



BOX PARISH COUNCIL

MINUTES OF A REMOTE MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD BY ZOOM ON 10th 2020

1. Present: Councillors: J. Cox; (Chairman); N. Botterill; R. Campbell; R. Case; R. Davies; S. Parker
Mrs Carey (Clerk)

2. Apologies: Cllr D. Evans

It was reported that Cllr Hill had resigned from the Parish Council. It was agreed by all the Committee that he will be a great loss to the Council and the Planning Committee. His knowledge and input will be missed.

3. Absent: Nil

4. Public Question Time: There were no members of the public present.

5. Declarations of Interest/Chairman's announcements: Nil

6. Minutes: The Minutes of the meeting held on 13th and 30th July 2020 were taken as read and will be signed as being a true record at the next proper meeting

7. Matters Arising:

- a. **Enforcement matters:** Updates had been received and were discussed. It was reported that a complaint under the Code of Conduct had been made to Wiltshire Council by a parishioner against a Councillor regarding action taken over a recent planning application.
- b. **Notice Boards:** These will be put up shortly
- c. **Blind House:** An application has been made to English Heritage for the work to the stonework and to the repairs to the toilet
Viewing Platform: Regular checks on the condition of the Viewing Platform to be carried out
The Fountain; Review lettering on the back wall
- d. **Risk Assessment:** The forms had been circulated to all Committee members. Cllr Cox to review these
- e. **Bus shelters:** The quotation had been accepted by Full Council
- e. **Settlement boundary review:** Waiting the outcome of the consultation
- f. **Light pollution** – Deferred to the next proper meeting
- g. **Wall at the Hermitage:** Work had recommenced
- h. **Wall, pillars and railings at Bybrook House;** The Clerk had written to the Care Home regarding reinstatement following the damage by a lorry

8. Neighbourhood Plan: It had been hoped to get a representative from Lemon Gazelle to attend the meeting. Cllr Botterill outlined the conditions for the Steering Group to be able to move forward. These are:

- Professional input to be agreed
- More people needed on the Steering Group and a successor for the Chairman as Cllr Botterill would only be prepared to do this until the end of the year
- Support from the Parish Council

A submission and costings for the next stage of the Neighbourhood Plan had been received from Lemon Gazelle in the sum of £2600. After discussion it was agreed to ask for a report from Lemon Gazelle with a credible timetable. Any funding obtained would have to be used by end of March 2021 and it would need to be known that what they are offering would be achievable by that time.

It was agreed that the Steering Group would need to look closely at the Rudloe Area which includes the brownfield site at Boxfields Road.

It was agreed to put an article in the Newsletter and Parish Magazine for more people on the Steering Group.

A meeting with Lemon Gazelle will be arranged and this will be discussed further at the meeting on 27th August

9. Correspondence: Nil

10. Applications granted: The following applications had been granted planning permission:

- | | |
|--------------|---|
| 20/03331/VAR | Timber Yard, Real World Studios, Mill Lane, Box
Variation of condition 23 of the planning application 18/02355 |
| 20/03795/FUL | The Retreat Barn, Bradford Road, Hawthorn
Proposed single storey extension comprising of garden/dining room and bedroom to existing single storey residential building |

11. Planning Applications: The following applications were considered

- | | |
|--------------|---|
| 20/05518/FUL | Cleeves Wood, Lower Kingsdown Road
Replacement of stone block garage with oak framed garage

No objections |
| 20/05533/LBC | West Ashley House, Ashley, Box
Internal and External Alterations

No objections. Clerk to query if a full application is required |
| 20/05663/FUL | Ashley Wood, High Street, Kingsdown
Proposed Juliet balcony to first floor of extension currently under construction in accordance with 19/00360/FUL

No objections |
| 20/05683/FUL | Ashley Wood, High Street, Kingsdown
Proposal to construct a pitched roof on an existing detached double garage and convert this into a gym

No objections but there must be a condition that this remains ancillary to the existing property and does not become a separate dwelling |

12. Items of report and future Agenda items:

- a. Cemetery: thanks had been given to the Cemetery contractors for the condition of the cemetery
- b. Jenks grave: Cllr Botterill had met with the family and the grounds maintenance contractors regarding the future maintenance of the grave
- c. GreenSquare Steering Group: It was reported that as David Moore was no longer a Councillor he could not sit on the GreenSquare Steering Group

13. Date of next meeting: Full meeting – 14th September 2020
Pre Council meeting – 27th August 2020

Meeting closed at 7.30 pm

Chairman