



## BOX PARISH COUNCIL

### **MINUTES OF THE REMOTE COUNCIL MEETING HELD BY ZOOM ON 29<sup>th</sup> OCTOBER 2020**

**1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; J. Cox;  
R. Davies; D. Evans; H. Parker; R. Smith; M. Tye; B. Walton;  
A. Woollard

Mrs Carey (Clerk)

**2. Apologies:** Councillors R. Case; S. Gould

**3. Absent:** Nil

A minute's silence was held in respect of Alan Clench, a past Parish Councillor who had recently died

**4. Public Question Time:** There were 6 members of the public present  
Members of the public were reminded that they would not be able to speak during the meeting.

Mr Walton raised the issue of the fascia board for the bus shelter at The Bassetts. The Clerk will reply to him. He also stated that he had not received a copy of the Standing Orders that he had requested.

Mr Paul Turner read out a statement about the Rudloe Community Centre and the Section 106 money. He was informed that this would be discussed later in the meeting

**5. Chairman's announcements and declarations of interest:** Cllr Hazel Parker was welcomed to her first meeting as a newly co-opted Councillor. Councillors were reminded of the Protocol for remote meetings which had been circulated.

**6. Minutes:** The Minutes of the remote Council Meeting held on 24<sup>th</sup> September 2020 were taken as a true record and will be signed

**7. Matters Arising:** Nil

**8. Policy & Finance Committee:** The Minutes of the remote meeting held on 12<sup>th</sup> October 2020 were submitted and agreed.

**Loss of Revenue due to Covid-19:** It was reported that £1704 had been received from the Bowls Club being money paid by members to use the Green for friendly games; donations from members and from a sponsor. This money has only just been received by the Club.

**9. Playing Fields & Pavilion Management Committee:** The Minutes of the remote meeting held on 5<sup>th</sup> October 2020 were submitted and agreed.

**Allotment Pricing Structure:** The **recommendation** that the allotment rentals be increased by 50% from 1<sup>st</sup> January 2021 was agreed unanimously. Cllr Botterill queried the variation in the prices.

The **recommendation** that a 50% discount be applied for anyone in receipt of benefits was agreed unanimously

**Flower tubs in the village**: The **recommendation** that the flower tubs be planted by the Committee but the watering should be carried out by Council staff was agreed unanimously

**Vine Court bedding**: The **recommendation** that the Council staff continue to maintain this area in the future was agreed unanimously

**Clearing of ditch**: The **recommendation** that the Work Experience Student be asked to clear the ditch as part of his course module was agreed unanimously.

**10. Planning & Conservation Committee**: The Minutes of the remote meeting held on 24<sup>th</sup> September and 12<sup>th</sup> October 2020 were submitted and agreed.

**11. Personnel Committee**: The Minutes of the remote meeting held on 19<sup>th</sup> October 2020 were submitted and agreed

**12. To consider any applications for grants**: Two applications had been received. After discussion it was **agreed** that £100 be given to the Leafy Lane Playing Fields Ltd for the redecoration to the social area and £100 be given to Corsham AFC towards the purchase of respect barriers.

**13. Items for discussion**:

- **Memorial benches**: Cllr Tye stated that there appeared to be sufficient benches in the Cemetery and that it was difficult to know where to site any new benches in the Playing Fields and she asked that the Council looks at sites around the parish to establish where any new benches could be put. It was agreed that each Committee would discuss this and bring it back to Full Council. It was also suggested that an article could be put in the Parish Magazine.
- **S106 money and the Rudloe Community Centre**: A statement had been read out by Paul Turner at the beginning of the meeting and copies of his letter to the Council had been circulated. Cllr Davies read out a statement criticizing the Parish Council and felt that the S106 money should be used for the benefit of the Rudloe residents. He expressed the view that he had not been told the truth by the Parish Council and that no effort had been made to discuss the offer of purchasing the community centre building from Wiltshire Council.

The Clerk read out an emails between the Parish Council and Wiltshire Council where it had agreed that the money could be spent on the Box Pavilion.

The Councillors discussed this and Cllr Parker stated that a spreadsheet of costs with income and expenditure including the proposal by Camomile Café had been discussed by the Full Council. This had projected a considerable deficit. The Parish Council had previously voted not to purchase the Community Centre. The current agreement between GreenSquare and Wiltshire Council is subject to a favourable planning application for the regeneration of the site.

Cllr Campbell proposed that the Council had already voted not to discuss this further and should not be discussing this and Cllr Evans seconded this. There was no seconder for the proposal put forward by Cllr Davies to pursue this further.

**14. To receive any urgent correspondence**

- **Co-option process**: Cllr Parker had received correspondence from a parishioner querying the co-option process. He had requested an extension of time as he stated that the notice had not been put on the website. The procedure had been fully explained to him. All Councillors to be reminded of the rules and procedure re co-options.

- **Plaque for Rudloe sign:** A small ceremony to be held involving the school and the children with a representative from The Shed.
- **Weavern Farm Fish Ponds Project:** Letter received outlining a proposal for the clearing the Weavern Farm Fish Ponds. Clerk to remind the owner that planning permission for the trees etc may be required.
- **Remembrance Day Service:** notification received that this can go ahead on 8<sup>th</sup> November but a full risk assessment has to be drawn up.

#### **15. Highway matters:**

- **Speed Indicator Device:** This has been delivered.
- **A365 – issue with large lorries and the resurfacing of the road:** Issue Sheet had been submitted. It was agreed to have a meeting with Melksham Town Council to discuss this.
- **Speed on Leafy Lane and safety of pedestrians:** This has been raised again with CATG
- **B3109 by Dickens Gate:** It was asked if an Issue Sheet could be submitted to reduce the speed limit from 50 mph to 40 mph with a 20 mph zone by the school.
- **The Ley:** There had been incidents of lorries going the wrong way on the one way system. Clerk to write to the users of the business park asking them to inform their drivers to turn left when exiting
- **The Ley:** It was reported that a car coming from Melksham had tried to turn right down the second Ley turning and had got stuck. Clerk to raise an Issue Sheet for a “No Right Turn” sign
- **A4 opposite Budgens:** Cllr Mathew had asked Wiltshire Council to look at pavement and the drain
- **Road Closure Orders:**  
Temporary closure of part of Henley Lane from its junction with Longsplatt for approximately 40m in an easterly direction for Wessex Water to carry out standard connection (wef 14<sup>th</sup> December).  
Temporary Closure of B3109 from its junction with Skynet Drive for a distance of approximately 140 m in a westerly direction to enable Wiltshire Council to carry out footway resurfacing and pedestrian signal crossing works (wef 7<sup>th</sup> December 2020)

#### **16. Additional Accounts for payment:** The following additional accounts were submitted and agreed

<u>BACS</u>			
Playsafety Ltd	-	RoSPA reports	248.40
ES Electricial	-	Rectify defects in Lodge	205.97
Corsham Print	-	Newsletters	108.00
WALC	-	Councillors Training	36.00
 <u>Direct Debits</u>			
Plusnet	-	Telephone Pavilion	31.55
Plusnet	-	Office	37.07
Fuel Card Services	-	Petrol	53.45

#### **17. Statement of Balances:**

Current Account	21858.62
High Interest account	<u>58282.96</u>
	£ 80142.58
Less payments to go out	<u>1259.77</u>
Working balance	<b>£ 78882.81</b>
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	<b>£ 116382.81</b>
Held in BIBS	£ 81666.53
Held in Nationwide	<u>£ 76327.15</u>
	<b>£ 157993.68</b>

**18. Chairman's Diary, Representatives' reports and report from County Councillor**

Cllr Mathew reported that the Area Board would meet on 10<sup>th</sup> November and Councillors should email Kevin Fielding for the Teams log in details

He stated that he would forward details to the Council of Wiltshire Council's relationship with Gigaclear. They would need to put cabinets up and this would have to be agreed with the Parish Council

Cllr Anderson reported that the ceremony for the plaque at Rudloe would have to be limited to six people.

He had taken on board what had been said by Paul Turner and Cllr Davies and he was not impressed with the progress being made by GreenSquare. He would organize a meeting.

He reported that the cases of Covid was increasing in this area. Councillors could use Coronavirus Staging Data to access a map showing all information.

**19. Items of Report and Future Agenda Items**

- **Grit bins**: Additional grit bins needed at Middlehill and Ditteridge. To be discussed with the budget
- **Footpath 20**: it was reported that there were no issues with the signage on this path. The owners had improved the path and renovated the stiles.
- **Xmas Tree**: It was reported that Mr Barton will supply a tree and will also put this up.

**20. Confidential Item**: Members of the public were excluded for the following confidential item in accordance with the Public Bodies (admission to meetings) Act 1960

**Co-option onto Parish Council**: One letter of application had been received to fill the vacancy left by David Moore for the Box Hill Ward. Mrs Jane Clifford was unanimously elected as a Parish Councillor.