



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING HELD ON 26<sup>th</sup> SEPTEMBER 2019**

**1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; J. Cox;  
R. Davies; D. Evans; S. Gould; D. Moore; R. Smith ; M. Tye;  
B. Walton; J. Whitford; A. Woollard  
Mrs Carey (Clerk)  
Wiltshire Councillor: B. Mathew

**2. Apologies:** Councillor R. Case; V. Hill; Wiltshire Councillor B. Anderson

**3. Absent:** Nil

**4. Public Question Time:** There was one member of the public present.  
Mr Elliot asked for an update on the branch across the pavement at Rudloe. This had been reported to Wiltshire Council. He asked if items like this could be put under Health & Safety.

He stated that he was pursuing the 30 mph speed limit on the A4 down Box Hill.

He felt that the "Caution Pedestrian crossing" sign in Box was too close to the crossing. Cllr Smith will take this up with Kate Davey from Wiltshire council.

Under the comments on Wiltshire Council re the application for the mine at Rudloe he felt that the Council should not have suggested a speed reduction.

**5. Chairman's announcements and declarations of interest:** There were no declarations of interest.

**6. Actions:** See Appendix to the Minutes

**7. Minutes:** The Minutes of the Council Meeting held on 29<sup>th</sup> August 2019 were taken as read and signed as a true record

**8. Matters Arising:**

**Taking on a work experience student;** Further to the resolution made on the 29<sup>th</sup> August to take on a work experience student, Cllr Cox had received information from Lackham College. The Parish Council could pay the student if they wished and it was **proposed** by Cllr Cox and seconded by Cllr Parker that the Parish Council pays the student the minimum wage for the number of hours worked per week. This will come out of the money put into the budget for an Apprentice.

It was confirmed that the Parish Council will be responsible for his Personal Protection Equipment and clothing.

**Future of Rudloe Green and Community Centre:** Cllr Davies refuted a comment made by Cllr Moore at the last Council meeting regarding the roof of the Community Centre leaking.

Cllr Parker stated that the Minutes reflected a true record of what had been said at the last meeting, which had already been agreed earlier in the meeting. Amendments should be brought up at the beginning when councillors are asked if it is a true and accurate record.

**Letter received from Wiltshire Council** informing the Parish Council, as a matter of courtesy, that permission had been given to GreenSquare to undertake some low impact boreholes over two days in a number of locations on the open space at Rudloe. This will not interfere with the play area under licence to the Parish Council. The investigations are to enable an understanding of the composition of sub-surface to determine the geology of the land to allow GreenSquare to assess ground conditions in the pre planning due diligence of the Rudloe area. Full reinstatement of the surface will be carried out.

**Graffiti on bus shelter at The Rising Sun:** Cllr Smith suggested putting a collage made with recycled plastic on the side of the bus shelter to prevent more graffiti. Permission would have to be obtained from Wiltshire Council as the owners of the bus shelter. It was agreed to take this to the Planning Committee for discussion with the Forward Plan and Budget. An article will be put in the Parish Magazine.

**Update on website:** A link to the new website will be sent out to all Councillors during the coming week.

**9. Policy & Finance Committee:** The Minutes of the meeting held on 9<sup>th</sup> September 2019 were submitted and agreed

**Insulation and partitioning in the Tractor Shed;** It was **resolved** that this be completed as soon as possible

**Xmas tree lights;** The forms had been submitted to Wiltshire council to install the switch, we are awaiting their reply.

**Terms of Reference for Council and Committees:** It was **resolved** that the amended version be adopted.

**Financial Regulations:** It was **resolved** that these be agreed subject to reviewing the wording in paragraph 6-11. This will be taken back to the Policy & Finance meeting for further discussion.

**Maintenance Contract for the Bowling Green:** It was **resolved** that this be accepted.

**Pebble project:** Cllr Whitford had drafted a reply to the Wiltshire Wildlife Trust and this was agreed. Cllr Walton objected to this reply.

**Parish Newsletter:** The next edition will be published at the end of November.

**10. Playing Fields & Pavilion Management Committee:** The Minutes of the meeting held on 2<sup>nd</sup> September 2019 were submitted and agreed

It was **resolved** that no further action be taken re the incident with cricket ball.

It was **resolved** that the disabled access into the Pavilion remains as it is.

**Replacement Bridge at Lovar Garden:** the result of the survey was 105 people in favour and 15 against. The total of 120 responses was only 6.6% of the parish. It was **recommended** that it be put on the Agenda for the next Full Council to discuss whether to proceed with the replacement bridge.

**11. Planning & Conservation Committee:** The Minutes of the meeting held on 29<sup>th</sup> August and 9<sup>th</sup> September 2019 were submitted and agreed

**Neighbourhood Plan:** Cllr Botterill reported that leaflet had gone to all parishioners re the survey for the Neighbourhood Plan. The Steering Group would be hosting a school forum on 16<sup>th</sup> October and a business forum on 21<sup>st</sup> October.

## **12. Highway Issues:**

- Metrocount at Kingsdown – this had been submitted. - The petition for the speed limit had been discussed at CATG and as the Parish Council had not agreed to contribute towards a speed limit assessment costing £2500 the issue had been closed and removed from the Agenda. The Clerk had explained to Kate Davey that the metrocount had been requested prior to discussing the speed limit assessment and had asked for this to be reinstated.
- It was suggested that Wiltshire Council be asked to paint “School” on the main road. This had been discussed at CATG together with the safety of the pedestrian crossing and Cllr Smith will meet with Kate Davey on site.

## **13. To receive any urgent correspondence:**

- Renewal of Insurance policy**; it was agreed to renew the policy in the sum of £4647.30
- Defibrillator**: The application to be submitted to Area Board by the Bowls Club for funding was agreed.
- Area Board survey**: This had been circulated to all Councillors and put on the website

## **14. Additional accounts for payment:**

The following accounts were presented and approved for payment:

### Cheques

Wiltshire Council	-	Rent for Dyers Yard (YC)	50.00
Came & Co	-	Insurance renewal	4647.30
Atters Plumbing & heating	-	Work to Jubilee YC boiler	269.65

### BACS

ES Electrical	-	Electrics in Lodge	127.08
ES Electrical	-	Repairs to Sprinkler pump	240.65
Image Business Machines	-	toner for photocopier	62.40
Sovereign Damp and Timber Ltd	-	Work to walls in Lodge/ Dehumidifier	546.00
Corsham Print	-	Neighbourhood Plan leaflets	119.00
J. Arney	-	Insulation and wood	427.52

### Direct debits

Plusnet	-	Telephone office	37.68
Plusnet	-	Telephone Pavilion	29.98
Fuel Card Services	-	Petrol	33.61

## **15. Statement of Balances:** The statement of balances as follows prior to cheques signed today:

### Lloyds

Current Account	21249.10
High Interest account	<u>55531.58</u>
	£ 76780.59
Less payments to go out	<u>6489.60</u>
Working balance	<b>£ 70290.00</b>

Held on deposit in Lloyds	£ 37500.00
<b>Balance in Lloyds</b>	<b>£ 107790.99</b>

Held in <b>BIBS</b>	<b>£ 80587.72</b>
Held in <b>Nationwide</b>	<b>£ 55426.24</b>

## **16. Chairman’s Diary; Representatives report; Report from County Councillors:**

Cllr Mathew reported that the Rudloe Firs application re mining had received 100 objections so he had called the application in to Committee.

The Health and Wellbeing meeting would be held on 7<sup>th</sup> October

Corsham Area Board meeting would be held on 6<sup>th</sup> November

## **17. Items of report and future Agenda items:**

- It was reported that there had been fly tipping on the Kingsdown Road
- Cllr Ben Anderson had stated that he would be proactive if any shopping organisation was interested in Rudloe. It was agreed to put this on a future Agenda for discussion.
- The Parish Council was asked to check the line of the footpath by the School at Rudloe which appears to be blocked by the school gates
- GreenSquare Steering Group – waiting for a date for the next meeting
- Knotweed in Mill Lane – Clerk to ask Wiltshire Council when they would be dealing with this
- Wiltshire council has raised the issue of verges that could be left uncut. Discuss at the next Full Council meeting
- The broken wall by Fairmead View needs reporting again.
- It was reported that there is anti-social behaviour on Rudloe Green with youngsters using cannisters which then get into the mowers. It was agreed to raise this with the Police at the next Area Board meeting.
- Fly posting – It was stated that anyone can remove fly posting
- Northey Hill – there is a yellow diversion sign and cone at the bottom of Northey Hill. Clerk to ask the Parish Steward to remove this.
- The bush at the bottom of Henley Lane needs cutting back
- The Clerk thanked the cleaner for the excellent job in restoring the wooden floor

**Chairman**

*Meeting closed at 9.40 pm*