



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 25th OCTOBER 2018

- 1. Present:** Councillors: S Parker (Chairman); N. Botterill; R. Campbell; A. Clench;
R. Davies; S. Gould; V. Hill; D. Moore;
M. Tye; P. Van Praag; J. Whitford
Mrs M. Carey (Clerk)
- 2. Apologies:** Councillor R. Case; Wiltshire Councillor B. Mathew
- 3. Absent:** Nil
- 4. Public Question Time:** There were members of the public present.
Mr Elliot raised the issue of a broken bench on the Common and the parking of the McColls lorry on the main road for unloading deliveries.
- 5. Chairman's announcements and declarations of interest:** Cllr Parker reported the resignation of Cllr Richards and thanked her for all her time on the Parish Council.

As Committee Vice Chairman Cllr Clench was willing to take over as Chairman of the Playing Fields Management Committee. No-one else wished to stand as Chairman and he was duly elected. A replacement Vice Chairman will be elected at the next Committee meeting.

6. Actions:

Issue raised	Start Date	Actionee	Due date
Ongoing issue of parking of McColls lorry on A4	April 2018	Clerk to chase	End of November 2018
Application for funding Peacock Arts Trail	October 2018	Full Council	End of November 2018
Write to professional dog walkers	October 2018	Clerk	End of November 2018
Footpath 18 – stakes in water. Clerk to write to landowner to ask for these to be cut off	October 2018	Clerk	End of November 2018

- 7. Minutes:** The Minutes of the Council Meeting held on 25th September 2018 were taken as read and signed as a true record.

- 8. Matters Arising:** All the actions had been completed.
- a. **Clean Air Zone:** Waiting reply from Wiltshire Council
 - b. **Bees on the Bowling Green:** Report from Cllr Whitford had been circulated. Refer back to Playing Fields Management Committee

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Cheques

SSE	-	Pavilion – Gas 78.84	284.09
		Elect 205.25	
SSE	-	Office – Gas 63.33	117.43
		Elect 54.10	

BACS

Consortium	-	Hand towels and toilet rolls	124.29
Mr. J. Arney	-	Materials – Wood edging at War Mem	123.56

Direct Debits

Fuel Card Services	-	Petrol – Cemetery	15.30
		Playing Fields	41.67
Plusnet	-	Telephone Office	37.08
Plusnet	-	Telephone Pavilion	29.98

- 10. Policy & Finance Committee:** The report of the meeting held on 8th October 2018 was submitted and adopted

Parish Signs: Clerk to obtain further quotations for the installation of the signs:

- 11. Cemetery Management Committee:** The report of the meeting held on 1st October was submitted and adopted

Chapel and Stained Glass Window: It was **resolved** that the quotation from Dawsons in the sum of £1304 for the repairs to the small round window at the top of the Chapel on the right had side be accepted.

- 12. Planning & Conservation Committee:** The reports of the meetings held on 27th September and 8th October 2018 were submitted and adopted.

Neighbourhood Plan: It was **resolved** that the quotation from Lemon Gazelle for the initial stages of the Neighbourhood Plan in the sum of £4200 be accepted.

It was queried whether the Selwyn Hall would be a better venue to hold the consultation meeting.

- 13. Box Hill Common & Rudloe Management/Rights of Way Committee:** The report of the meetings held on 15th October 2018 was submitted. Cllr Tye disagreed with the wording of paragraph 9a of the Minutes and this will be discussed at the next Committee meeting.

- a. **Sign for Lacy Wood:** This will now cost £350 and not £275
- b. **Hard standing area:** It was **resolved** that the quotation for the work from R.J. Payne in the sum of £2750 be accepted.

- c. **Working Party in Lacy Wood:** A meeting had been held with Richard Cripps to discuss what work needed to be done. A risk assessment to cover the working party will be drawn up.

14. Applications for grants:

The following grants were awarded:

Carer Support Wilts	-	£50
Citizens Advice Wiltshire	-	£50

The application from the Peacock Arts Trail was deferred and will be considered at the next meeting

15. Highway Issues:

- Request for additional light by the old Hawthorn Post Office, Westwells Road. As there are additional lights being erected by the new pedestrian crossing it was considered that this would not be necessary
- Road closures
Urgent closure of Mill Lane from 23rd October for two nights
Part Closure of the A365 for Remembrance Day Service on 11th November

16. Issues raised by Councillors:

- a. Request for permission to fill the gap in the hedge behind the Chapel; Cllr Clench had asked for permission to plant laurel trees to fill in the gap at his personal cost. This was agreed
- b. PEAS: Cllr Tye asked for gel sacs and two signs to be collected to be used in the event of flooding. This was agreed and Cllr Clench will collect these from Marlborough on 9th November. Cllrs Tye and Van Praag to store the gel sacs.
- c. Article for Parish Newsletter: The article re professional dog walks misusing the Countryside Code was discussed. It was felt that this was over long for the Newsletter and it was agreed to edit this. The clerk will write to the local professional dog wardens to raise awareness of the issue. **Action: Clerk**

17. Urgent Correspondence:

- a. Extra water supply in Cemetery; letter requesting an additional water supply at the top part of the Cemetery. To be discussed at the next Cemetery Management Committee meeting.
- b. Footpath 18: Letter received regarding stakes in the water beside Footpath 18. It was agreed to write to the landowner to ask for these to be cut off. **Action: Clerk**
- c. Coppicing of sycamore saplings on Common: request from SSE to coppice some small sycamore saplings to clear a powerline and transformer. Permission was granted

18. Statement of Balances: The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	11896.29
High Interest account	<u>35679.69</u>
	£ 47575.98
Less payment to go out	<u>1082.19</u>

Working balance **£ 46493.79**

Held on deposit in Lloyds £ 37500.00
Balance in Lloyds £ 83993.79

Held in **BIBS** **£ 70587.72**
Held in **Nationwide** **£ 80426.24**

19. Chairman’s Diary; Representatives report; Report from County Councillors:

Cllr Parker will be attending the Remembrance Day Service on 11th November. Apologies From Cllrs Botterill; Moore and Whitford

Cllr Davies reported on a meeting of the Rudloe Community Centre Steering Group – a copy of his report is attached to these minutes.

20. Items of report and future Agenda items:

- a. Box Cancer Support Group: The group celebrated the 40 years service to the group given by Ann Narraway. The group had raised £220K**
- b. It was reported that there is a mobile home parked occasionally on the Recreation Ground car park**
- c. It was asked if The Shed could replace the wooden sign posts at Ben Cross and Middlehill**
- d. Delivery of Newsletters – the council will help with delivering the newsletter to the outlying areas of the parish.**

Chairman

Meeting closed at 9.40 pm