



## BOX PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD ON 29<sup>th</sup> NOVEMBER 2018

**1. Present:** Councillors: S Parker (Chairman); N. Botterill; R. Campbell; R. Case;  
A. Clench; J. Cox; R. Davies; S. Gould; V. Hill; D. Moore;  
M. Tye; P. Van Praag; J. Whitford  
Wiltshire Councillor: B. Mathew  
Mrs M. Carey (Clerk)

**2. Apologies:**

**3. Absent:** Nil

**4. Public Question Time:** There were three members of the public present.  
Mr Adam Walton gave a short presentation on behalf of Transcoco – plastic waste free Corsham. He stated that Transcoco were campaigning for plastic waste free across the Corsham area and was trying to find alternatives to reduce single use plastic. He felt that it required a change in Government and businesses to make this happen and he was looking for endorsement from the Parish Council for Transcoco to discuss this with the local businesses. This was agreed. It was also suggested that he put an article in the local Parish magazine. The Councillors asked questions regarding addressing of litter on verges and deposits on plastic bottles.

Mr Derrick Elliott raised the issue of M.J. Church lorries using Leafy Lane to access and leave the Park Lane building sites and the subsequent impact this was having. The Council agreed to write to M.J. Church and Wiltshire council to address this issue.

Mr David Wright raised an issue regarding the Chalkhill Consultancy Action Plan and this would be taken back to the next Committee meeting.

**5. Chairman's announcements and declarations of interest:** The Chairman reminded the Councillors that at the Full Council meeting the Councillors only agree the Full Council minutes and action updates. The minutes from the Committee meetings would be adopted and signed at the next Committee meetings. Only recommendations made by Committees to Full Council would be discussed. She referred Councillors to Standing Orders Section 10a and 12b

There were no declarations of interest

**6. Actions:**

Issue raised	Start Date	Actionee	Due date
Ongoing issue of parking of McColls lorry on A4. Chase	April 2018	Clerk	End of December 2018

with McColls and speak to police			
Delivery of Gel sacs	29 <sup>th</sup> November	Clerk to chase delivery	20 <sup>th</sup> December 2018
Delivery of Newsletters – check numbers required	29 <sup>th</sup> November	Cllr Whitford	20 <sup>th</sup> December 2018
Design of new website	29 <sup>th</sup> November	Cllrs Campbell/Van Praag	End of January 2019

**7. Minutes:** The Minutes of the Council Meeting held on 25<sup>th</sup> October 2018 were taken as read and signed as a true record.

**8. Matters Arising:** The following actions had been completed.

- Writing to professional dog walkers
- Removing stakes from the water at Footpath 18

- a. **McColls:** the Clerk had contacted McColls again regarding the work to the parking bay as this has not yet started. It was agreed to continue to chase McColls and to involve the police and Wiltshire Highways. The unloading of the lorry at school times is causing an issue with the school bus etc.
- b. **Application by Peacock Arts Trail for funding:** After discussion it was agreed by six votes in favour, five against and two abstentions to award a grant of £200. There was a discussion as to whether this met with the criteria of the Grants Awarding Policy and this will be reviewed at the next Policy & Finance meeting.
- c. **Gel sacs:** Councillor Clench reported that he had collected some of the gel sacs but the remainder were to be delivered to the Council office. The Clerk will pursue this
- d. **Newsletter:** It was reported that some of the newsletters had not been delivered to the residents at Rudloe. It was agreed that the Council would look at printing enough copies for all the houses to have one each

**9. Additional accounts for payment:**

The following accounts were presented and approved for payment:

BHIB Ltd	-	Insurance for mowers/Mule	6419	920.47
A.L. King Roofing Ltd	-	Repairs to Chapel roof	6420	1184.40
<b><u>BACS</u></b>				
Corsham Print	-	Newsletter		134.00
WALC	-	Clerk's course		78.00
Westcare Supply Zone	-	Printer cartridges		163.20
<b><u>Direct debits</u></b>				
Plusnet	-	Telephone – Office		37.08
Plusnet	-	Telephone – Pavilion		29.98
Fuel card services	-	Petrol		14.33

**10. Policy & Finance Committee:** The minutes of the meeting held on 12<sup>th</sup> November 2018 were submitted

- a. **Parish website**: After discussion it was agreed that a new website should be set up just for the Parish Council and that the council should employ someone to design this. Cllrs Campbell and Van Praag agreed to look at the set up and design for a new website  

**Action: RC/PVP**
- b. **Bath Clean Air Zone**: The letter received from Wiltshire Council was discussed, we will write to WC expressing our concerns on how this will effect the local bus service
- c. **Staff working conditions**: It was agreed unanimously that a new generator be purchased at a cost of £599.99 incl vat. The Council would continue to pursue a permanent electricity supply to the tractor shed.
- d. **Replacement sign for Rudloe**: It was agreed to leave this for the time being.

**11. Playing Fields Management Committee**: The minutes of the meeting held on 5<sup>th</sup> November 2018 was submitted. The following recommendations were agreed

- a. **Removal of brushwood**; The quotation of £280 + vat for the removal of the brushwood from Tree Parts Ltd was accepted.

**12. Planning & Conservation Committee**: The minutes of the meetings held on 25<sup>th</sup> October and 12<sup>th</sup> November 2018 were submitted

- a. **Neighbourhood Plan**: Cllr Cox reported on the public meeting. It was well attended, and people were interested in joining the steering group.

**13. Pavilion Management Committee**: The minutes of the meeting held on 19<sup>th</sup> November 2018 was submitted and the recommendation was discussed

- a. **New downlighter**; The recommendation to install a new downlighter on the top set of steps was agreed.

**14. Personnel Committee**: The minutes of the meeting held on 29<sup>th</sup> October 2018 was submitted

**15. Highway Issues**:

- Cllr Vaughan can a report on the recent CATG meeting
- Additional stretch of pavement for Boxfields road – After discussion the Council agreed that it could not support the proposal for this additional stretch of pavement

**16. Issues raised by Councillors**: Nil

**17. Urgent Correspondence**:

- a. **Carol Service – 16<sup>th</sup> December**; Cllr Clench agreed to do a reading at the Carol Service on behalf of the Council
- b. **Road closure notices**:
  - **A365 Devizes road**: closed at its junction with A4 for 250m on 16<sup>th</sup> January to enable repair work to carriageway
  - **A4 High Street**: closed on 7<sup>th</sup> December from 1900 to 0000 to enable resurfacing work
  - **Mill Lane**: Closed on 2<sup>nd</sup> January until 8<sup>th</sup> January to enable BT Openreach to access underground structures

- c. **Bequest;** Bequest of £200 received from the estate of the late Rosemarie Morgan. It was agreed that this should be used to pay for the new bench at the War memorial
- d. **Middlehill sign/Ben Cross sign:** The Shed agreed to make replacement signs

**18. Statement of Balances:** The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	13572.67
High Interest account	<u>25681.27</u>
	£ 39253.94
Less payment to go out	<u>1295.67</u>
Working balance	<b>£ 37958.27</b>

Held on deposit in Lloyds	£ 37500.00
<b>Balance in Lloyds</b>	<b>£ <u>75458.27</u></b>

Held in <b>BIBS</b>	<b>£ 70587.72</b>
Held in <b>Nationwide</b>	<b>£ <u>80426.24</u></b>

**19. Chairman’s Diary; Representatives report; Report from County Councillors:**

Cllr Mathew reported on the recent Resilience Day. A Flood Plan was being drawn up to go with the Emergency Plan. He reported on a meeting regarding Fly Tipping. Wiltshire council were considering using CCTVs. He had had a reply from Lidl that they were not interested in having a shop at Rudloe

Cllr Clench reported on the meeting held by Ruth Hopkinson with local parish councils to try to make the Area Board more inclusive. It was agreed to add a substantive Agenda item to the Full Council Agenda “items of report for Area Board”

Cllr Botterill reported on the Wiltshire council meeting “Focusing on the future”. The issue of the transfer of County Council assets will be raised at the next Policy & Finance meeting

Rudloe Steering Group – Cllr Tye circulated a copy of the report

Cllr Whitford reported on the Remembrance Day Service held on 11<sup>th</sup> November at Sorigny. The French lay a cornflower at their service, but were happy for Cllr Whitford and Mr Mike Williams to lay a poppy wreath on behalf of Box Parish.

**20. Items of report and future Agenda items:**

- a. **The Ley;** It was reported that cars are going the wrong way down the Ley
- b. **Footpaths;** It was reported that the footpath by Hedgesparrow Lane needs attention and that the path from Longsplatt to the Golf Club is blocked
- c. It was reported that the bus shelter by Bargates had been vandalised but this had been repainted.

**Chairman**

