



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING **HELD BY ON 28th JULY 2022**

1. Present: Councillors: S. Parker (Chairman); A. Barton; R. Campbell; R. Case; J. Clifford;
R. Davies; N. Ingledew; I. Johnston; H. Parker; R. Smith; M. Tye;
A. Woollard
Mrs M. Carey (Clerk)

2. Apologies: Councillors B. Walton; T. Walton; D. Wright
Unitary Councillors: B. Mathew and D. Walters

The apologies were accepted

3. Absent: Nil

4. Public Question Time: There were no members of the public present

5. Chairman's announcements and declarations of interest: There were no declarations of interest.

The Chairman asked that when Councillors are sending out emails to suppliers etc the Clerk should be copied in to provide the necessary paper trail

The Chairman also reminded Councillors that there are appointed members to attend outside bodies ie Area Board, LHFID etc. Only the nominated Councillors should speak at the meetings and raise any subsequent issues.

6. Minutes: The Minutes of the Council Meeting held on 30th June 2022 were agreed and signed as being a true record.

7. Matters Arising:

Item 8 iv Highways: The Recommendation put forward by the Committee had been withdrawn. As a point of order it was stated that the recommendation should have been discussed and an amendment put forward to withdraw it.

Climate Strategy: No updates. Cllr H. Parker stated that the Council should continue to try to engage with Parishioners.

8. Committees

i. **Cemetery Management:** The Minutes of the Meeting held on 4th July 2022 were submitted and agreed

ii. **Planning & Conservation:** The Minutes of the Meetings held on 30th June and 11th July 2022 were submitted and agreed

Recommendation that the quotation for the work to the Viewing Platform in the sum of £260 be accepted. It was **resolved** unanimously to accept the quotation

iii. **Personnel:** The Minutes of the Meeting held on 18th July 2022 were submitted and agreed.

Recommendation that the Safeguarding Policy be adopted. It was **resolved** unanimously that the policy be adopted

9. To receive any urgent correspondence:

Proposed charges for home delivery of prescriptions to Colerne residents: Letter received asking the parish Council to subsidise or pay for the delivery service in order for this to continue to Colerne residents without charge. The Parish Council did not feel that this was an issue they could discuss. The Pharmacy is a private business and the Parish Council supports that business.

Road Closure notice: Notification that The Ley junction with Bulls lane and Quarry Hill to The Ley junctions with the A365 Devizes Road will be closed from 14th to 16th August for surface dressing over patches to be carried out

Best Kept Village Competition: Notification that Box had been placed equal third in the County wide round of the Best Kept Village Competition with a score of 85 points

Box Parish Magazine: Letter of thanks for the grant received

10. To receive any additional accounts for payment: The additional accounts for payment were agreed

<u>BACS</u>			
Consortium	-	Hand towels	85.03
Mirage Signs Ltd	-	Sign for Chapel Plaister (recoverable)	36.00
BHIB	-	Additional Insurance Electric Mower	29.89
Corsham Tyre Service	-	Registrations plate	13.20
Westcare Supply Zone	-	Refuse sacks	93.36
ICCM	-	Subscription	95.00
Fire Alarm Consultancy	-	Fire Extinguisher service	168.58
<u>Debit card</u>			
Jackson Fencing	-	Posts by Valens Terrace	343.92

11. Statement of Balances

<u>Lloyds</u>	
Current Account	£ 11541.81
High Interest account	34935.30
	£ 46477.11
Less payments to go out	905.11
Working balance	£ 45572.00
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	£ 83072
Held in BIBS	£ 81901.44
Held in Nationwide	£ 46302.08
	£ 128203.52

12. Chairman's Diary, Representatives' reports and report from County Councillors:

Cllr R. Davies gave a report on the LPFIG meeting held on 6th July . Since the meeting the speed assessment report from Atkins had been received. He did not agree with the report that felt that several important issues had not been taken into account including pedestrian safety. It was agreed that he would circulate the report and draw up a reply stating that the Parish Council did not agree with the report. This needs to be submitted next week.

The LPFIG meeting also discussed the Market Place and Sarah Dearden will visit the site. She would also be visiting Chapel Plaister.

Leafy Lane – Wiltshire Council had stated that they had no record of confirmation that the Parish Council had agreed to the contribution towards the speed and pedestrian assessment but this had been sent in December last year.

An additional meeting of the Highways Committee will be held on 22nd August to discuss issues, particularly the A365, so that any recommendations to put forward to the next LPFIG can be agreed.

Cllr H. Parker reported on the Area Board meeting held in the Selwyn Hall on 21st July. The meeting had been very quiet.

She had attended a meeting of the Health and Wellbeing Committee. There were representatives from The Shed, Cotswold Wardens and other local groups.

13. Items of report and future agenda items

- a. Cllr Woollard stated that she had not received the information from the metro count at Chapel Plaister. The Clerk will pursue this.
- b. Cllr Case asked for the provision of more Allotments to be put on the Agenda for the next Full Council meeting.
- c. Cllr Case asked that, following the recent public meetings, could the Council discuss how actively to engage with parishioners and how to establish what their priorities are. It was agreed to put this on the Agenda for the September or October meeting
- d. **Defibrillator at the Pavilion:** Following an incident recently it was reported that the defibrillator at the Pavilion did not appear to be registered. The Clerk reported that this had been registered with the South Western Ambulance Service two years ago when it was handed over to the Parish Council from the Bowls Club. Regular reports had been submitted. However, at the end of 2021 a letter was received stating that the Defibrillator Accreditation Scheme with South Western Ambulance Service NHS Foundation Trust would no longer be active from 13th October 2021. The database was being replaced by a national database called The Circuit and it was stated that the Council would receive regular reminders to check the defibrillator is ready to use and the pads are in date. The Clerk had registered the defibrillator with The Circuit and reports submitted. However, no reminders had been received and because of a late report the machine had been deregistered. No notification of this had been received. Following a recent check it was established that the pads had expired at the end of June 2022. Despite extensive enquiries there are no compatible pads available to fit that machine and it was reported that there is a "global shortage" with a waiting time of up to 3-4 months. A notice had been submitted to The Circuit that the machine was currently out of service and it was agreed that a notice be put on the defibrillator. The nearest defibrillator is at the Post Office.
- e. **School Journeys report:** Cllr Smith reported that the School Journeys Report had been published and there will be no replacement of the Zebra crossing with a Puffin crossing but a non-slip surface will be put down. Cllr Smith will circulate the report. She also stated that the Zebra crossing at the Post Office does not conform to current regulations and the centre island will be removed.
- f. **Work at The Wharf:** It was reported that some of the huts are being taken down which contains asbestos. Cllr Tye and the Clerk had contact the Environmental Services asking them to look at the way in which the asbestos was being handled.
- g. Cllr Tye reported that the name of the Parish Council could be changed at any time.
- h. Cllr Johnston reported that the work the Solar panels on the Pavilion would be carried out in 6-8 weeks.
- i. **Corsham Station:** The Parish Council's comments had been submitted and posters for the consultation had been circulated.
- j. **Council website:** Cllr Ingledew stated that he would be presenting a report from the website working group at the next meeting.
- k. **Pavilion:** It was asked if the Playing Fields & Pavilion management Committee could look at the acoustics in the Pavilion.
- l. it was asked if the signs for the Ukuele Festival could be taken down

14. Dates of next meetings

Playing Fields & Pavilion Management – 1st August:

Finance & Governance – 8th August; Planning & Conservation: 8th August and 25th August; Box Hill & Rudloe Open Spaces – 15th August; Full Council - 25th August 2022

Meeting closed at 8.20 pm

Chairman

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