



## BOX PARISH COUNCIL

### **MINUTES OF THE REMOTE COUNCIL MEETING HELD BY ZOOM ON 28<sup>th</sup> JANUARY 2021**

- 1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; R. Case; J. Clifford  
J Cox; R. Davies; D. Evans; H. Parker; R. Smith; M. Tye; B. Walton;  
A. Woollard  
Unitary Councillors: B. Anderson; B. Mathew

Mrs Carey (Clerk)

- 2. Apologies:** Councillor S. Gould

- 3. Absent:** Councillor J. Clifford

- 4. Public Question Time:** There were 2 members of the public present

Mr Ben Peacock gave a presentation on the junction of the A365 at the top of Chapel Lane and highlighted concerns about lack of visibility caused by parked cars. He felt that the double yellow lines should be extended by 9.6m ie removing two parking spaces. He also suggested that 9.6m of double yellow lines on the opposite side of the road should be removed allowing the parking of two additional cars. He asked for the Parish Council's support and for the proposal to be put to CATG. The Chairman stated that this had been raised previously with Wiltshire Council who had not felt that there had been an issue but it will be taken back to the next Policy & Finance Committee meeting for discussion.

Mr Tim Walton asked about the bus shelter at The Bassetts and reminded the Council that it was a year since he had offered the timber to replace the fascia. He was informed that there was damage to the roof which had to be repaired before the fascia board could be put in place and the work was in hand.

- 5. Chairman's announcements and declarations of interest:** There were no declarations of interest. The Chairman read out an email from Katie Fielding from WALC reminding Councillors that there should be no debate on email about council matters.

- 6. Minutes:** The Minutes of the remote Council Meeting held on 17<sup>th</sup> December 2020 were taken as a true record and will be signed at the next proper meeting subject to an amendment at item 16 which was changed from "Cllr Walton" to "the Council will liaise with the studio".

- 7. Matters Arising:**

- a. **Grit bin for Middlehill;** There is a spare grit bin which will be put in place shortly  
b. **Pavement on A4:** The Parish Steward had cleared a large section of the pavement on the A4

- 8. Policy & Finance Committee:** The Minutes of the remote meeting held on 11<sup>th</sup> January 2021 were submitted and agreed.

It was **resolved** unanimously that the recommendation that any highways issues brought up at the Full Council meeting should be discussed fully at the Policy & Finance meetings to that any potential financial implications can be considered and that the Highways item be removed from the Full Council Agenda

Loss of revenue due to Covid19: The Supreme Court had ruled that insurance companies could pay for loss of revenue due to Covid19. However, the Judgment is complex and the insurance company was currently analysing this in line with the Council's policy

**9. Cemetery Management Committee**: The Minutes of the remote meeting held on 7<sup>th</sup> January 2021 were submitted and agreed.

Management of the Cemetery – work to flower beds: Three quotations had been received in the sums of £862.39; £1152 and £1490. It was **resolved** that the quotation from Countrywide Grounds and Maintenance in the sum of £862.39 be accepted by 8 votes in favour, 2 against and 1 abstention. Cllrs Evans; Tye and Woollard will decide on the trees to be planted.

Damage to the entrance gate. Confirmation that the Insurance Company had settled the claim for the repairs to the gate. The work will be carried out shortly.

**10. Planning & Conservation Committee**: The Minutes of the remote meetings held on 17<sup>th</sup> December 2020 and 11<sup>th</sup> January 2021 were submitted and agreed.

Cllr Cox reported on a meeting that the Planning & Conservation Committee had met with Corsham Town Councillors regarding the development at Rudloe No 2 site and future development in the Rudloe area.

**11. Personnel Committee**: The Minutes of the remote meeting held on 11<sup>th</sup> January 2020 was submitted and agreed.

**12. Box Hill & Rudloe Open Spaces Committee**: The Minutes of the remote meeting held on 18<sup>th</sup> January 2021 was submitted and agreed.

Interpretation Board: Three quotes had been received. It was **resolved** unanimously that the quotation from Shelley Signs Ltd in the sum of £840 be accepted.

Removal of Shed: Three quotations for the removal of the shed had been received in the sums of £1000; £800 and £350. It was **resolved** unanimously that the quotation from Mr D. Clifford in the sum of £350 be accepted.

Footpath 18: A local resident is liaising with the Rights of Way Officer regarding a kissing gate instead of the chicane.

It was reported that the hedge on the Lower Common had been cut back.

**13. To receive any urgent correspondence**

- a. **Rudloe Green**: It was agreed that Rudloe Green which has been designated as both Public Open Space and Local Park by Wiltshire Council be added to the Box Hill & Rudloe Open Spaces page of the website
- b. **Census 2021**: Update circulated

**14. Items for discussion**:

- a. **Action for upcoming Council elections and Councillor training and Induction**: Advice had been received from both WALC and Wiltshire Council that Parish Councils need to be careful about publicity in the run up to elections and actions taken. Four Councillors are due to attend a training session on 4<sup>th</sup> February regarding "How to find new Local Councillors" so feedback will be given after that. It was confirmed that the dates for the local elections would be put in the Parish Magazine, on notice boards and on the website.

It was suggested that an induction document for new Councillors be drawn up and all documents should be available on the website. It was agreed to discuss this at the next Policy & Finance Committee meeting

**15. Additional Accounts for payment:** The following additional accounts were submitted and agreed

<u>BACs</u>			
Hiscox	-	Overpayment of insurance claim	7.51
James Long	-	Repairs to memorials – top part	384.00
Westcare Supply zone	-	Refuse sacks and hand sanitiser	243.43
J.H. Jones & Son	-	Garden outside Lodge	228.00
Water2Business	-	Water charges – Pavilion & BG	2077.58
Plusnet	-	Telephone Pavilion	31.44
Plusnet	-	Office	36.72
Fuel Card services	-	Petrol	28.10

There was further discussion on the exceptionally high account from Water2Business relating to water charges for the Pavilion and Bowling Green for the period May to November 2020. Investigations had been made with the Bowls Club; Youth Club; Selwyn Hall but there was no explanation for this. A stop tap test had been carried out and Wessex Water had taken current readings which were low. It was agreed by 12 votes in favour and one against to pay the account but monthly readings should be taken. Cllr Campbell had offered to do this.

**16. Statement of Balances:**

Current Account	13543.74
High Interest account	<u>29285.25</u>
	£ 42828.99
Less payments to go out	<u>3457.33</u>
Working balance	<b>£ 39371.66</b>

Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	<b>£ 76871.66</b>

Held in BIBS	<b>£ 81666.53</b>
Held in Nationwide	<b>£ 76327.15</b>
	<b>£ 157993.68</b>

**17. Chairman's Diary, Representatives' reports and report from County Councillor**

Cllr Cox reported on a recent meeting of the Selwyn Hall Management Committee with the new Committee members following the retirement of Tudor Jones and the death of Alan Clench.

Cllr Campbell reported on a meeting of the MoD Liaison Group which had been well attended. He reported that during the lockdown there had only been about 500 people at MoD Corsham on a daily basis. The MoD Community Centre on Leafy Lane is open to anyone to use. Solar panels were being installed at Skynet Drive. The Liaison Group were pleased that the SID would be going up in Leafy Lane.

Cllr Mathew reported that he had met with the Colerne Community Land Trust looking at homes for local people and felt that this was something that maybe Box could consider in the future. He reported that the intelligent speed cameras installed at Malmesbury allowed the data to be considered by Wiltshire Police and he would ask whether they took the data from SIDs. He did not have any positive information as to whether the local elections would take place but he did say that that if they did the count could take up to four days.

Cllr Woollard asked him to pursue the resurfacing to Church Lane on behalf of the Box PCC

**18. Items of Report and Future Agenda Items**

- a. Cllr Tye reported that the Parish Council had been awarded £4800 from two applications for grants for the Lovar Water Garden project. However, there were currently no working parties being undertaken by the Cotswold Wardens but the Council could order seats etc.

She would be setting up a Lovar Voluntary Group and a flower survey and bat and bird survey would be carried out.

- b. It was reported that the footpath at Alcombe had been repaired
- c. Bin by Vine Court – it was requested that one with a lid be purchased
- d. Trees on A365 by Hatt House – Clerk to ask Wiltshire Council to carry out a check on the safety of the trees
- e. Recreation Ground car park – it was reported that a JCB and Portaloo had been parked there for some time
- f. Steps on footpath at bottom of Fairmead View – discuss at the Box Hill & Rudloe Open Spaces Committee

*Meeting closed at 9.45 pm*

**Chairman**