



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 31st JANUARY 2019

- 1. Present:** Councillors: S Parker (Chairman); N. Botterill; R. Campbell; R. Case; A. Clench; J. Cox; R. Davies; D. Evans; S. Gould; V. Hill; D. Moore; R. Smith; M. Tye; P. Van Praag; J. Whitford
Mrs M. Carey (Clerk)
- 2. Apologies:** Wiltshire Councillor: B. Mathew
- 3. Absent:** Nil
- 4. Public Question Time:** There were three members of the public present.

Clair Mitchell informed the Council of the progress regarding the formation of a tennis club which proposed on line booking, membership and paying of subscriptions. They were still looking at arrangements for people who were not on line. She will forward information for discussion by the Council at the next Playing Fields Management Committee meeting. This would be advertised in the Parish Magazine with a view to opening at the end of May.

David Wright asked whether there would be a presentation at the Annual Parish Meeting on the Action Plans for the Box Hill Common; Lacy Woods and the Lovar Garden. He reported that a Heritage Plan and walks were being drawn up. Work had been carried out on Footpaths in Box and the next meeting will be held on 14th February. The Area Board had given a grant to the Rising Sun Community Interest Company for an information board. He was continuing to pursue the Cotswold Gateway with the Cotswold Conservation Board.

- 5. Chairman's announcements and declarations of interest:** There were no declarations of interest. The Chairman welcomed the two new Councillors to the meeting and reminded everyone that the Council is a corporate body and any decisions are made by the Full Council.

6. Actions:

Issue raised	Start Date	Actionee	Due date
Ongoing issue of parking of McColls lorry on A4. Work to parking bay to be carried out in January	April 2018	Clerk	End of February 2019
Design of new website	29 th November	Cllrs Campbell/Van Praag	Update at end of February 2019
Raise repainting of white railings with WC	31 st January 2019	Clerk	End of February 2019

- 7. Minutes:** The Minutes of the Council Meeting held on 20th December 2018 were taken as read and signed as a true record.

8. Matters Arising: Updates on actions:

- McColls: Clerk had asked McColls for an update on the work which was due to commence at the end of January
- Personnel information: This had been circulated to all Councillors
- Design of new website: There was a discussion regarding whether someone should be asked to take over the Community side of the website or should this be included on the new one. As it had already been agreed that the new website would only reflect Parish Council matters, this would not be included.

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Cheques

LexisNexis	-	Arnold Baker	111.13
Southern Electric	-	Electricity – Chapel 48.49	
		Electricity – Office 104.40	
		Electricity – Pavilion 200.38	714.01
		Gas – Office 175.02	
		Gas – Pavilion 185.72	

BACS

DJ Mathias Ltd	-	New tap in Pavilion kitchen	205.80
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Direct debits

Tallis Amos	-	Mowers service contract	101.33
Plusnet	-	Telephone Office	37.20
Plusnet	-	Telephone Pavilion	29.98
John Deere	-	Mowers	444.00

Debit card

DVLA	-	6 months tax Mule	85.25
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10. Policy & Finance Committee: The Minutes of the meeting held on 14th January 2019 were submitted

- Flood Group Action Plan:** The Parish Council could not agree to some of the wording of the draft plan. The Clerk had informed the Flood Group of this
- Parish Council Newsletter:** It was stated that there are 1690 dwellings within the Parish and it was agreed that 1800 copies of the newsletter should be printed. These would be divided up between the fifteen Councillors to deliver approximately 120 copies each. Cllr Whitford will draw up a list of the areas. The next edition will be printed at the end of March and Councillors were asked to send any contributions to the Chairman by the middle of March.
- Wooden sign for handrail - steps on Common:** The wooden sign together with an unveiling ceremony by the Cotswold Wardens was agreed
- Remarking of tennis courts:** It was agreed by ten votes in favour, 1 against and 4 abstentions for the netball markings to be put on the top court and for the moss to be cleared at a cost of £850 + vat
- Removal of Hazardous Waste:** The quotation for the removal of the hazardous waste from the Recreation Ground from Chemgo in the sum of £690 was unanimously accepted.

- f. **Statements in Minutes:** The recommendation not to include individual statements by Councillors in the Minutes was unanimously accepted.

11. Playing Fields Management Committee: The Minutes of the meeting held on 7th January 2019 was submitted. The following recommendations were agreed

- a. **Upgrading of the Kawasaki Mule;** It was unanimously agreed to adopt the recommendation to proceed with the new leasehire agreement to upgrade the Mule.

12. Planning & Conservation Committee: The minutes of the meeting held on 14th January were submitted

- a. **Neighbourhood Plan:** First meeting of the Steering Group to be held on 12th February – Agenda to be sent out
b. **Bus shelters:** Cllrs Cox and Parker had checked the condition of the bus shelter roofs. There were no issues at the present time.

13. Highway Issues: Next CATG meeting to be held on 13th February. Cllr Hill reported that the Metro Counts on the A365 and The Ley had been carried out. The issues re the One Way system in The Ley and the cost of the installation of the Parish signs would be discussed at the next CATG meeting.

- Road Closure – notification of closure of Quarry Hill – Part closure of Quarry Hill and Boxfields Road on 13th March until 3rd May for installation of cable

14. To consider any issues for Area Board; There were no new issues

15. Urgent Correspondence:

- a. **Dog mess on footpath on Recreation Ground;** Complaints received about the dog mess on the footpath. It was agreed to put up warning notices. Clerk had asked the Dog Warden to visit.
- b. **Area Board:** The Minutes of the Area Board meeting had been circulated
- c. **Twinning Group:** AGM to be held on 5th March`. Members of the Parish Council and other groups will be invited. Could any Councillor let them know if attending for catering purposes.
- d. **Street Light;** Request for a further street light at The Paddocks. The Parish Council do not put up any additional lights. The Clerk will inform them this will have to be raised with Wiltshire Council.
- e. **Letters of thanks;** Received from Mr Lyons and the Cotswold Wardens
- f. **Rudloe Steering Group:** Details of a draft letter to Rudloe residents re the Rudloe Steering Group received from Phil Bowley of GreenSquare. After discussion it was agreed that the Parish Council logo should not be included but it should be amended to read “we are looking for residents who may wish to become members of a working party/steering group, which includes representatives from Box Parish Council”. It was agreed that the leaflet could be delivered with the Parish Newsletter. It was reported that a Community Interest Company had been set up.

16. Statement of Balances: The statement of balances as follows prior to cheques signed

today:

Lloyds

Current Account	9492.28
High Interest account	<u>4682.90</u>
	£ 14175.18
Less payment to go out	<u>1173.95</u>
Working balance	£ 13001.23

Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	£ <u>50501.23</u>

Held in BIBS	£ 70587.72
Held in Nationwide	£ <u>80426.24</u>

17. Chairman's Diary; Representatives report; Report from County Councillors: Nil

Cllr Tye reported on the recent meeting of the Area Board. Transcoco would be looking at "Active Travelling" which would include a cycle path. However, there was no Wiltshire Councillor to drive this forward.

18. Items of report and future Agenda items:

- a. **Apologies:** Cllrs Clench and Case gave apologies for the Full Council meeting on 28th February
- b. **Annual Parish Meeting;** Format of the meeting to be discussed at Policy & Finance. It was also suggested that the date should be changed.
- c. **Hermitage wall;** Cllr Parker agreed to check the current situation.
- d. **Playing Fields Management Committee:** Date of next meeting to be changed
- e. **Litter:** Cllr Moore reported on the Great British Clear Up. He also stated that there were no litter bins by the bus stops.
- f. **Finger post for Ben Cross:** It was reported that cost of the new finger post sign being made by The Shed would be £400
- g. **White Railings on the A4:** These need repainting. Clerk to raise with Wiltshire Council.

Chairman

Meeting closed at 9.10 pm