



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 28th MARCH 2019

1. Present: Councillors: R. Campbell (Chairman); N. Botterill; R. Case;
A. Clench; J. Cox; R. Davies; D. Evans;
S. Gould; V. Hill; R. Smith; M. Tye; J. Whitford
Wiltshire Councillors: B. Mathew
Mrs M. Carey (Clerk)

2. Apologies: Cllrs: S. Parker; D. Moore
Cllr: B. Anderson

3. Absent: Nil

4. Public Question Time: There were five members of the public present.

Ali Hosgrove Jones presented a copy of a Petition that had been sent to Wiltshire Council to reduce the speed limit on the main road at Kingsdown to 40 mph

Clare Mitchell addressed the Council on the proposals for setting up a digital booking system and club for use of the tennis courts. She stated that this would include all sports using the courts. She hoped that the Parish Council could find a compromise and would be happy to carry out a trial of the new system.

5. Chairman's announcements and declarations of interest: There were no declarations of interest.

A minute's silence was held for Mr Derek Lovell who had died recently. He had been a Parish Councillor for a number of years and Chairman for eight years.

6. Actions:

| Issue raised | Start Date | Actionee | Due date |
|---|-----------------------------|--------------------------|-----------------------------|
| Ongoing issue of parking of McColls lorry on A4. Work to parking bay to be carried out in March/April | April 2018 | Clerk | End of April 2019 |
| Design of new website | 29 th November | Cllrs Campbell/Van Praag | Update at end of April 2019 |
| Councillors to repaint white railings. Clerk to check with Wiltshire Council | 28 th March 2019 | Clerk | End of April 2019 |
| Speed of traffic on A4 by school – speak to School and Wiltshire Council | 28 th March 2019 | Clerk/Cllr Smith | End of April 2019 |
| Badger sett – Wiltshire Council to check the wall | 28 th March 2019 | Clerk | End of April 2019 |
| Advice re wording of new Cemetery Contract | 28 th March 2019 | Clerk | End of April 2019 |

7. Minutes: The Minutes of the Council Meeting held on 28th February 2019 were taken as read and signed as a true record

8. Matters Arising: Updates on actions:

- **McColls:** McColls had stated that the work to the wall had been completed. They are awaiting a new shutter after which time the lorries would be using the unloading bay
- **Design of new website:** This is on-going. Cllr Campbell showed a possible design for the new layout which would incorporate a link to the Neighbourhood Planning. Further update to be given at the end of April
- **Repainting of railings.** Wiltshire Council had stated that it was not able to repaint the railings. It was agreed that a working party of Councillors would undertake this. Clerk to check with Wiltshire Council that this is acceptable

Box Tunnel: Cllr Botterill reported on a reply from Network Rail. A copy of a letter to Mr Rumsey from Network Rail had been forwarded to Cllr Mathew – see item 19

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Cheques

| | | | | |
|--------------------------|---|--------------------------|------|--------|
| John N. Churchill | - | Clearing work on Common | 6438 | 850.00 |
| Teagle Domestic Services | - | Repairs to Pavilion Oven | 6439 | 191.00 |
| T.F. Slade | - | Book of Remembrance | 6440 | 42.00 |

BACS

| | | | | |
|------------------------------|---|--|--|---------|
| Environmental Drain Services | - | Deposit re work to septic tank | | 1074.00 |
| Environmental Drain Services | - | Stage payment on start of work | | 3000.00 |
| Metrosigns 2000 | - | Notice Board for Prospect | | 1074.00 |
| John Miller | - | Service to machinery | | 480.03 |
| Corsham Print | - | Newsletters | | 111.00 |
| J. Arney | - | Reimburse re insulation and Registration plate for Mule | | 142.19 |
| Marcus Mitchell | - | Repairs to finials | | 250.00 |

Direct Debits

| | | | | |
|--------------------|---|--------------------|--|--------|
| Plusnet | - | Telephone Office | | 37.31 |
| Plusnet | - | Telephone Pavilion | | 29.98 |
| John Deere | - | Mowers | | 444.00 |
| Fuel Card Services | - | Petrol | | 13.20 |
| Hitachi | - | Mule | | 344.73 |

Debit card

| | | | | |
|-----------------|---|---------------------------|--|--------|
| Chapter8 | - | Reflective signs for Mule | | 147.60 |
| Post Office Ltd | - | Postage stamps | | 350.50 |

10. Policy & Finance Committee: The Minutes of the meeting held on 11th March 2019 were submitted. There was one error under item 16a and it was agreed to take this back to the next Policy & Finance meeting to be readdressed and the possibility of a Horse Riders sign be discussed.

Renewal of Lease for Market Place Car Park: The Clerk reported that the Parish Council's insurers company was willing to insure the front walls. They required a rebuilt figure for inclusion in the Policy. Wiltshire Council would continue to have responsibility for the walls along the other sides. After discussion it was **resolved** that the terms of the Lease be accepted with eleven votes in favour and one against.

Formation of a Tennis Club: The information had been circulated to all Councillors. After discussion it was **resolved** unanimously that the status quo should remain. However it was agreed that the booking system should be tightened up and a new information sign be put on the tennis courts. It was also agreed that a new club could be formed and a block booking for the courts made in advance. It was suggested that if a club was formed they could come back to the council to discuss further at a later date.

Grit bins: The positioning of the new grit bins was agreed. The Snow Plan was adopted.

Alterations to Committees: This will be discussed at the next Policy & Finance Committee

11. Cemetery Management Committee: The Minutes of the meeting held on 4th March 2019 was submitted.

Upgrading of the septic tank: The work was currently being undertaken

Repairs and replacement of finials: The work had been completed.

Hobbs Bequest: A further amount of interest on the Bequest had been received in the sum of £1789.01. The Box PCC had also transferred the principle bequest in the sum of £7200 to be invested by the Council.

New Seat: There were concerns expressed about putting a new seat in the Cemetery. However, it was reported that this would be at the top part and would not interfere with any new graves.

12. Planning & Conservation Committee: The minutes of the meeting held on 28th February and 11th March 2019 were submitted

Neighbourhood Plan: Cllr Botterill gave a report from the Steering Group meeting held on 26th March 2019. He confirmed that they would be having a stand at Box Revels

13. Pavilion Management Committee: The minutes of the meeting held on 18th March 2019 were submitted.

Additional PIR: The quotation for additional PIRs in the sum of £490.29 + vat was accepted.

Additional downlighter: After meeting with the contractor, Cllr Whitford reported that it would not be possible to put an additional downlighter by the steps. The steps will be painted with reflective paint.

14. Highway Issues: Cllr Hill reported that the results of the metro count on the A365 had been received. The results were as follows:

The survey covered the period 4th February to 10th February 2019. The total traffic volume during this period was 29,577 vehicles. The 85th percentile speed was 37.2 mph (the speed at or below which 85% of the traffic is travelling). The average speed was 31.2 mph

Petition to reduce the speed limit on the Kingsdown Road: It was reported that two metro counts had been held on this stretch of road. It was not clear how a 40 mph limit could be enforced. However, the Parish Council agreed to support the petition in principle

15. Issues raised by Councillors:

Cllr Clench asked for consideration to the purchase of safety lighting for the Mule. A quotation of £309 + vat for a magnetic light bar which could be bracketed onto the Mule and which included floodlights and a control box. It was agreed to look at cheaper options.

16. To consider any issues for Area Board and report from last meeting; A copy of the

Minutes had been circulated. Cllr Botterill gave a report of the meeting. The Electoral Review of Wiltshire Council had been discussed and it had been recommended that the name Box and Colerne division should remain. Box Hill will become Corsham Without.

17. Urgent Correspondence:

- a. **Speed of traffic on A4 by School:** Letter received regarding the speed of traffic by the pedestrian crossing at the School and the possibility of getting a reduced speed limit. Cllr Smith agreed to approach the school regarding the advertising for a replacement Crossing Patrol Warden and the Clerk will speak to Wiltshire Council re the criteria. **Action: RS/Clerk**
- b. **Wall by Car Park;** It was reported that there is a badger sett in one of the gardens which back down onto the Car Park. Clerk to ask Wiltshire Council to check the condition of the boundary wall. **Action: Clerk**
- c. **Cotswold Wardens:** A celebratory event will be held on 11th April and a plaque on the steps on the Common unveiled. Three Councillors to attend.

18. Statement of Balances: The statement of balances as follows prior to cheques signed today:

| | |
|---------------------------|--------------------------|
| <u>Lloyds</u> | |
| Current Account | 15632.39 |
| High Interest account | <u>1683.21</u> |
| | £ 17315.60 |
| Less payment to go out | <u>3740.22</u> |
| Working balance | £ 13575.38 |
| | |
| Held on deposit in Lloyds | £ 37500.00 |
| Balance in Lloyds | £ <u>51075.38</u> |
| | |
| Held in BIBS | £ 70587.72 |
| Held in Nationwide | £ <u>60426.24</u> |

19. Chairman's Diary; Representatives report; Report from County Councillors:

Cllr Mathew read out a reply from Network Rail re the clearing of vegetation around Box Tunnel. Network Rail stated that currently, the vegetation at both tunnels is low risk to the structural integrity of the entrances so it is not a high priority for routine maintenance but will endeavour to remove as much of the vegetation as possible when they next have access to the railway track in this area.

20. Items of report and future Agenda items:

- a. Cllr Davies reported that he would be attending a meeting to be held on Saturday re the open green space at Rudloe
- b. It was reported that there was an incident on the Recreation Ground which required access for an ambulance. This will be discussed at the Playing Fields Management Committee meeting
- c. It was agreed to look at the purchase of a pressure washer. This will be discussed along with the purchase of a shredder.
- d. It was reported that the Cancer Big Breakfast had raised over £1000
- e. It was suggested that independent providers be approached re the electricity supply to the Tractor Shed
- f. Pedestrian crossing by the Post Office – Clerk to report the defects to the lights

21. Confidential Item: members of the public were excluded for the following confidential item in accordance with the Public Bodies (admission to meetings) Act 1960

Renewal of Cemetery Contract: See Appendix A

Chairman

Meeting closed at 9.55 pm