



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 26th JULY 2018

- 1. Present:** Councillors: S Parker (Chairman); S. Barnes; R. Campbell; R. Case; A. Clench; J. Cox; R. Davies; S. Gould; V. Hill; D. Moore; B. Sims; M. Tye; P. Van Praag;
Wiltshire Cllrs: B. Anderson and B. Mathew

Mrs M. Carey (Clerk)

- 2. Apologies:** Councillors: R. Richards; J. Whitford
The apologies were accepted

- 3. Absent:** Nil

- 4. Presentation:** A presentation was given by Cllr B. Anderson and Mr Phil Bowley from GreenSquare re the future of the Rudloe Community Centre.

Cllr Anderson outlined the decision made by Wiltshire Council on 12th June to dispose of the land and Community Centre.

Mr Phil Bowley, GreenSquare Strategic Asset Manager, stated that he hoped to start a dialogue which would involve as many people as possible and would be looking to set up a Steering Group to work with interested parties and would welcome representation from the Parish Council. He stated that this was not just about housing but included the play area, parking and the community hall.

Parish Councillor Davies raised the issue of the loss of the pre-school at Rudloe.

Mr Turner asked whether the building would be demolished and he was informed that no decision had been made on this. He also stated that the Rudloe Play Group had not received a reply from Wiltshire Council re their business plan. Cllr Anderson agreed to look into this and report back to him.

Ms Potts stated that many GreenSquare residents were unhappy that the Community Centre may be demolished when several user groups at Rudloe had been using this.

Cllr Hill also asked about the interest in the building from Lidl and Cllr Mathew said that he had spoken to Lidl and hopefully they would approach GreenSquare.

It was agreed that the Parish Council would discuss representatives for the Steering Group at the next meeting

Cllr Ruth Hopkinson, Chairman of the Corsham Community Area Board spoke to the Council. She felt that the Area Board was not as effective as it could be and wanted to look at ways to encourage more participation from parishioners and councilors

The Clerk raised the idea of a Parish Forum in which local parishes could meet and raise issues to be put on the Agenda for the Area Board.

Cllr Clench thanked Cllr Hopkinson for attending and asked if she could ensure that the Area Board meetings did not clash with Parish Council meetings. She explained that the dates were set in advance and were difficult to change. She also agreed with Cllr Clench that there should be an open question time, but this should not be about planning issues. The next meeting on 20th September would be held in the Pavilion, Box

Cllr Hopkinson also asked for the Parish Council to encourage more groups from the parish with projects to apply for capital funding from the Area Board and it was agreed to put an article in the Parish Magazine.

The Chairman thanked both Phil Bowley and Cllr Hopkinson for attending.

5. Public Question Time: There were three members of the public present.

Mr Turner asked if Rudloe Green was protected and he was told it was not. He also stated that the Rudloe Estate had been described as “deprived” and felt that this would not be alleviated by knocking down its Community Centre.

6. Chairman’s announcements and declarations of interest: Cllr Parker stated that the purpose of the Full Council meeting was to confirm the minutes of the last Full Council meeting and to ratify the Committee Minutes and vote on any recommendations
There were no Declarations of Interest.
The Confidential Item on the Agenda would be moved to the end of the meeting.

7. Minutes: The Minutes of the Council Meeting held on 28th June 2018 were taken as read and signed as a true record.

8. Matters Arising:

- a. **McColls**; It was reported that they are still using large delivery lorries
The Clerk had asked if a sign could be displayed when deliveries were being made.
- b. **Seat by red telephone box at Ashley**: This had been repaired. ***Remove from Minutes***
- c. **Seat for bus shelter at The Bassetts**: This will be installed next week
- d. **Correspondence**: Items of correspondence are distributed to the appropriate Committees. However some issues are raised at Policy & Finance if there is no appropriate meeting for two months so that the Committee Chairmen are aware of the issue
- e. **Newsletter**: Draft to be sent out for approval.

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Mrs K. Garrett	-	Internal Audit (replacement)	6398	150.00
Southern Electric	-	Office	55.16	
		Pavilion	200.09	6399
		Office Gas	85.87	341.12
Southern Electric	-	Cemetery Chapel	6400	78.48
Travis Perkins	-	Materials	6401	159.47
 <u>BACS</u>				
Joel Arney	-	Materials reimburse		146.43
Ultra-Warm	-	Service to Lodge boiler		102.00
DJ Mathias	-	Repairs to toilet in Pavilion		90.00
James Long	-	Repairs to Browning memorial		240.00
Fire Alarm Consultancy	-	Check to Fire Extinguishers		139.80
Avoncrop Amenity Products	-	Materials		362.04
 <u>Direct debits</u>				
Fuel Card Services	-	Petrol Cemetery		24.47
Fuel Card Services	-	Petrol PFs		18.01
Plus net	-	Telephone office		37.54
Plus net	-	Telephone pavilion		29.98
Nest	-	Pension contribution		105.03

10. Policy & Finance Committee: The report of the meeting held on 9th July 2018 was submitted and adopted.

- a. **Parish Signs:** Waiting for quote from Ringway for the installation
- b. **Accident at Bargates;** Cheque for £200 to be sent by the Insurance Company for the replacement seat.
- c. **Reconciliation of bank accounts:** It was confirmed that Cllr Clench is the appointed Councillor for carrying out the reconciliations.

11. Playing Fields Management Committee: The report of the meeting held on 2nd July 2018 was submitted and adopted.

- a. **Lovar Water Garden:** Quotations still awaited for the work to the steps. It was **resolved** to delegate this to the Policy & Finance Committee meeting for discussion. Cllr Clench to attend to present the quotations for the work to the steps at the Lovar Garden.

12. Planning and Conservation Committee: The reports of the meetings held on 26th June and 13th July 2018 were submitted and adopted.

- a. **Blind House;** One quotation received. Further quotations awaited
- b. **Neighbourhood Plan:** Information to be sent to all Parish Councillors.
- c. **Verge at Prospect:** the Planning Committee had not heard anything from Wiltshire Council. Cllr Mathews to pursue

13. Pavilion Management Committee: The report of the meeting held on 16th July 2018 was submitted and adopted subject to the addition of “Bradford Road development” after Section 106 funding in item 8

14. Highway Issues:

- Cllr Hill reported on the recent CATG meeting
- Substantive Highways Scheme Fund bid: Cllr Hopkinson stated that there were no priority schemes in the Corsham CATG which matched the bid. Any bid would need to be supported by CATG
Cllr Hopkinson was asked if there was a website to view pending roadworks. She explained that Wiltshire Council could not do this as there would be emergencies and a lot of roadworks were linked to developers/utilities
- Highways verges: Request received from a parishioner re planting wild flowers on highway verges. Cllr Hopkinson stated that this would need to come through as a proposal to Wiltshire Council. It was agreed to discuss this at the next Policy & Finance Committee meeting
- Reinstatement of white lines at the junction for Lower Rudloe: Cllr Parker had submitted this and will chase it.
- BOAT: Clerk to ask the Parish Steward to clear this
- Drain in verge at Prospect: Raise an issue sheet that this has been covered over
- Slow markings on Lower Kingsdown rd: The quality of the Slow signs had been queried with Wiltshire Council

15. Proposal by Cllr Hill: It was resolved that any issue raised should have a start date, actionee and due date for all and every issue. Ways of presenting this to be discussed by Policy & Finance Committee. It was agreed that the Forward Plan should be discussed at every Committee meeting.

16. Urgent Correspondence:

- a. Resignation: Letter of resignation received from Cllr Sims
- b. Swimming in the By-Brook: A complaint had been received about the excessive number of people using the By-Brook. Landowners had put up signs but these had been taken down. The Environment Agency were looking to this
- c. Leafy Lane Playing Fields: Corsham Town Council are to provide a webcam at this site to promote the activities

17. Statement of Balances: The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	16084.46
High Interest account	<u>5397.79</u>
	£ 21482.25
Less payment to go out	<u>1753.60</u>
Working balance	£ <u>19728.65</u>
Held on deposit in Lloyds	£ <u>37500.00</u>
Balance in Lloyds	£ <u>57228.65</u>

Held in **BIBS**

£ 70587.72

Held in **Nationwide**

£ 80174.55

18. Chairman's Diary; Representatives report; Report from County Councillors:

Cllr Sims reported on the Area Board meeting and the presentation by Transcoco re the use of plastic

Cllr Mathew reported that he was looking at the potential use of plastics in roads and hoped that Wiltshire Council would look favourably on his suggestion. Recycling Technologies in Swindon were turning plastic back into oil

He encouraged groups in Box to apply for Area Board funding.

Cllr Anderson reported that Wiltshire Council could allocate land for a new medical centre but it would be up to the NHS to staff it. Corsham surgery has stated that it has sufficient space but not enough doctors.

19. Items of report and future Agenda items:

- a. **Footpath along By-Brook:** Cllr Gould reported that this is the most used path but also the most muddy. The Cotswold Wardens had carried out work on this
- b. **Length of meetings:** It was asked whether there could be a time limit for meetings and also the Council should be stricter with reducing chatter during meetings. There is a time limit set out in the recently adopted Standing Orders.
- c. **Apprentice:** Information to be brought back to the next Personnel meeting
- d. **Light outside Cornerways, Market Place:** The light is very bright and is shining directly into the property's bedroom. This had been reported. Cllr Mathew to pursue this
- e. **Large sycamore tree by 25 Pine close:** Cllr Anderson is pursuing the ownership of this as the tree needs thinning.

20. Confidential item: Members of the public were excluded for the confidential items in accordance with the Public Bodies (admission to meetings) Act 1960

Personnel Committee: The report of the Confidential meeting held on 16th July was submitted and agreed.

COSHH cupboard: To be cleared as a matter of urgency. Purchase of new lockable purpose built cupboard to be discussed at Policy & Finance.

Chairman

Meeting closed at 10.00 pm