



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 27th SEPTEMBER 2018

- 1. Present:** Councillors: S Parker (Chairman); R. Campbell; A. Clench;
R. Davies; S. Gould; V. Hill; D. Moore; R. Richards;
M. Tye; P. Van Praag; J. Whitford
Wiltshire Councillor B. Mathew
Mrs M. Carey (Clerk)
- 2. Apologies:** Councillor J. Cox
- 3. Absent:** Councillor R. Case
- 4. Public Question Time:** There was one member of the public present.
- 5. Chairman's announcements and declarations of interest:** Cllr Parker reported the resignation of Cllr Barnes and thanked him for all his time on the Parish Council, particularly his time as Chairman
Cllr Tye declared an interest in items relating to the Flood Wardens and the Rising Sun site
- 6. Actions:**

Issue raised	Start Date	Actionee	Due date
Repairs to oven in Pavilion	September 2018	Clerk	October 2018
Wiltshire Council Electoral Review – further discussion	September 2018	Pol & Fin committee	8 th October 2018
Request Housing Needs Survey	September 2018	Clerk	asap
Look at situation regarding bees on the Bowling Green	27 th September 2018	Cllr Whitford	25 th October 2018
Request metrocounts	27 th September 2018	Clerk	asap
Raise issue of Clean Air zone with Bath City Council and Wiltshire Council	27 th September 2018	Clerk	25 th October 2018
Representations for focus meeting CAB	27 th September	All Councillors	asap
Training of new crossing patrol warden by the School	27 th September	Clerk to write to WC and the School	asap

7. Minutes: The Minutes of the Council Meeting held on 27th August 2018 were taken as read and signed as a true record.

8. Matters Arising: Nil

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Cheques

MoD	-	Bus shelter Leafy Lane	20.00
T.F. Slade	-	Book of Remembrance	134.40

BACS

The Warrior Academy	-	Refund of hire charge	100.00
Westcare Supply Zone	-	cartridgeS	163.20
Hi Tech Engraving	-	In Memorium plaque	36.00
John Miller	-	Spares	36.49
D.J. Mathias	-	Repair to flush in public toilets	134.28

Direct debits

Fuel Card Services	-	Petrol	31.63
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10. Policy & Finance Committee: The report of the meeting held on 3rd September 2018 was submitted and adopted

- a. **Flood Wardens:** it was stated that the Flood Wardens could not be insured under the Parish Council insurance if they were carrying out any work on the highways. The insurance company would need a list of what work was being done. Meeting to be set up with Melksham Without Council and Renate Malton from Wiltshire Council.
- b. **Renewal of Insurance Policy:** It was unanimously resolved to accept the quotation from Hiscox in the sum of £4249.46
- c. **Bowling Green Contract;** It was unanimously resolved to accept the renewal of the contract at a rate of £5840 pa
- d. **Electoral Review of Wiltshire Council:** Cllr Mathew informed the Council that there was a proposal to join Rudloe ward with Corsham. It was agreed that this would not be acceptable and it was **recommended** that this be taken back to Policy & Finance for further discussion.

11. Planning & Conservation Committee: The reports of the meetings held on 27th August and 3rd September 2018 were submitted and adopted.

- a. **Blind House:** It was reported that formal permission for the work had been received from Historic England subject to several conditions.
- b. **Neighbourhood Plan – Housing Needs Survey;** It was **recommended** that this be carried out. The presentation for the public consultation had been circulated to all members.

12. Playing Fields Management Committee; The reports of the meetings held on 17th September 2018 were submitted and adopted

- a. **Lovar Garden:** The work to the steps had been completed.

Replacement bridge

It was **resolved** by eight votes in favour, one against and one abstention that no further action be taken regarding the replacement bridge until after the budget had been set. The situation would then be reviewed.

Offer of help with the design of the bridge received from a local structural engineer/architect.

Purchase of additional outlet pipe: it was **resolved** by 8 votes in favour, one against and one abstention not to proceed with this.

- b. **Bees in Bowling Green**; Further letter received from the Bowls Club. The Clerk had taken advice from the Bowling Green Contractor; Wiltshire Council Pest Control Officer and the local Bee Keeping Society. They could not offer any help with the situation. Cllr Whitford agreed to look at this and report back to the Council. **Action: JW**
- c. **Formation of junior netball club**; This was unanimously agreed.

13. Highway Issues:

Cllr Hill reported on the recent meeting of CATG.

- Speed on Lower Kingsdown Road: Proposal from Wiltshire Council to erect signs at either end of the Lower Kingsdown Road at a cost of £1000 with a 25% contribution of £250 from the Parish Council. It was **resolved** to accept this by six votes in favour, three against and one abstention.
- Metrocount A365: Clerk to ask for a metrocount to be carried out on the A365 approaching Box just after the entrance to The Ley.
- Road markings at top of A4 Box Hill; Letter from Wiltshire Council stating that the current markings are acceptable.
- Issue sheet: Issue sheet raised by a parishioner for flashing 30 mphs speed signs and speed bumps at Market Place. After discussion the Parish Council **resolved** not to support this. The local Speedwatch will ask the police to support them.
- Prospect: letter from a resident requesting a 20mph speed limit along the Prospect road. Clerk to request a metrocount.

14. Urgent Correspondence:

- a. **Councillor's training**: Three places had been booked for the training session.
- b. **Rising Sun Site**; letter from Wiltshire Council that a decision had been made to sell the land to the Rising Sun Memorial CIC. Further letter addressed to Wiltshire Council received from a parishioner challenging that decision.
- c. **Lease for Recreation Ground Car park**: letter from the Selwyn Hall Management Committee querying the terms of the Licence. A meeting with representatives of the Selwyn Hall Management Committee to be held and the matter would then be taken back to Policy & Finance for discussion.
- d. **Clean Air Zone**; letter received regarding the proposed Clean Air Zone in Bath and the knock on effects on Box. It was agreed to ask Bath City Council when this would be implemented and raise the issue with Wiltshire Council. **Action: Clerk**
- e. **Fireworks on Recreation Ground**; Request received from Box Beaver Group to hold a small firework display on the bottom Recreation Ground by the car park on 5th November using quiet or low noise fireworks. Permission was granted subject to receipt of a Risk Assessment.

- f. **Corsham Area Board – the way forward**: Letter from Ruth Hopkinson requesting each Town or Parish Council nominate two people to come to informal focus meetings to look at issues that can be raised at the Area Board. Councillors to let the Clerk know if they are interested.

15. Statement of Balances: The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	22074.55
High Interest account	<u>45678.71</u>
	£ 67753.26
Less payment to go out	<u>524.37</u>
Working balance	£ 67228.89

Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	£ <u>104728.89</u>

Held in BIBS	£ 70587.72
Held in Nationwide	£ <u>80426.24</u>

16. Chairman's Diary; Representatives report; Report from County Councillors:

Cllr Tye gave a report on the recent Health & Well Being meeting. The full report will be circulated to Councillors.

Cllr Tye reported on the recent Area Board meeting. There is grant money available for Youth projects.

This information to be passed to the Green Room YC.

Cllr Mathew gave his report. He had been approached about illegal parking on the pavement in Church Lane. This will be raised at the Policy & Finance Committee.

He reported that Transcoco would like to give a presentation to the Council at one of its meetings.

17. Items of report and future Agenda items:

- a. **Remembrance Day**: Clerk to ask Alan Payne if he has any plans to commemorate the end of WW1
- b. **Christmas Tree**: it was asked if there would be a Xmas tree this year.
- c. **Traffic on B3109**: The speed limit on the B3109 was raised and it was asked if this would be reduced from 50 mph when the new development is built. Clerk to raise this with the Planning department.
- d. **Sign for Lacy Wood**: The Shed could make a hardwood sign for £275
- e. **Dog waste bin**: A request for a further dog waste bin on F18 past the studio was requested. Discuss at P&F
- f. **Rudloe Play Area**: It was reported that the equipment is in need of repainting. Discuss at Playing Fields Management.
- g. **School Crossing Patrol**: The current "lollipop lady" is retiring. It was requested that the new person be trained to keep the traffic moving and not stop it for one

person at a time. The build-up of traffic also impacts on air quality/vehicle pollution. It was agreed to raise this with the School and Wiltshire Council.

- h. **Correspondence**; it was suggested that the correspondence could be circulated before the meeting.

- 18. **Confidential item**: Members of the public were excluded for the confidential items in accordance with the Public Bodies (admission to meetings) Act 1960

Co-option to fill vacancy on Parish Council: Two applications had been received. After a secret ballot Mr Nick Botterill was elected onto the Parish Council.

Chairman

Meeting closed at 9.45 pm