



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING **HELD ON 27th JUNE 2019**

- 1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell;
J. Cox; R. Davies; D. Evans; S. Gould;
V. Hill; D. Moore; R. Richards; M. Tye;
J. Whitford; A. Woollard
Mrs Carey (Clerk)
- 2. Apologies:** Councillor: R. Case; Wiltshire Councillors: B. Anderson; B. Mathew
The apologies were accepted
- 3. Absent:** Nil
- 4. Public Question Time:** There were seven members of the public present.
Mr Phil Bowley from GreenSquare gave an update on the situation at Rudloe. The first public consultation would be held on 4th July from 4-6.30 pm as a drop in session. This would gather information and find the key areas. Ideas could then be discussed and the process could be started
- He was asked why other areas at Rudloe had not been asked to join the Steering Group. It was replied that the Parish Council has three representatives. It was hoped to have a mix of people.
- Mr Elliot reported that there is a small tree fallen onto the path at Leafy Lane. He also stated that the 50 mph speed limit on the A4 is in the wrong place. The Chairman replied that the signs are in the statutory positions.
- Mr Elliot asked whether a "Caution 30 mph – Slow down now" sign as displayed in B&NES could be put onto the A4.
- Mr Kalidoski raised issues regarding S106/CIL monies. He would send a copy to the Clerk.
- 5. Chairman's announcements and declarations of interest:** The Chairman welcomed Councillor Anna Woollard to her first meeting.
- Councillors and members of the public were advised that if they were recording the meeting they should notify the Council beforehand.
- 6. Actions:**

| Issue raised | Start Date | Actionee | Due date |
|--|----------------------------|-----------------|------------------|
| Ongoing issue of parking of McColls lorry on A4. | April 2018 | Clerk | End of July 2019 |
| Railing outside McColls – request these be replaced. | 30 th May 2019 | Clerk | End of July 2019 |
| Removal of posts in Market Place | 27 th June 2019 | Clerk | End of July 2019 |
| Order Parish boundary signs | 27 th June 2019 | Clerk | End of July 2019 |
| Metrocount for | 27 th June 2019 | Cllr Hill | End of July 2019 |

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|---|----------------------------|-------------|------------------|
| Kingsdown Road | | | |
| Clearing work by Network Rail to Box Tunnel | 27 th June 2019 | Clerk | End of July 2019 |
| Updating of Name Boards in Council Chambers | 27 th June 2019 | Clerk | End of July 2019 |
| Reinstatement of white lines | 27 th June 2019 | Clerk | End of July 2019 |
| Clear nettles by bus stop A365 | 27 th June 2019 | Chris Drake | End of July 2019 |

7. Minutes: The Minutes of the Annual Council Meeting held on 30th May 2019 were taken as read and signed as a true record

8. Matters Arising: Updates on actions:

- McColls: McColls were still pursuing the repairs to the wall and shutter. The Clerk had asked for the railings outside the shop to be replaced.
- Reinstatement of electricity box at The Fountain; No-one has any knowledge of the whereabouts of the box.
- Removal of posts in Market Place: A volunteer had offered to remove the posts. This was accepted. Clerk to ask Wiltshire council to remove the metal posts.

Composition of Committees

Cllr Tye had moved from the Box Hill Common & Rudloe Management Committee to the Cemetery Management Committee

Composition of Personnel Committee: Cllrs: Case; Cox; Parker and Whitford

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Cheques

| | | | |
|----------------|---|-------------------|----------|
| Resinstone Ltd | - | Cemetery driveway | 19050.00 |
|----------------|---|-------------------|----------|

BACS

| | | | |
|----------------------------|---|------------------------------------|---------|
| Westcare Supply Zone | - | Printer cartridge | 83.40 |
| SSE | - | Electricity supply to tractor shed | 5914.67 |
| ES Electrical | - | New security lighting at Pavilion | 632.95 |
| Fire Alarm Consultancy Ltd | - | Extinguisher service Pavilion | 424.32 |

Direct debits

| | | | |
|-------------------|---|----------------------|-------|
| Plusnet | - | Telephone office | 37.20 |
| Plusnet | - | Telephone – pavilion | 29.98 |
| Fuelcard Services | - | Petrol – Cemetery | 22.16 |

10. Policy & Finance Committee: The Minutes of the meeting held on 10th June 2019 were submitted

Parish Council boundary signs: Two quotations had been received for the erection of the signs in the sums of £1920 and £2036.04. After discussion it was unanimously agreed to accept the quotation from Ringway in the sum of £2036.04. The signs will be ordered.

Cutting of grass at Rudloe: Information was being obtained

11. Cemetery Management Committee: The Minutes of the meeting held on 3rd June 2019 were submitted.

12. Planning & Conservation Committee: The Minutes of the meeting held on 30th May and 10th June 2019 were submitted

Neighbourhood Plan: Cllrs Cox and Parker had attended a meeting with Wiltshire Council.

Cllrs Botterill, Cox and Parker will be attending a Local Plan Review meeting on 8th July

Rural Housing Needs Survey; The draft report had been received from Wiltshire Council, circulated to all Councillors and was agreed.

The Blind House: Cllr Cox gave a report on a meeting held with Caroline Ridgwell, the Listed Buildings Officer to discuss the repairs to the Blind House.

13. Box Hill Common & Rudloe Management/Rights of Way Committee; The Minutes of the Meeting held on 17th June 2019 were submitted.

Painting of Rudloe Play Area: Two quotations had been received in the sum of £3044 and £2000. It was agreed to accept the quotation for £2000 from Christopher James Painting and Decorating. Clerk to ask Wiltshire Council for advice re the type of paint. It was agreed that the area would have to be closed whilst the work was being carried out and that this should be done outside the school holidays.

14. Highway Issues:

Cllr Hill gave a report on the recent CATG meeting:

- **Kingsdown Road**: A Petition had been lodged with Wiltshire council for a 40mph speed limit on the main Kingsdown Road. The Parish Council were asked to support a Speed Limit Assessment which would cost £2500 with the Parish Council contributing 25%. It was proposed and agreed that a metro count would be requested first
- **A4 by Moon House**: Request for a speed reduction submitted by a resident. After discussion the Parish Council did not support this
- **Prospect**: The results of the metro count were as follows: The 85th percentile speed was 26.1 mph and the mean speed was 21.1 mph. 2.6% of recorded vehicles were exceeding the posted speed limit – the mean speed of these vehicles was 32.08 mph. No further action.

15. To receive any urgent correspondence:

- a. **Use of Football Pitch**; It was agreed Spartax Rudloe could take over the use of the football pitch from Box Rovers
- b. **Campfest – request for water bowser**; Permission for a water bowser at the Campfest to reduce water/plastic waste was given
- c. **Best Kept Village Competition**: The results had been received. Box had been placed second.
- d. **Cemetery Lodge**: Notice received that the tenants will be vacating at the end of July. It was agreed to ask the agents to look for new tenants and to increase the rental to £800 per month.
- e. **MoD Liaison Meeting**: To be held in the Town Hall, Corsham on Tuesday 9th July at 7 pm Cllrs Campbell and Hill to attend.
- f. **Queens Square, footpaths and trees**: letter from Brian Mathew confirming that he is in contact with GreenSquare re the state of the pavements, trees etc.
- g. **Network Rail**: Letter from Network Rail notifying that the safety critical vegetation management team would be carrying out work on the railway between Box and Shockerwick between 15th July and 27th September. The Clerk had asked if work to Footpath 2 could also be included in the programme. It was agreed to ask if the vegetation growing out of Box Tunnel, including an Ash tree could be cleared.

16. To consider any issues for the Area Board: Next meeting to be held on 24th July at Lacock

17. Statement of Balances: The statement of balances as follows prior to cheques signed today:

| | |
|-----------------------|-----------------|
| <u>Lloyds</u> | |
| Current Account | 6107.91 |
| High Interest account | <u>10358.00</u> |

| | |
|-------------------------|-------------------|
| | £16465.91 |
| Transfer from Nat Wide | <u>25000.00</u> |
| | 41465.91 |
| Less payments to go out | <u>20212.83</u> |
| Working balance | £ 21253.08 |

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|---------------------------|--------------------------|
| Held on deposit in Lloyds | £ 37500.00 |
| Balance in Lloyds | £ <u>58753.08</u> |

| | |
|---------------------------|--------------------------|
| Held in BIBS | £ 80587.72 |
| Held in Nationwide | £ <u>55426.24</u> |

18. Chairman's Diary; Representatives report; Report from County Councillors: Nil

19. Items of report and future Agenda items:

- a. It was suggested that the name of the Box Hill Common & Rudloe Management/Rights of Way Committee could be changed.
- b. It was reported that some door to door sellers in the Rudloe area had been moved on by Police
- c. It was requested that Wiltshire Council provide a litter bin by the bus shelter at the top of Rudloe
- d. It was asked that the name boards in the Parish Council offices could be updated. **Action Clerk**
- e. It was reported that the grass in Hazelbury Hill/Bargates had not been cut
- f. Reinstatement of white lines:
 - Bottom of The Ley
 - Near the telephone box at Henley Lane
 - Slades Farm – junction with Salt Box Farm
 - Junction of Henley Lane/Prospect
- g. Clerk to ask Chris to clear the nettles from the bus stop on Devizes Road
- h. Request for grit bin; dog waste bin and notice board at Hazelbury Common and Wadswick discuss at Policy & Finance
- i. It was reported that the Footpath to Speke memorial is blocked. Cotswold Wardens to be asked to clear
- j. National Trust – changes to boundaries - Cllr Parker to circulate a report

Chairman

Meeting closed at 9.50 pm

