



## BOX PARISH COUNCIL

### **MINUTES OF THE HIGHWAYS COMMITTEE** **MEETING HELD ON 20<sup>TH</sup> JANUARY 2025**

- 1. Present:** Councillors: R. Davies (Chairman); R. Bean; N. Ingledew; T. Walton  
M. Carey (Clerk)
- 2. Apologies:** Cllrs A. Barton; I. Johnston; H. Parker; D. Wright
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present
- 5. Declaration of interests:** Nil
- 6. Minutes**  
The Minutes of the Meeting held on 18<sup>th</sup> November 2024 were taken as read, agreed as a true record and signed
- 7. Matters Arising:**
  - a. B3109 Bradford Road**
    - The work to footpath from Park Place to the Toucan crossing had been completed.
    - Metro Count on B3109 at Wadswick: The metro count had recently been carried out. Waiting for results.
  - b. Future installation of SID on B3109:** Cllr Davies had completed a Traffic Speed Survey circulated by Wiltshire Councillor Derek Walters. The results have recently been published and it was agreed to discuss this further at the next meeting. Clerk to establish what changes had been made by Wiltshire Cabinet re traffic assessments.  
**Action: Discuss report at next meeting**

There is still conflicting advice as to where the SIDs can be installed. It had been resolved by Full Council in September to purchase a further SID but to wait for advice from the Police & Crime Commission about which model should be purchased. After discussion it was agreed that a further SID together with a solar panel should be purchased from Elancity so that it would be compatible with the other devices. It was agreed that the new solar panel would best be located at The Bassetts.
  - c. Maintenance issues:**

Update from LHFIG:

    - i. A365 Devizes Road warning signs - this has now been completed and the Parish Council will be invoiced
    - ii. Lycetts Orchard improved signs – this has now been completed and the Parish Council will be invoiced
    - iii. TROs – A365 Devizes Rd/A4 bus stop markings; A4 Valens Terrace; A365 Chapel Lane - TROs due to go out in February
    - iv. Kingsdown Road – horse warning sign and road markings – this is still being looked at by Highways Engineer.

- v. Box dropped kerbs - the dropped kerbs on Leafy Lane had been completed and the Parish Council will be invoiced
- vi. B3109 Wadswick Store area – The Highways Engineer will look at this before the next meeting

Items for 2025/26

- i. Middlehill - dropped kerb
- ii. Ditteridge - pedestrian safety
- iii. A4 Ashley by Budgens - it was agreed that the Parish Council's representatives would ask for this to be expedited as it has been on-going for several years

Items brought forward

- i. B3109 Bradford Road – Deer warning sign. Exact location ie what3words to be provided
  - ii. Burtons Lane – replacement sign. If this is not progressed it was agreed to discuss whether this is paid for by the Parish Council
  - iii. Lower Wadswick Lane – SLOW markings and
  - iv. B3109 Bradford Road – speed of traffic by Beech House. It had been stated that it was unlikely that anything could be done. There were no what gates installed because of a speed change and there was no plans to change the speed at this location
- e. **Signage at Middlehill:** It was reported that LHFIFG had spent all of this year's funding allocation. It was suggested that the Parish Council could fund this at a cost of £500-£800 subject to agreement with LHFIFG.
  - f. **Box A4 boundary:** Cllrs Davies and Ingledew had attended a meeting with Hillary Carr from Bathford Parish Council. No further update

**8. Car Parks:**

a. **Market Place:**

**Renewal of Lease:**

Will Gray from Wiltshire Council has agreed to review this and to draw up the Heads of Terms for a new lease for the Parish Council to review. These will be subject to final approval by Wiltshire Council Officer decision.

**Front boundary wall:** The wall had been damaged by a vehicle. Two quotations had been received and forwarded to the Insurance Company.

**Action: Clerk to chase the Insurance Company**

**Clearing of vegetation from the walls:** Letter from a local resident reporting that he had cleared the vegetation from his stretch of the wall.

b. **Recreation Ground:**

**Marking of Disabled parking bays:** After discussion it was agreed, taking into account the disabled parking bays currently in the Car Park, by the Pavilion and at the Selwyn Hall, that there are sufficiently spaces. It was also agreed that the first two disabled parking bays going into the Car Park by Valens Terrace should be remarked.

**Action: It was agreed that Cllr Davies would meet with the Groundsman to confirm the location for these. The Groundsman to carry out the work.**

Unauthorised cars in the Car Park: As well as several cars and campers being left in the Recreation Ground Car Park there are also several cars left in the Box Hill Common car park.

Wording for a new sign was discussed and it was agreed that the following words should be used:

“This Car Park is operated by Box Parish Council.

Only road legal vehicles may be parked in this Car Park. Non-road legal vehicles may be removed at the owner’s expense.

Storage of cars or overnight camping is **not** permitted.”

As well as having new signs it was agreed to laminate letters with this wording and put it on the windscreens of the offending vehicles.

**Action: Clerk to arrange for new signs to be made and for the letters to go on the windscreen. It was also agreed that the Clerk would contact Wiltshire Council Highways Enforcement Officer for advice**

**Article to be put in the Parish Magazine re the abuse of the car parks.**

EV Charging: The survey had been completed by Cllr Ingledew and Davies

Box Hill Car Park:

Letter received from a resident regarding the condition of the car park

**9. Correspondence:**

- a. **Reinstatement of bus stop on A4 by the School:** Following the submission of the Issue Sheet to Wiltshire Council, letter received asking for the exact location of the bus stop so that they can take this up with Faresaver.  
**Action: Clerk to establish the location.**

**10. Items for discussion:**

- a. **Improvements at bus shelter Hedgesparrow Lane:** This issue had previously been raised with LHFIFG but they were not sure what could be done. It was **recommended** that a further Issue Sheet be submitted asking the Highways Engineer to visit to site to advise on how the pedestrian access to the bus shelter could be improved which would not involve pedestrians having to walk on the busy A4

**11. Update from Flood Warden:** There were no updates.

**12. Rights of Way – update on work carried out by Cotswold Wardens and any issues:**

- Handrails and broken steps mended on F34 Box Hill Common
- List of replacement stiles needed for this coming year
- Funding received for further kissing gates to be installed

**13. items of report and future agenda items**

- **Footpath 43/51/55 – Top of Hazelbury Hill:** The stile at the top of Hazelbury Hill had recently been repaired but this has now been vandalised again. It was agreed that the Clerk would write to Hazelbury Manor stating that the Cotswold Wardens had tried to maintain the stile in its current format but it keeps getting vandalised. It was agreed to ask if the stile could be removed as in its present condition the landowners could be liable if anyone injured themselves

- **Next Agenda:**
  - I. Discuss report from Derek Walters re the Speed Consultation
  - II. Report on work carried out and work requested by the Parish Steward

**14. Date of next meeting:** Monday 17<sup>th</sup> March 2025 at 7 pm

*Meeting closed at 8.30 pm*

**Chair**