

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE
WAS HELD ON 29TH OCTOBER 2018

- 1. Present:** Councillors: R. Case (Chairman); A. Clench; J. Cox;
S. Parker;

Cllr Clench had replaced Rebecca Richards who had resigned as a Councillor. He has taken over as Chairman of the Playing Fields Management Committee
- 2. Apologies:** Nil
- 3. Report of Meeting:** The Minutes of the Committee Meeting held on 16th July 2018 was taken as read and signed as a true record.
- 4. Appraisals:** The full Appraisals will be held next April.
- 5. Terms of Reference for Clerk, Amenities and Open Spaces Manager and Cleansing Manager**
The Terms of Reference were considered and revised. The recommendations made will be taken to Full Council.
- 6. Discussion on an Apprentice:** As there was no time to discuss this in detail it was agreed to defer it to the next meeting and to make it the main Agenda item
- 7. Agenda for next meeting:**
Discussion on Apprentice

Review of Clerk's Terms of Reference

Chairman