
Remove 1 branch from Poplar and reduce leaning stem over roof

No objections providing the neighbours are in agreement
- 18/09835/FUL Ashley Farmhouse, Ashley
18/10061/LBC Alterations to single storey buildings to rear courtyard serving host building incorporating structure and fabric repairs to provide garage

No objections but a condition should be imposed that this remains as a garage and does not become a separate dwelling
- 18/10955/FUL Allah Send, The Ley, Box
Dormer window and window alterations (retrospective)

No objections
- 18/10970/FUL Little Orchard, Lower Kingsdown Rd, Kingsdown
Demolish and replace existing dwelling

No objections although technically this is a new building in the Green Belt

12. Items of report and future Agenda items:

- a. **Hermitage wall:** An article had been received from the owners regarding the rebuilding of the wall which has been sent to the Parish magazine and the newsletter. Clerk to ask if the wall by Footpath 11 had been checked and also to keep the walkway clear from leaves.

13. Date of next meeting: Full meeting – 14th January 2019
Urgent planning applications – Thursday 20th December

Chairman

Meeting closed at 7.10 pm