

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356
Fax: 01225 744049

12th May 2020

Dear Councillor,

You are summoned to a remote meeting of the **Personnel Committee** to be held at via **Zoom** on **Monday 18th May 2020** commencing at **9.30 am** to consider the following Agenda.

Any members of the public wishing to join for the first part of the meeting should email the Parish Clerk by noon on Thursday 14th May for the log in and password.

Yours sincerely

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. To receive the Minutes of the meeting held on 3rd February 2020
3. To consider any items arising from the Minutes
4. Items for discussion:

Members of the public will be excluded for the following confidential items accordance with the Public Bodies (admission to meetings) Act 1960

5. Prioritising list of work for the Groundsmen and ensuring that this work is completed in a timely way
6. Other issues relating to members of staff