



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING **HELD BY ON 31st MARCH 2022**

1. Present: Councillors: S. Parker (Chairman); R. Campbell; R. Case; J.Clifford;
R. Davies; N. Ingledew; I. Johnston; B. Walton; T. Walton;
A. Woollard; D. Wright;
Unitary Councillor: B. Mathew
Mrs M. Carey (Clerk)

2. Apologies: Councillors: A. Barton; H. Parker; M. Tye
Unitary Councillor: D. Walters

The apologies were accepted

3. Absent: Cllr R. Smith

4. Public Question Time: There was one member of the public present.
Mr Derek Elliot stated that there had been a meeting of local residents outside the Rudloe Community Centre where it had been suggested that they would like to look into the building. It was agreed to pass this request on to Green Square Accord.

5. Chairman's announcements and declarations of interest: The Chairman reminded everyone to turn off their mobile phones. There were no declarations of interest.

6. Minutes: The Minutes of the Council Meeting held on 24th February 2022 were agreed and signed as being a true record with one minor amendment to item 12

7. Matters Arising:
Proposed name for new development – former Timber Yard, Box: The suggested name of "Windebanks" had been put forward and this had been approved by Wiltshire Council

Climate Strategy Working Group:

The draft article for the Parish Magazine was agreed. It was agreed to add an article about the proposed recycling banks to the Parish Council News.

It was reported that Cllr H. Parker had attended the meeting of the Corsham Area Board Climate Strategy Group. Ros Griffiths will be sharing updates re Electric Vehicles and there will also be updates re the Corsham train statement and local transport plans. Beth Searle, Environmental Project officer at Corsham Town Council is working on a web directory for local councils to share knowledge, resources and links. The Corsham Eco Fair is to be held this Saturday and Cllr H. Parker will attend.

8. Committees

i. Policy & Finance: The Minutes of the meeting held on 14th March 2022 were submitted and agreed

Co-option procedure: It was **resolved** by ten votes in favour and one abstention that the Co-option procedure be adopted, with one small amendment.

Standing Orders: It was **resolved** unanimously that the amendment to the Standing Orders, to reflect the Co-option procedure, be adopted.

Procurement Policy: It was **resolved** by eight votes in favour and three against that this be adopted as Version 1

Financial Regulations: It was **resolved** by nine votes in favour and two against that the changes to the regulation for three quotations to be obtained for contracts over £500 be increased to contracts over £1000 be adopted.

Renewal of Bowling Green contract: It was **resolved** by ten votes in favour and two against that the Bowling Green Contract be renewed at an annual cost of £6045 + vat plus materials for the maintenance of the Bowling Green.

ii. **Cemetery Management**: The Minutes of the Meeting held on 7th March 2022 were submitted and agreed.

Contract for the Cemetery Maintenance: It was **resolved** by eight votes in favour, two against and one abstention that the maintenance contract be renewed at the annual cost of £11145.60 + vat subject to the contractors taking account of the Climate Action Strategy Plan.

iii. **Planning & Conservation**: The Minutes of the Meetings held on 24th February and 14th March 2022 were submitted and agreed

Quotation for the replacement bed frame in the Blind House: It was **resolved** unanimously that the quotation from Acorn Joinery in the sum of £740 + vat be accepted.

iv. **Personnel Committee**: The Minutes of the Meeting held on 21st March 2022 were submitted and agreed.

Statutory Pay Aware: it was **resolved** unanimously that the statutory pay award of 1.725% for 2021/22 backdated to 1st April 2021 be implemented.

9. Items for discussion

- Nomination of Rudloe Community Centre, Leylands road, Corsham be listed as an Asset of Community Value
 - Nomination of Rudloe Green, Leylands road, Corsham be listed as an Asset of Community Value
- Cllr Wright read out a statement from Cllr Walters requesting that the Parish Council supported the applications and that the Council could then look at an Asset Transfer.

Councillors were asked for their comments either in support or against the applications. These included:

- The proposed regeneration plans will replace sub-standard accommodation.
- The inside of the current building does not gel with the proposed uses listed in the application
- The existing building closed because it was not viable to keep it open and was not being used
- The S106 money from Dickens Gate should be used towards the renovation of the existing building
- No Trustees had come forward to run the Centre. The regeneration proposals include a new Community Centre and a new green space
- The expected users over the next five years could all use the new Community Centre
- The petition was vague and was signed by people outside of the parish.

A vote was taken as to whether the Parish Council supported the two applications to be listed as Assets of Community Value.

It was **resolved** by six votes in favour, four against and one abstention not to support these applications

Discussion on the format for the Annual Parish Meeting to be held on 10th May 2022:

The meeting will be held at Corsham Primary School, Broadwood Site, Rudloe commencing at 7 pm. It was agreed that each Committee should have individual displays with photographs outlining their work together with a display by the Climate Strategy Action Group and the Neighbourhood Plan Steering Group. The Clerk will ask the Art Group for the use of the A frames to mount the displays. The Committee Chairman to draw up their reports etc.

10. To receive any urgent correspondence: Nil

11. To receive any additional accounts for payment: The additional accounts for payment were agreed

Treework Environmental Practice	-	Tree Survey for Rec. Grd	1806.00
Paul Jenkins	-	Cemetery car parking spaces	1916.67
Consortium	-	Handtowels	81.55
James Long (Masons) Ltd	-	Cleaning plaque in Fountain	576.00
SSE	-	Cemetery Chapel	92.41
SSE	-	Council Offices - electric	64.70
SSE	-	Pavilion – electric	72.91
Place Studio Ltd	-	Neighbourhood Plan support	1200.00

12. Statement of Balances

<u>Lloyds</u>	
Current Account	£ 9277.50
High Interest account	<u>10902.05</u>
	£ 20179.55
Less payments to go out	<u>5580.22</u>
Working balance	£ <u>14599.33</u>
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyd	£ <u>52099.33</u>
Held in BIBS	£ 81860.51
Held in Nationwide	£ <u>46279.56</u>
	<u>128140.07</u>

13. Chairman's Diary, Representatives' reports and report from County Councillors:

Cllr Brian Mathew reported that the ECO Fair will be held at Springfield Centre with an evening event at The Pound.

He reported that the proposal for a Box to Bath Cycleway had received interest from both B&NES and Wiltshire council. He had walked the route with Cllr Nick Botterill. If resources are available there could be an upgrade from a footpath to a bridleway. A feasibility study would cost between £10k and £15k. Local residents are keen to be involved.

He agreed to look at an issue with road markings with Cllr Davies.

He raised an issue regarding electric fencing on a footpath but after discussion it was established that the fence was not on a right of way.

He reported that a number of roads had been listed for resurfacing.

14. Items of report and future agenda items

- It was reported that there had been a large number of complaints about the notices on cars parked on the Common and it was agreed not to put any more on until this had been debated at the next Committee meeting.

- It was agreed to reschedule the Box Hill & Rudloe Open Spaces Committee meeting to **Wednesday 20th April** and to hold this in the Dandelion Café at Rudloe
- It was agreed that Councillors consider areas where defibrillators could be located
- It was reported that there are large potholes by the Northey Arms on the A4. Clerk will report this to the Parish Steward.

14. Dates of next meetings: Playing Fields & Pavilion Management – 4th April;
Policy & Finance – 11th April; Planning & Conservation – 11th April; Box Hill & Rudloe Open Spaces – **Wednesday 20th April** (at Dandelion Café); Full Council: 28th April

Meeting closed at 9.40 pm

Chairman

Draft