



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 20th DECEMBER 2018

- 1. Present:** Councillors: S Parker (Chairman); N. Botterill; R. Campbell; R. Case;
A. Clench; J. Cox; R. Davies; S. Gould;
M. Tye; P. Van Praag; J. Whitford
Wiltshire Councillors: B. Anderson; B. Mathew
Mrs M. Carey (Clerk)
- 2. Apologies:** Councillors: V. Hill; D. Moore
- 3. Absent:** Nil
- 4. Public Question Time:** There were five members of the public present.

Mr David Wright thanked the Council for the use of the Pavilion for a recent meeting of the Cotswold Wardens. He had approached the Wardens putting Box forward as a gateway to the Cotswold but this had not been successful. There will be a meeting of the Corsham and Bybrook Heritage Trail at Corsham Town Council Offices on 10th January

He reported that a Community Interest Company was being formed to look at issues at Rudloe concerning the Community Centre and the Green.

He also asked about the Chalkhill Management Consultation re Box Common and was told that this would be covered in the Minutes of the last Committee meeting.

- 5. Chairman's announcements and declarations of interest:** There were no announcements or declarations of interest

6. Actions:

Issue raised	Start Date	Actionee	Due date
Ongoing issue of parking of McColls lorry on A4. Work to parking bay to be carried out in January	April 2018	Clerk	End of January 2019
Design of new website	29 th November	Cllrs Campbell/Van Praag	End of January 2019
Clarification on some issues re Personnel Committee	20 th December	Clerk	End of January 2019

- 7. Minutes:** The Minutes of the Council Meeting held on 29th November 2018 were taken as

read and signed as a true record.

8. Matters Arising: Updates on actions:

- McColls: McColls have stated that the work to the parking bay will be carried out in January
- Gel sacs: Wiltshire council has stated that there were 50 gel sacs in the pack collected

9. Additional accounts for payment:

The following accounts were presented and approved for payment:

Criterion Asset management	-	Wayleave Queens Head	1.20
ES Electrical	-	Electrics in new shed	96.36
Tree Parts Ltd	-	Removal of brushwood	336.00
Consortium	-	copier paper/stationery	63.88
Fuel card services	-	Petrol	12.04
Plusnet	-	Telephone office	37.80

10. Policy & Finance Committee: The Minutes of the meeting held on 10th December 2018 were submitted

- Removal of freezer and chemicals from Tractor shed:** Two quotations received. It was agreed to discuss this at Policy & Finance
- Grant Awarding Policy:** This had been reviewed and was agreed with no changes
- Adoption of Charges for 2019/20:** The proposed charges for use of the Pavilion, Recreation Ground and the Cemetery charges were adopted unanimously.
- Adoption of the budget for 2019/20:**
Cllr Whitford felt that the increase in the proposed precept was too high and the Council should look at ways to reduce this.

Cllr Tye read out a statement explaining why she could not support the budget

After further discussion the proposed precept of £150346 was adopted with nine votes in favour and two against (Cllr Tye and Whitford)

It was agreed to look at the way in which the budget was presented next year

11. Cemetery Management Committee: The Minutes of the meeting held on 3rd December 2018 was submitted. The following recommendations were agreed

- Repairs to finials:** The quotations for the repairs to the finials were discussed and the quotation from Marcus Mitchell in the sum of £250 was accepted.
- Cemetery Contract:** The changes made to the Cemetery Contract were agreed.

12. Planning & Conservation Committee: The minutes of the meetings held on 29th November and 10th December 2018 were submitted

- Neighbourhood Plan:** First meeting of the Steering Group to be held on 12th February
- Wiltshire Council Neighbourhood Area Application Form:** This was adopted with minor amendments.

13. Box Hill Common & Rudloe Management/Rights of Way Committee; The minutes of the meeting held on 17th December 2018 was submitted and the following recommendations were agreed:

- a. **Lacy Wood**: It was recommended that Network Rail be asked to carry out work to the Ash trees on the railway embankment as these are creating shade
- b. **Work to Lower Common**; It was recommended that the quotation from N. Churchill in the sum of £170 per day be accepted and he be asked to carry out one day so that it can be assessed how long it would all take.
- c. **Cotswold Wardens**; It was agreed that a donation of £500 be made to the Cotswold Wardens

14. Highway Issues: There were no issues

15. To consider any issues for Area Board; the following issues to be raised at Area Board:

- Neighbourhood Plan
- Designated cycle path
- Bath Clean Air Zone – small group from Parish and Town Councils

16. Urgent Correspondence:

- a. **Peacock Arts Trail/Selwyn Hall**: Letters of thanks for the grants
- b. **Flood Group Action Plan**: received. To be discussed at Policy & Finance
- c. **Hermitage wall**: Letter has been submitted to the Parish Magazine from the owners of the wall
- d. **Lorries from Park Lane development**: Letter received from Bridget Wayman stating that if there is a Construction Management Plan in connection with the development which prohibits the HGVs from using Park Lane, Leafy Lane and Box Village then there is something that can be done to prevent then using the road. Otherwise the contractors are entitled to use any road they wish. The Clerk had written to M.J. Church
- e. **Tipping sites**: Copy of a notice that could be put in places where tipping occurs frequently handed to Cllr Mathew. The main sites in Box are Short Hill; lay by at Longsplatt; Ashley Road and top of Quarry Hill

17. Statement of Balances: The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	13401.51
High Interest account	<u>12682.35</u>
	£ 26083.86
Less payment to go out	<u>2127.53</u>
Working balance	£ 23956.33
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	£ <u>61456.33</u>
Held in BIBS	£ 70587.72
Held in Nationwide	£ <u>80426.24</u>

18. Chairman's Diary; Representatives report; Report from County Councillors: Nil

19. Members of the public were excluded for the following confidential items accordance with the Public Bodies (admission to meetings) Act 1960

- a. **Personnel**: The confidential report of the meeting held on 29th October 2018 was shared with the Council. The Clerk was asked to obtain an explanation on issues from WALC. **Action: Clerk**
- b. **Co-option to fill vacancies on Parish Council**: Four applications had been received to fill the two vacancies on the Council. After a secret ballot Diane Evans and Rebecca Smith were elected onto the Council.

20. Items of report and future Agenda items:

- a. **Apologies**: Cllr Van Praag gave his apologies for the Policy & Finance meeting.

Chairman