



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING **HELD BY ON 27th JANUARY 2022**

- 1. Present:** Councillors: S. Parker (Chairman); R. Campbell; J. Clifford
R. Davies; N. Ingledew H. Parker;
M. Tye; B. Walton; T. Walton; A. Woollard
Unitary Councillor: B. Mathew

Mrs M. Carey (Clerk)
- 2. Apologies:** Councillors: A. Barton; R. Case; I. Johnston; R. Smith; D. Wright;
Unitary Councillors: B. Mathew and D. Walters
The apologies were accepted
- 3. Public Question Time:** There was one member of the public present.
- 4. Chairman's announcements and declarations of interest:** The Chairman announced the recent death of Mrs Margaret Rousell who had been a very long standing Parish Councillor. She had worked tirelessly for Rudloe and the rest of the Parish both as a Parish and a District Councillor. There was a minute's silence in her memory.

There were no declarations of interest.
- 5. Minutes:** The Minutes of the Council Meeting held on 16th December 2021 were agreed and signed as being a true record.
- 6. Matters Arising:**
Climate Strategy Working Group:
Cllr T. Walton reported that he had attended the Corsham Climate Strategy Group meeting which shared ideas with other local authorities. There will be a Wiltshire Cabinet meeting on 1st February to discuss this followed by the Full Council on 15th February which will discuss ways to advertise Green and Blue infrastructure. An Eco Fair will be held in Corsham on 2nd April. The Parish council would need to plan for the Annual Parish meeting scheduled for the 10th May. He updated the Council on the tree planting that had been carried out by the Cotswold Wardens.

Cllr H. Parker reported that the Playing Fields & Pavilion Management Committee would be looking at the user guide and rules for the hire of the Pavilion and also the Allotment rules. She and Cllr Tye had attended a zoom meeting with Corsham Town Councillor Jane Robertson to discuss the Recycling Hub in Corsham who were looking at recycling a large variety of items. She will draft an article for the March magazine on the role of behaviour change and will bring this to the Policy & Finance meeting.
- 7. Committees**
Policy & Finance: The Minutes of the meeting held on 10th January 2022 were submitted and agreed

Visit to the Rudloe Community Centre: Several Councillors had accepted GreenSquare's invitation to look inside the existing Community Centre. Cllr Davies stated he was surprised at how good the condition of the building was inside with no evidence of roof leaks. Cllr Ingledew agreed that it was in a sound condition but queried whether it was fit for purpose for future use.

Cemetery Management: The Minutes of the Meeting held on 6th January 2022 were submitted and agreed.

Planning & Conservation: The Minutes of the Meetings held on 16th December 2021 and 10th January 2022 were submitted and agreed

- **Parish Map Online:** It was reported that the Council now subscribed to this and it was a very comprehensive mapping tool.

Personnel: The Minutes of the Meeting held on 17th January 2022 were submitted and agreed.

- **Replacement Mowers:** The **recommendation** that the final report goes to the Policy & Finance Committee on 14th February was agreed unanimously.

Playing Fields & Pavilion Management: The Minutes of the additional meeting held on 24th January 2022 were submitted and agreed.

- **Replacement bridge for the Lovar Garden:** The **recommendation** that the preferred quotation for the replacement bridge at the Lovar Garden from Aquascience in the sum of £13901.76 + vat was agreed unanimously. The majority of this would be covered by the grant received from Farming in Protected Landscape in the sum of £12900 and the balance would be paid out of money in the budget. Thanks were given to Cllr Tye for the grant application.
- The **recommendation** that the quotation from Vastern Timber in the sum of £462.28 + vat be accepted for the materials to complete the steps on the other side of the bridge. The Council will liaise with the Cotswold Wardens re the work and will purchase the appropriate aggregate and associated materials to use as infill

8. Urgent Correspondence:

- a. **Box Revels re use of the grant from the Parish Council:** Letter received from the Revels stating that they have decided against the use of the marquee and asking for permission to use the grant towards a climbing wall; new Revels branded PPE for volunteers and some heavy duty reusable bunting that could be used by other community events. The Council agreed with their ideas for the use of the grant money. The Council Chairman reported that she had written to the Revels to suggest that the Parish council would combine with them to celebrate the Queens Jubilee.
- b. **Gigaclear – current and upcoming works:** Details of the proposed works had been circulated
- c. **New residual waste collection rounds:** Briefing note from Wiltshire council circulated to all Councillors

9. Items for discussion

Role of Councillors as Trustees: This had been brought forward from the September Council meeting. Cllr Tye reiterated that there had been changes in legislation which would make it easier to change the principle points with in the Deed. She agreed to send out details of this legislation. She explained that she had telephoned the Charity Commissioners and spoken about the possibility of moving the Parish Council Offices to the Pavilion. They had looked at the Deed and did not feel that this would be a problem as it would be the registered office of the Charity. There could be the potential for multi-use of the building.

The issue of using the Pavilion as the Parish Council Offices was not discussed as it was not part of the Agenda.

The Clerk reaffirmed that the Parish Council is a corporate trustee for administering the Deed of Gift and in the information previously circulated to Councillors it advises that the management of the charity should be kept separate, as far as possible, from the business of the local authority.

Councillors' Training Courses: Cllr H. Parker requested to be put onto the on-line training course "Building a two way communication with your Community". It was confirmed that the courses are £30 per

session and that there was money in the budget to cover this. Councillors were asked to let the Clerk know if they wished to be booked onto any courses.

10. To receive any additional accounts for payment: The additional accounts for payment were agreed

<u>BACS</u>			
SSE	-	Chapel – electricity	525.13
		Office – electricity	118.49
		Office – Gas	227.61
		Pavilion - Electricity	158.21
		Pavilion – Gas	192.90
		Tractor shed – electricity	187.77
Water2business	-	Water charges – Pav/Rec	53.75
Geosphere Ltd	-	Parish maps online	216.00
J.H. Jones & Sons	-	Clearing beds and planting trees	1022.40
<u>Direct debits</u>			
Fuel Card Services	-	Petrol	30.61
<u>Debit Card</u>			
Amazon	-	Hose for Hoover	10.20
Englebert Strauss	-	Waders	143.76
<u>Petty Cash</u>			
M. Carey	-	Reflector posts (common)	13.99
M. Carey	-	Eco cleaning products	9.70

The account for Chapel electricity in the sum of £525.13 was considered high and the Clerk will query this with SSE and bring it back to Policy & Finance. It was also agreed to look into other ways of keeping the correct temperature for the Book of Remembrance

11. Statement of Balances

<u>Lloyds</u>	
Current Account	£ 11755.57
High Interest account	26901.66
	£ 38657.23
Less payments to go out	2679.21
Working balance	£ 35978.02
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyd	£ 73478.02
Held in BIBS	£ 81860.51
Held in Nationwide	£ 46279.56
	<u>128140.07</u>

12. Chairman's Diary, Representatives' reports and report from County Councillors:

Cllr Campbell reported on the recent MoD Liaison meeting. There is to be a new Regiment which will increase personnel by 600. They were looking at holding an Open Day. The traffic situation had eased because there are less people on site because of Covid. The MoD Police felt that the presence of the SID had been beneficially locally.

In the absence of both Unitary Councillors, their written reports had been circulated.

13. Items of report and future agenda items:

- It was reported that there had been an accident on Leafy Lane when a car had crashed into the railings
- It was reported that two cars are parking permanently on the grass verge beside the new car parking area on the Common. Clerk to put notices on the windscreens requesting that these are parked in the car park. Clerk will also draw up a notice for the windscreens of cars parking for a length of time on the grass at Chapel Plaister.

- Cllr B. Walton reported that the hedging whips had arrived and a working party will meet on 20th and 27th February at 10.30 am to plant these.

14. Dates of next meetings: Playing Fields and Pavilion Management – 7th February; Policy & Finance – 14th February; Planning & Conservation – 14th February and 24th February; Box Hill & Rudloe Open Spaces – 21st February; Full Council – 24th February

Meeting closed at 8.50 pm

Chairman

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