



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING **HELD BY ON 26th AUGUST 2021**

- 1. Present:** Councillors: S. Parker (Chairman); R. Campbell; J. Clifford;
R. Davies; I. Johnston; H. Parker; R. Richards; M. Tye;
B. Walton; T. Walton; A. Woollard; D. Wright
Unitary Councillor: D. Walters

Mrs M. Carey (Clerk)

- 2. Apologies:** Councillors: A. Barton; R. Case; N. Ingledew
Unitary Councillor: B. Mathew

The apologies were accepted.

- 3. Public Question Time:** There were four members of the public present.
Mr Elliot asked how updates from items he has raised before would be reported. The Clerk stated that she would send him any information from Wiltshire Council.

Mr Bean stated that the fact that the draft minutes of the Policy & Finance Committee held on 9th August had not been published on the council's website for scrutiny by the parishioners was a failure by the Parish Council to be open and transparent and these and any other minutes should not be agreed until they had been published and time given so that any questions can be raised.

Mrs J. Herlinger and Mrs J. Taylor gave a short presentation on the Box Bybrook Conservation website and how the information could be accessed. She gave thanks to the Cotswold Wardens for the work they do. They were also looking at climate change.

The website was promoting the Kingfisher Trail. Cllr Walton reported that a map and nature trail had been produced and Mrs Herlinger had printed 200 copies. A colouring competition with prizes had been arranged with three classes; preschool; primary school and secondary school/adults. There would be craft activities in the Queens Head and a display by the Cotswold Wardens. The leaflet will go on the website and notices will go out locally. There were no financial implications. Thanks were given to Cllr Walton and all concerned with this.

- 4. Chairman's announcements and declarations of interest:** There were no declarations of interest.

The Chairman announced that a former Parish Council Chairman, Peter Ford, had sadly passed away unexpectedly. His funeral will be held at Semington on 3rd September at 10.45 am. The Council had a minute's silence in reflection of his time on the Council.

- 5. Minutes:** The Minutes of the Council Meeting held on 29th July 2021. The signing of the Minutes was deferred following the statement made by Mr Bean. As the minutes were not on the website the Clerk will take advice on whether they can be signed.

- 6. Matters Arising:**

- a. **Climate Strategy Engagement:** The Chairman clarified that as a Working Party no proposals could be made and this would be brought forward as an Agenda item to the Policy & Finance Committee. A draft article for the Parish magazine/newsletter and website had been circulated. This will be discussed at the Policy & Finance Committee.

- b. **Review of website**: Further meetings to be held. Any issues will be presented to the Policy & Finance Committee to feed into the budget discussions. Current budget to be put on the website. Councillors were asked to use the website and feedback any suggestions. It was agreed to look at the useability across all devices.

7. Policy & Finance; The Minutes of the meeting held on 9th August 2021 were submitted and agreed.

- a. **Regeneration of Rudloe**; A recommendation had been made to hold an open meeting with GreenSquare and Rudloe residents on 21st September. However, GreenSquare could not attend that meeting. They will be holding their final public consultation and invited the Parish Council to attend this on 22nd September. Cllr Davies raised the issue of feedback from the Parish Council's representatives. It was stated that reports on meetings had been sent out. It was reported that as GreenSquare will be submitted a planning application for new housing to replace the existing flats, they have to give existing residents notice to vacate. It was confirmed that GreenSquare have spoken to everyone involved.
- b. **Reinstatement of Parish Newsletter**: It was stated that the previous newsletter had included articles submitted by the Chairs of the Committees and had been delivered to every household. It was felt that the newsletter may be able to focus on main issues ie the Climate Strategy and trees on the Recreation Ground. To be discussed further
- c. **Additional meeting of the Parish Council**: An additional meeting of the Parish Council will be held at 7.30pm on Thursday 23rd September to discuss the constitution of the Policy & Finance Committee re the non-chair member; the committee structure and terms of reference for the Council; review of the procedures and processes; General Power of Competency and the future use of zoom.

8. Planning & Conservation Committee: The Minutes of the Meetings held on 29th July and 9th August 2021 were submitted and agreed.

- a. **The Fountain**: The work to the plaque on the back wall had been completed

9. Box Hill & Rudloe Open Committee: The Minutes of the Meeting held on 16th August 2021 were submitted and agreed.

- a. **Footpath 33 on Lower Common**: The **recommendation** that the Parish Council asks for the footpath to be diverted to go up the line of the steps was accepted unanimously, subject to the cost of the diversion.
- b. **Footpath 18**: The **recommendation** that the Parish Council contributes £625 towards the cost of the resurfacing of this path was accepted unanimously.
- c. **Leafy Lane**: The **recommendation** that the Parish Council agrees to the following actions:
 - i. that the speed limit be reduced from 40 mph to 30 mph
 - ii. that Wiltshire Council accesses the risk on the road and pursue the issue of a pedestrian crossingwas accepted unanimously
- d. **Farming in the protection Landscape**: The **recommendation** that an application be made in the Parish Council's name to support this project and to hold the funds if successful was accepted unanimously subject to there being no cost to the Parish Council
- e. **Hedgesparrow Lane**: The **recommendation** that the Parish Council does not support the installation of a street light was accepted unanimously
The **recommendation** that the parish Council approaches Wiltshire Council to advise on the feasibility and costings for digging out the grass verge and making a safe paved access in this area was accepted unanimously.

10. Personnel Committee: The Minutes of the Meeting held on 9th August 2021 were submitted and agreed.

It was asked when it had been agreed for the Work Experience Student to come back to work with the Council.

11. Urgent Correspondence:

- a. **Training under cover:** Letter received informing the Parish Council that temporary "sails" will be put up on the outdoor space by the Cricket pavilion as cover for the training sessions.

12. Items for discussion:

- a. **Provision of more allotments:** Cllr B. Walton stated that there are 16 people on the allotment waiting list and the Council needs to look at any possible sites. Several sites were suggested and the Clerk will approach the landowners. It was also suggested that more allotments may be able to be created on the bottom part of the Recreation Ground under the hedge.
- b. **Speed Indicator Device:** It was reported that the second SID would be delivered shortly. There are currently six agreed locations. Cllr Walton queried the length of time the SID was at each location. Cllr S. Parker stated it had been previously agreed that they be in place for a month. Cllr Smith raised the issue of sharing data and asked if this could be used for the School Travel Plan although this may not be possible under GDPR. However as the data does not identify anything it was felt that this would not infringe GDPR regulations. The use of the data was discussed and it was agreed that this could be useful in supporting speeding issues raised by the Council but the main purpose of the SID was to slow the traffic. Cllr Smith volunteered to take the lead on analyzing the data produced.
- c. **Discussion as to where to hold Council meetings:** There was a lengthy discussion on this including the legality of using the Pavilion. In light of the on-going uncertainty with the Covid restrictions and the increasing numbers of cases in the area it was **resolved** to continue to use the Pavilion to hold the Full Council meetings. The Clerk queried the time scale for this and Cllr Johnston proposed that this be reviewed in six months which was agreed.

13. To receive any additional accounts for payment: The additional accounts for payment were agreed

<u>BACS</u>			
WALC	-	New Councillors' training	257.82
R. Veazey	-	Donaton re Allotment gate	100.00
R. Veazey	-	Fingerpost sign	300.00
Marcus Mitchell	-	Repointing Cemetery wall	340.00
Tree Parts Ltd	-	Planning application re Lime tree	96.00
Fire Alarm Consultancy	-	Fire extinguisher checks, office Pavilion, Tractor shed	66.00
GF Decorating & Property Services	-	Painting bus shelters	1000.00
Tree Parts Ltd	-	Work to Lime Tree	1392.00
 <u>Direct Debit</u>			
Fuel Card Services	-	Petrol	95.20
 <u>Debit card</u>			
Furniture at Work	-	Frames for notices in toilets	54.00

14. Statement of Balances

<u>Lloyds</u>	
Current Account	£ 17706.68
High Interest account	<u>24093.41</u>
	£ 41800.09
Less payments to go out	<u>4129.48</u>
Working balance	£ 37670.61
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyd	£ <u>75170.61</u>
Held in BIBS	£ 81860.51
Held in Nationwide	£ <u>46279.56</u>
	<u>128140.07</u>

15. Chairman's Diary, Representatives' reports and report from County Councillors

Cllr Wright reported on a meeting re the Farming in Protected Landscapes who are willing to fund projects such as the clearance of the Lower Common; the ashlar surface for the car park; work to the wall at Albion Terrace and the replacement bridge in the Lovar Garden. He will bring this back to Policy & Finance Committee

Cllr Walters reported that he had attended the recent CATG meeting. He was shocked at the 50 mph speed limit in the B3109 and the speed limit in Leafy Lane. He is looking to get Leafy Lane reclassified as an access road, not a through road and he would be pressing for these issues to be prioritised on the CATG Agenda.

He stated that the SID reminded local people of the speed limits

He stated that he was also questioning the demolition of the Community Centre at Rudloe as this did not meet the Climate Change criteria and he would be pursuing options with Green Square with maybe the retention of the existing building. He will be looking round the existing Community Centre

15. Items of report and future agenda items:

- Role of Councillors as Trustee – Cllr Tye
- Cllr Davies reported that there is now a stop sign at the Tunnel Inn Crossroads
- Cllr Davies raised the issue of a defibrillator at Rudloe. The Leafy Lane Playing Fields were purchasing one to go on the outside of the building.
- Cllr H. Parker reported that there is a Thursday Café – a Community Café - held in the Methodist Hall from 9.30 – 12. She is helping out and everyone is welcome.
- Cllr Smith reported that the provision of a .gov.uk email for Councillors had been raised at the Councillors training session together with an Attendance Book. The Clerk confirmed that the Attendance Book is in place.
- It was reported that the trees on the Devizes Road had been marked for felling
- The ownership of the bar in the Bowls Club was raised
- Cllr T. Walton asked for the Agenda for the Extraordinary Council meeting in September to be sent out as soon as possible.

Meeting closed at 10.05 pm

Chairman