



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING HELD ON 30<sup>TH</sup> JANUARY 2020**

- 1. Present:** Councillors: S. Parker (Chairman); R. Campbell; J. Cox; R. Davies;  
S. Gould; D. Moore; R. Smith; M. Tye; B. Walton; A. Woollard  
Mrs Carey (Clerk)
- 2. Apologies:** Councillors N. Botterill; R. Case; D. Evans; V. Hill; J. Whitford  
The apologies were accepted
- 3. Absent:** Nil
- 4. Public Question Time:** There were two members of the public present.  
Mr. Hurkett asked if the Parish Council would consider requesting a change of name for part of the Ashley Road near the 30 mph to "Lower Ashley" and also request a new post code for this area. There is confusion at the present time with deliveries  
  
He also asked about the speed limit being extended but was informed that this would not meet the criteria  
  
Mr Elliot expressed concern about the wall at The Hermitage which had shown signs of new cracks. He was informed that a new planning application had been submitted.  
  
He also thanked the Parish Council for allowing parishioners to speak for up to five minutes
- 5. Chairman's announcements and declarations of interest:** The Chairman thanked Cllr Campbell for setting up the new laptop with the screen
- 6. Actions:** See Appendix to the Minutes
- 7. Minutes:** The Minutes of the Council Meeting held on 19<sup>th</sup> December 2019 were taken as read and signed as a true record.  
  
Cllr Davies queried why the letter received from Paul Turner had been considered by the Policy & Finance Committee and not brought to the attention of all Councillors. The Chairman explained that a resolution had been made not to discuss the Rudloe Community Centre further. The Clerk will circulate a copy of the letter to all councilors for information only.
- 8. Matters Arising:**  
**Japanese Knotweed:** Letter received from Wiltshire Council stating that the work had been done in September. Cllr Walton had written again asking for the plans for the future maintenance of the Knotweed.  
  
**New Play area at Dickens Gate:** Further to the decision made at the last Full Council meeting a letter had been received from Bellway Homes Ltd stating that the ownership of the Dickens Gate play area had been discussed by the Bellway directors who had made the decision to stick with the nominated management company to look after the play area. They felt that the decision to use a management company was originally made to ensure a high standard of maintenance to this area, and that a

management company is the safest way to provide this guarantee to new residents. As such, agreements with a company had already been made that set out fees that will be paid by local residents.

**Purchase of a Reciprocating Saw/blower and push lawn mower:** These had been purchased. However, when the second blower was put in for servicing it was found to need a new carburettor. This would cost £75 plus £70 for servicing. In the circumstances it was **resolved** by nine votes in favour and one against to purchase a new batter operated blower at a cost of £250 + VAT

**9. Policy & Finance Committee:** The Minutes of the meeting held on 13<sup>th</sup> January 2020 were submitted and agreed

**New website:** A decision had previously been taken as to what information should be put on the new website. However the council will revisit this and all Councillors are asked to consider what documents should be placed on the website. It was **resolved** that the Minutes for the past three years should be put on – this would be the current year plus the previous two years. This will be discussed again at the next meeting

**Notice Boards:** It was reported that the notice board at Kingsdown is wobbly and requires a new hinge; the board at Ashley requires two new hinges; the board on the Rudloe Estate needs some WD40 to loosen it; the board on the triangle of grass at Beech Road had been removed as it was unsafe. Two new posts will be purchased together with a new small board for Wadswick.

**Work to Lodge:** Cllr Botterill had drawn up a report on the present position regarding the renovations to the Lodge. It was **resolved** that the work to the leaded light windows should proceed at a cost of £670

**VE Day Celebrations:** The Council discussed what celebrations they wished to see for 8<sup>th</sup> May 2020 and it was agreed that the Council would meet with Angela O'Connor to discuss an event. Three Councillors volunteered to help with this

**Parking in Bulls Lane:** it was confirmed that no Councillor had put the notice on a parked car

**10. Playing Fields and Pavilion Management Committee:** The Minutes of the meeting held on 6<sup>th</sup> January 2020 were submitted and agreed.

**Crack Willow in centre of moat:** It was **resolved** that 20-25 feet of the tree be left and that any branches that are more than 45 degrees be removed, subject to confirmation from the Tree Surgeon when he carries out the work that this would be safe.

**Crack Willow on path:** It was **resolved** that the tree be left to a height of 3 ft. Again this was subject to confirmation from the Tree Surgeon when he carries out the work that this would be safe.

**Cills on Pavilion:** It was reported that the cills do not need replacing – just rubbing down and repainting

**11. Planning & Conservation Committee:** The Minutes of the meeting held on 19<sup>th</sup> December 2020 and 13<sup>th</sup> January 2020 were submitted and agreed

**Display of Green Planning notices:** Letter received from Cllr Sturgis stating that officers from Trowbridge will help with the display of the notices. It was suggested that the Parish Council could put these up and the Clerk will check whether this would be feasible. **Action: Clerk**

**12. Area Board Meeting:** Cllr Parker gave a report on the recent meeting which had been held in the Pavilion. A report on the new recycling system had been given. It is proposed that glass and textiles (in a bag) should be put into the black box and papers, cardboard, plastic etc would go into the blue recycling bin. Wiltshire Council will be sending out details of this.

The question of recycling small batteries/light bulbs was discussed and it was suggested that there be collection points in Box ie at the garage/shop/Post Office/Council offices. More information will be obtained on this and it will be discussed again at the next Council meeting.

### **13. To receive any urgent correspondence:**

- **Footpath 96 – The Drum:** An application had been received for the extinguishment of Footpath 96 known as The Drum. This is a small footpath which runs through the owner's garden from Beech Road to the A4. This was historically for access to the telephone box and post box. After discussion it was **resolved** unanimously that the Council supported the application.
- **Footpaths 50 (part), 52 (part) and 53 (part):** Application for a proposed diversion of part of these footpaths around Wadswick Farm. The Clerk will circulate a map to all Councillors and will be discussed further at Policy & Finance Committee meeting on 10<sup>th</sup> February.
- **Litter bin by Vine Court:** Wiltshire Council has stated that they will not replace this litter bin as they have no record of ownership. It was **resolved** unanimously that the Council would purchase a new bin
- **Wessex Water:** Report received from Wessex Water re urgent work required in the Pavilion to make it compliant with current regulations. The work will be carried out as soon as possible. Clerk to contact a plumber to carry out the work.
- **Neston Gardens, Westwells Road:** Letter received from a resident regarding cars parking near to the access making exiting dangerous. Clerk to ask Wiltshire Council to check the positioning of double yellow lines which appear to have been tarmaced over.
- **Damage to car in Cemetery:** There was recently an incident of a car parked by the Chapel being damaged by a falling tile. The insurance company has been informed and quotations for the work are being obtained. The area has been cordoned off until the roof has been inspected/repared.
- **Community Area Transport Group Survey:** Details circulated to all Councillors
- **B&NES bridge weight restrictions – Cleveland Bridge:** Information received from Cllr B. Anderson
- **Use of tennis courts for Netball:** Request received for the bottom court to be marked out with lines for netball. It was **resolved** that the markings on the top court were sufficient.

### **14. Highway matters:**

- **Metrocount at Kingsdown**  
Following receipt of the results of the recent metrocounts and the letter from Kate Dave it was **resolved** not to support a Speed Assessment Review being carried out.
- **Request for pedestrian crossing by the Northey Arms:** Issue sheet to be submitted to CATG asking what could be done about the safety of children crossing at this point
- **A4 by The School:** Confirmation from Wiltshire council that the order for the work had been placed and it was anticipated completion by the end of March. The location of the new sign had been slightly amended to allow Wiltshire Highways to utilize a solar option for the electrical element to illuminate the sign. This new position will allow the solar panel to efficiently collect the sunlight throughout the year.

Cllr Smith reported that the "Taking Action on School Journeys – Walk to School" had been updated by Box C of E School

- **Road Closure Notice:** Park of Beech Road will be closed on 9<sup>th</sup> March until 20<sup>th</sup> March 2020 to allow Wessex Water to carry out installation of new valves and meters onto the mains

## **15. Additional accounts for payment:**

<u>Cheques</u>	
CPRE	- Membership subscription 36.00
Travis Perkins	- Materials 20.49
SSE	- Office – Electric 104.40
	Gas 227.61
	Pavilion – Electric 200.38 994.86
	Gas 256.79
	Chapel – Electric 205.68
<u>BACS</u>	
Westcare Supply Zone	- Refuse bags 114.95
Consortium	- Paper towels, copier paper 110.09
ES Electrical	- Lighting in tractor shed 2575.34
C. Crofts	- Cleaning of Lodge 738.00
L & J Windows Ltd	- repair to glass in Lodge windows 720.00
J. Arney	- Reimburse:
	Toilet sets, wood for handrail )
	Strips for under 7s ramp ) 552.48
	Reciprocating saw and battery)
<u>Direct Debits</u>	
Fuel Card Services	- Petrol 52.04
Plusnet	- Telephone Office 36.96
Plusnet	- Telephone Pavilion 30.98
<u>Debit card</u>	
Cables UK	- Lead for laptop 7.99
Amazon UK	- Windows 10 75.71

## **16. Statement of Balances:** The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	13753.27
High Interest account	<u>7537.13</u>
	£ 21290.40
Less payments to go out	<u>5385.44</u>
Working balance	<b>£ 15904.96</b>
Held on deposit in Lloyds	£ 37500.00
<b>Balance in Lloyds</b>	<b>£ <u>53404.96</u></b>
Held in <b>BIBS</b>	<b>£ 71117.13</b>
Held in <b>Nationwide</b>	<b>£ <u>55848.21</u></b>

## **17. Chairman's Diary, Representatives' reports and report from County Councillors:**

MoD Liasion Panel meeting: Cllr Parker reported on the recent meeting. There were concerns about a possible access from the new development coming out onto Skynet Drive which had been turned into a cycleway. MoD asked if Box PC could contact the planning department/developers to remind them that Skynet Drive is a private road  
It was stated that a refuge had been installed on the B3109. Clerk to ask the Planning Officer why this was not a pedestrian crossing as shown on the planning application.

It was stated that more building work was being carried out on MoD Corsham and more MoD policemen were being recruited.

Corsham Town Council was looking to take over the car parks in Corsham and offering free parking. They were also looking at the reopening of Corsham Station.

### Rudloe Steering Group

Cllr Tye reported on the results of the second public consultation. GreenSquare had taken note of the remarks received. A PreApplication would be submitted shortly. It is hoped the planning application will be submitted June/July with permission by the end of 2020 and work to start in June/July 2021. GreenSquare was waiting for the Licence before the testing of the ground can take place. It was stated that when the licence is in place GreenSquare will be amenable to representatives from the Parish Council looking inside the Community Centre.

There will be a further consultation re a community amenity and how this would be used. 55 more houses were being proposed. 25 of the existing flats will be demolished. GreenSquare will talk to the families affected individually to establish needs and they will have the first offer re new accommodation.

Wiltshire Council: Wiltshire Councillor B. Mathew reported that he had had a meeting with the Wiltshire Council Officer re affordable housing. They would be willing to discuss this with the NP Steering Group.

Wiltshire Council would be addressing the issue of potholes – any issues to be sent via MyWilts app.

Damaged drain outside Budgens – to be reported to Wiltshire Council again

### **18. Items of report and future Agenda items:**

- It was agreed to look at whether the Tractor Shed needs repainting
- Handle on the public toilets – Clerk to speak to Joel/Locksmith
- It was asked whether the public toilets should be locked at weekends
- Cllr Woollard asked for an update on the bridleways at Hazelbury
- Cllr Woollard reported that the grass verge at Chapel Plaister was being churned up by car parking
- Speke Memorial – it was reported that the stile had been dismantled. Clerk to write to the landowner
- Speed of traffic along B3109 – to be discussed at the next Full Council meeting
- Box Panto – 19-22 February
- Samaritan signs for the railway bridge – it was agreed to obtain signs from the Samaritans
- Excess water in the Market Place
- Flytipping by Corsham Craft fare – It was agreed to write to them and ask them not to put notices on the pedestrian crossing
- It was reported that the use of drones in Box was illegal
- It was reported that heavy lorries in Leafy Lane have ruined the verges and islands

**Chairman**

*Meeting closed at 10.05 pm*