



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING** **HELD BY ON 28<sup>th</sup> APRIL 2022**

**1. Present:** Councillors: S. Parker (Chairman); A. Barton; R. Campbell; R. Case;  
R. Davies; N. Ingledew; I. Johnston; H. Parker; M. Tye; B. Walton;  
T. Walton; A. Woollard; D. Wright;  
Unitary Councillor: B. Mathew  
Mrs M. Carey (Clerk)

**2. Apologies:** Councillors: J. Clifford; R. Smith  
Unitary Councillor: D. Walters

The apologies were accepted

**3. Absent:**

**4. Public Question Time:** There were two members of the public present.  
Mr Derek Elliot raised the issue of the step outside the pavilion which cannot be seen in the dark.  
He was informed that the Council is looking into this.

Mr Daniel Part reported that he had been asked to quote for work to trees on the Recreation Ground and to quote for tree surveys for other area. He feels that the Council's tree policy is excellent but some of the suggestions in the recent survey were contrary to this policy and he was keen to raise ways to manage mature trees going forward and asked for the Council to consider these in line with the policy. He felt that where trees are felled they should be replaced.

**5. Chairman's announcements and declarations of interest:** There were no announcements or declarations of interest.

**6. Minutes:** The Minutes of the Additional Council Meeting held on 28<sup>th</sup> March and the Council meeting held on 31<sup>st</sup> March 2022 were agreed and signed as being a true record.

Cllr Johnston stated that he felt that item 9 in the Minutes of the meeting held on 31<sup>st</sup> March (Nomination of Rudloe Community Centre, and Rudloe Green as Assets of Community Value) had been predetermined and therefore the decision was invalid. Cllr Davies stated that the spreadsheet showing figures towards the cost of running the Centre had been drawn up before the Councillors had been into the building. Cllr Parker replied that these figures had been drawn up in 2018 and were based on figures that Wiltshire Council had presented to Cabinet members, together with income figures taken from the Camolile Café and the figures had been checked at that time.

Cllr Mathews stated that he had spoken to Cllr Walters and asked for these figures to be brought to the next Finance meeting.

The Clerk stated that there had to be evidence of pre-determination before this could be taken up as an issue.

**7. Matters Arising:**

**Climate Strategy:**

The possibility of having a ½ page in colour in the June Parish Magazine at a cost of £35 was discussed. This could be used to promote the Queens Green Canopy and the article will be discussed at the next Policy & Finance Committee meeting

**Update on arrangements for the Annual Parish Meeting:** All Chairmen were reminded to draw up their reports for the Annual Parish meeting on 10<sup>th</sup> May. The Clerk was borrowing A Frames for the displays from the Art Group. It was agreed to discuss whether refreshments were to be served.

**Location for defibrillators:** It was stated that the MoD will support a defibrillator at the Dandelion Café. Other possible sites were the Leafy Lane Playing Fields; Ashley; Ditteridge and the Quarrymans Arms. It was agreed to put an article in the parish Magazine re fund raising and discuss further with the budget.

## **8. Committees**

**i. Policy & Finance:** The Minutes of the meeting held on 11<sup>th</sup> April 2022 were submitted and agreed

**Procurement Policy:** It was **resolved** unanimously that the final version be adopted.

**Parish Council website:** it was **resolved** unanimously that the Code of Conduct; Data Protection Policy; Freedom of Information Policy and Publication Scheme and Complaints Procedure be put onto the website.

It was reported that the template for the new website layout had been drawn up and Caroline Moorhouse was waiting for images and texts. The new Committees would have to be updated after the Annual Council Meeting.

**Sale of Generator:** It was **resolved** unanimously that the generator be put in an auction for £300

**ii. Playing Fields:** The Minutes of the Meeting held on 4<sup>th</sup> April 2022 were submitted and agreed.

**Allotment rules:** It was **resolved** unanimously that the new Allotment rules be adopted.

**Proposed tree works on Recreation Ground:** Quotations had been received. It was **resolved** unanimously that the revised quotation from Tree Parks Ltd for work to five trees in the sum of **£985 + vat** be accepted subject to there being dialogue between the Parish Council, Tree Parts Ltd and Treeworks prior to the works being carried out.

**Irrigation Service Contract:** It was **resolved** unanimously that the service contract be renewed for a further year at an annual cost of £555.21 + vat

**Donation to The Shed:** It was **resolved** unanimously that a donation of £200 be made to The Shed re the gate in the Under 7s Play Area

**Bridge Opening Ceremony:** This will be held on Friday 2<sup>nd</sup> June. The Clerk was invited to cut the ribbon.

**Replacement dog bags:** As no suitable alternatives can be found it was unanimously agreed that more of the original bags be ordered.

**Public Toilets:** It was agreed that these should be open for the Revels.

**iii. Planning & Conservation:** The Minutes of the Meetings held on 31<sup>st</sup> March and 11<sup>th</sup> April 2022 were submitted and agreed

**iv. Box Hill & Rudloe Open Spaces:** The Minutes of the Meeting held on 20<sup>th</sup> April 2020 were submitted and agreed.

**Car Parking Area, Box Hill Common:** It was **resolved** unanimously that the Minor Non-Material Amendment application be submitted.

**Clearance and processing of the Ash saplings on the Lower Common and creation of wild flower meadow:** It was **resolved** by 11 votes in favour, 1 against and 1 abstention that the “drill and plug” course of action be used to treat the trees at a cost of £179.40

Purchase of hand tools for the Box Hill Common Community Group: It was **resolved** unanimously that the tools be purchased at a cost of 1201.05

Creation of Living Hedges: It was **resolved** unanimously that replacement posts are acquired to the value of £100

Glorious Cotswold Grassland project: It was **resolved** unanimously that a donation of £100 be made to the Cotswold Conservation Board for the Glorious Cotswold Grassland project

Donation to Cotswold Wardens: It was **resolved** unanimously that a donation of £500 be made to the Cotswold Wardens for all their work on the Common.

Parking on the verges of the Common: It was **resolved** by 11 votes in favour and 2 against that nothing further is done until the car parking area is completed.

**9. To receive any urgent correspondence:**

Selwyn Hall Management Committee; letter received asking the Parish Council to consider a further grant this year and, if at all possible, to increase the amount. After discussion it was **resolved** that a grant of £1000 be made now and this would be reviewed when the grants were being considered later in the year.

Corsham Area Transport Group: Notification that this has now changed to the Local Highway & Footway Improvement Group. Copy of the Terms of reference received.

**10. To receive any additional accounts for payment:** The additional accounts for payment were agreed

Aquascience Ltd	-	Bridge in Lovar Garden	16682.11
SSE	-	Tractor shed (Jan to Apr)	233.66
WALC	-	Subscription	1121.53
Ben Rose	-	New side gate	180.00
Westcare Supply Zone	-	Printer cartridges	180.00
ES Electrical	-	Repairs to damaged switch in Toilets and faulty floodlight	212.12
<u>Direct debits</u>			
John Deere	-	Secondary Lease for mowers	355.20
Fuel Card Services	-	Petrol	60.16
<u>Debit card</u>			
Online Playgrounds	-	Wetpour repair kit	121.60
W Field Agricultural Engineering	-	3-way chain harrow	396.00

**11. Statement of Balances**

Lloyds

Current Account	£ 27069.50
High Interest account	<u>69934.16</u>
	£ 97003.66
Less payments to go out	<u>21533.07</u>
Working balance	<b>£ 75470.59</b>

Held on deposit in Lloyds	£ 37500.00
<b>Balance in Lloyds</b>	<b>£112970.59</b>

Held in <b>BIBS</b>	<b>£ 81901.44</b>
Held in <b>Nationwide</b>	<b>£ 46302.08</b>
	<b>£ 128203.52</b>

**12. Chairman's Diary, Representatives' reports and report from County Councillors:**

Cllr Ingledew reported that he had attended a meeting of the Selwyn Hall Trustees. They will be having a stall at the Revels.

Cllr S. Parker reported that the Minutes from the CATG meeting had been circulated.

Cllr Brian Mathew reported that he had met with Peter Finlay from Wiltshire Council who was supporting the proposal for the cycle way. He will give a presentation on this at the Annual Parish meeting.

**13. Items of report and future agenda items**

- Cllr B. Walton reported that she had planted out the tubs at Valens Terrace.
- It was reported that the repairs to the Rudloe Play Area had been completed.
- Cllr R. Davies raised concerns about the Parish Council article in the Parish Magazine as it did not explain what it was in connection with.
- Cllr B. Walton reported that a further area at Vine Court had been planted out.
- Revels: It was agreed to discuss further what would be going on the Parish Council stall.

**14. Dates of next meetings**

Cemetery Management – 9<sup>th</sup> May;  
Policy & Finance – 16<sup>th</sup> May; Planning & Conservation – 16<sup>th</sup> May Personnel – 23<sup>rd</sup> May  
Annual Parish Meeting – 10<sup>th</sup> May at Corsham Broadwood Site; Annual Council – 26<sup>th</sup> May

*Meeting closed at 9.30 pm*

**Chairman**