



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING** **HELD ON 25<sup>th</sup> APRIL 2019**

- 1. Present:** Councillors: s. Parker (Chairman); N. Botterill; R. Campbell; R. Case;  
A. Clench; J. Cox; R. Davies; D. Evans;  
S. Gould; V. Hill; D. Moore; R. Smith; M. Tye; J. Whitford  
Wiltshire Councillors: B. Mathew  
Mrs M. Carey (Clerk)
- 2. Apologies:** Nil
- 3. Absent:** Nil
- 4. Public Question Time:** There were ten members of the public present.

Mr Elliot asked if the graffiti on the bus shelter at the top of the A4 Rudloe could be cleaned. He was informed that Wiltshire Council was not prepared to do this but the Council employees would be asked to look it

Mrs Hutchinson raised the issue of the dangers on Quarry Hill resulting from the increased traffic and the speed of cars. She asked whether there could be 20 mph speed limit; speed bumps; additional signage or a consultation exercise with parishioners carried out. She stated that the recent metro count had been in the wrong place and asked for one half way down Quarry Hill. She had raised the issues with Wiltshire Council and it was agreed that Cllr Hill would take this to the next CATG meeting

Mr Wright raised three questions which will be taken to the next Policy & Finance meeting

There were several residents from the Rudloe Estate who stated that they did not want the green area built on. There was now no community centre or shop and they asked for improvements to the play area. It was agreed that this issues would be taken back to the next Committee meeting and an email sent to GreenSquare. They were informed that there was a steering committee looking at these items and a survey of residents would be carried out.

- 5. Chairman's announcements and declarations of interest:** There were no announcements or declarations of interest
- 6. Actions:**

<b>Issue raised</b>	<b>Start Date</b>	<b>Actionee</b>	<b>Due date</b>
Ongoing issue of parking of McColls lorry on A4. Work to parking bay to be carried out in March/April	April 2018	Clerk	End of May 2019
Design of new website	29 <sup>th</sup> November	Cllrs Campbell	Update at end of May 2019
Speed of traffic on A4 by school – speak to School	28 <sup>th</sup> March 2019	Clerk/Cllr Smith	End of May 2019
Pedestrian crossing lights and reinstatement of	28 <sup>th</sup> March 2019	Wiltshire Council/SSE	End of May 2019

verge by Vine Court			
Query Minutes from the APM	25 <sup>th</sup> April 2019	Clerk	End of May 2019
Check whether the dyl at the top of Chapel Lane could be extended	25 <sup>TH</sup> April 2019	Cllr Hil	Next CATG meeting
Write to WC to reinstall the electricity box at the Fountain	25 <sup>th</sup> April 2019	Clerk	End of May 2019

**7. Minutes:** The Minutes of the Council Meeting held on 28<sup>th</sup> March 2019 were taken as read and signed as a true record

**8. Matters Arising:** Updates on actions:

- **McColls: Post Minute note:** McColls have stated that the repairs to the wall had not been carried out satisfactorily and this was being dealt with and should be completed by end of May.
- **Design of new website:** This is on-going. Cllr Campbell was pursuing this. A resident from Ashley may be able to help with this
- **Repainting of railings.** Wiltshire Council had given consent for the Councillors to paint the railings and advice given on the paint to use, procedure etc. A Risk Assessment had been drawn up and confirmation received from the Insurance Company that this was in order.
- **Speed of traffic on A4:** A meeting had been held with Kate Davey from Wiltshire Council. There could not be any flashing lights as there was a pedestrian crossing and she did not feel that a 20 mph speed limit would be appropriate as there is a 30 mph speed limit and clear visibility. However, she stated that the Speed Watch Group could work with the school and someone from the Police may be able to go into the school to speak to the children.
- **Badger Sett;** Wiltshire Council had confirmed that the wall belonged to the adjacent property.
- **Lights on Pedestrian Crossing:** The faulty lights had been reported. SSE had carried out work but had left the verge in an untidy state. Wiltshire Council has asked for them to reinstate this

**9. Additional accounts for payment:**

The following accounts were presented and approved for payment:

<u>Cheque</u>			
Ian Higgins	-	Work to Bowling Green	366.82
<u>BACS</u>			
Wicksteed Leisure	-	Swing seats Rudloe play area	109.80
Consortium	-	Stationery and name badges	40.66
WALC	-	Subscription	1087.81
Image Business Machines Ltd	-	Toner for copier	82.80
Westcare Supply Zone	-	Two printer cartridges	166.80
<u>Direct Debit</u>			
Fuel Card Services	-	Petrol	37.14
Plusnet	-	Telephone Office	37.32
Plusnet	-	Telephone Pavilion	29.98
Fuel Card Services	-	Petrol	23.39
T.H. White	-	Service contract Mule	63.60
John Deere	-	Mowers leasehire	444.00
<u>Debit card</u>			
Amazon UK	-	Diary and cashbox	22.23
Budgens	-	Refreshments APM	70.80
Automotive Lighting Solutions	-	Lightbar for Mule	370.80

**10. Policy & Finance Committee:** The Minutes of the meeting held on 8<sup>th</sup> April 2019 were submitted.

**Work to Recreation Ground:** It was **resolved** that the quotation in the sum of £780 be accepted

**Renewal of Lease for Market Place Car Park:** The engrossed Lease and Management Agreement was sealed and signed

**Alterations to Committees:** The two suggestions ie:

- That the Pavilion management Committee be combined with the Playing Fields Management Committee and
  - Items such as the Bowling Green, tennis courts and allotments be taken off the Playing Fields Committee and combined with the Pavilion Management Committee
- were discussed. It was **resolved** by thirteen votes in favour and one against that the Pavilion Management Committee be combined with the Playing Fields Management Committee.

It was also agreed that the responsibility for the Play Area at Rudloe be put onto the Box Hill Common & Rudloe Management Committee.

**11. Playing Fields Management Committee:** The Minutes of the meeting held on 1<sup>st</sup> April 2019 was submitted.

**12. Planning & Conservation Committee:** The minutes of the meeting held on 28<sup>th</sup> March and 8<sup>th</sup> April 2019 were submitted

**Neighbourhood Plan:** Cllr Cox gave a report from the Steering Group meeting held on 23<sup>rd</sup> April 2019. The work was progressing but the Steering Group could not apply for funding until the middle of May.

**Allocation of CIL funding:** It was agreed that the all the Committees should consider where the funding should be allocated.

**13. Box Hill Common & Rudloe Management and Rights of Way Committee:** The minutes of the meeting held on 15<sup>th</sup> April 2019 were submitted.

**Natural Burial Ground at Leafy Lane Woods:** Cllr Davies and Cllr Whitford reported on the consultation meeting held on 23<sup>rd</sup> April outlying the proposals to use part of the land as a Natural Burial Ground.

**14. To consider any issues raised at the Annual Parish Meeting:** There were no issues. Clerk to query whether there needed to be Minutes from an open meeting.

**15. Highway Issues:** Data from two metro counts for The Ley and A365 had been received. Cllr Hill will pursue the Issue Sheet submitted by Mrs Hutchinson re speed on Quarry Hill.

A parishioner had raised the issue of the double yellow lines at the top of Chapel Lane and whether these could be extending to aid visibility. Cllr Hill to check the legality of this.

**16. To consider any issues for the Area Board meeting:** Bus stop at Rising Sun: It had been reported that buses could not lower the ramp to allow disabled passengers to alight because of the parked cars. It was agreed to raise this at the next Area Board meeting to ask the police to look at this.

**17. To receive any urgent correspondence:**

- State of area of land behind garages adjacent to Mill Lane:** It was agreed that if this was private land there was nothing that the Council could do. However, if the landowner was known the Clerk could write a letter.
- Quotation for replacement copier:** It was agreed to purchase a 2-3 year old refurbished colour photocopier/printer at the quoted price of £495
- Copy of a letter sent from the Box Parish Council to the Mayor of Sorigny regarding the fire at Notre Dame
- Proposed temporary closure of Boxhill Common re Pig and a Jig:** The application was approved.

- e. **Box Tunnel:** Copy of a letter received by Michael Rumsey from Historic England regarding the state of Box Tunnel

**18. Statement of Balances:** The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	24846.09
High Interest account	30356.26
	£ 55202.35
Less payment to go out	8700.69
Working balance	£ <b>46501.66</b>
Held on deposit in Lloyds	£ 37500.00
<b>Balance in Lloyds</b>	£ <b>84001.66</b>
Held in <b>BIBS</b>	£ 80587.72
Held in <b>Nationwide</b>	£ <b>80426.24</b>

**19. Chairman's Diary; Representatives report; Report from County Councillors:**

Cllr Mathew gave a report. He stated that there were revised documents re the Real World development.

**20. Items of report and future Agenda items:**

- a. Cllr Davies reported that he would be raising concerns re a horse warning sign at Chapel Plaister
- b. GWR seat on Box Common needs attention
- c. Panache Cinema – Clerk to ask them to remove the plastic tags when they are taking down posters
- d. Clerk to write to Wiltshire Council re the electricity box which was removed from the Fountain when Energise carried out work

**21. Confidential Item:** members of the public were excluded for the following confidential item in accordance with the Public Bodies (admission to meetings) Act 1960

**Renewal of Cemetery Contract:** Letter from the Council's Employment Solicitor suggesting amendments to the wording of the Cemetery Contract. These were agreed.

**Chairman**

*Meeting closed at 9.40 pm*