



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 31ST OCTOBER 2019

1. Present: Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; R. Case; J. Cox;
R. Davies; S. Gould; D. Moore; M. Tye; B. Walton;
J. Whitford; A. Woollard
Mrs Carey (Clerk)
Wiltshire Councillors: B. Anderson; B. Mathew

2. Apologies: Councillors D. Evans; V. Hill; R. Smith

3. Absent: Nil

4. Public Question Time: There were eight members of the public present.

It was asked why the figures given in the petition re the speed of traffic at Kingsdown had been challenged. It was replied that the Council had asked for a metro count to be carried out as the speed impact assessment would carry a cost to the Parish Council. The result of the metro count had been chased.

Mr David Wright raised questions which will be taken back to the Policy & Finance Committee meeting. He also stated that the wall at the Rising Sun Memorial had been restored, wildflowers had been seeded and an Interpretation board had been installed. A Management Plan had been developed to estimate the resource required to maintain the site.

Mr Alan Payne; Mr David Wright and Mr Varian Tye gave a presentation on the new Box Heritage Trail. This trail was one of eight trails and was a celebration of Box Heritage. It also aligns with Wiltshire's Health and Well Being programme and also attracts more visitors to the area. The leaflets will be distributed throughout the Parish. It was asked if there were any waterproof copies but as funding was limited there was not but the leaflet was water resistant.

5. Chairman's announcements and declarations of interest: There were no declarations of interest.

6. Actions: See Appendix to the Minutes

7. Minutes: The Minutes of the Council Meeting held on 26th September 2019 were taken as read and signed as a true record subject to one amendment.

8. Matters Arising:

Taking on a work experience student: The work experience student had started work and was a great addition to the work force.

Amendment to Revised Financial Regulations paragraph 6-11: It was **resolved** by ten votes in favour, one against and one abstention to adopt the revised paragraph 6-11

Bank signature mandate: In order to progress the update to the bank signature mandate it was unanimously **resolved** that Councillors Sheila Parker and Jackie Cox be appointed as new signatories to all accounts.

Wiltshire Council verges to be left uncut: This was discussed. The Clerk will recirculate the Highways Newsletter and a copy of the Parish map to all Councillors. Councillors to nominate verges that can be left uncut. It was agreed that verges in narrow lanes or on junctions would need to be cut. The scheme will not come into effect until 2022/23. This will be discussed at the next meeting and be a rolling Agenda item

Replacement bridge at Lovar Garden:

After discussion it was unanimously **resolved** that following the result of the recent survey, at some stage in the future, the bridge at the Lovar Garden would be replaced. This will form part of the future plan for the restoration and maintenance of the Lovar Garden.

Update on website: Awaiting approval of the domain name. The format of the proposed website was agreed.

9. Policy & Finance Committee: The Minutes of the meeting held on 14th October 2019 were submitted and agreed

Future of Rudloe Green and the Community Centre: Letter received from a parishioner re comments made by a councillor in previous minutes. Advice had been taken from the Governance team at Wiltshire Council who advised that no future action was necessary.

New Proposed Play Area at Dickens Gate, Rudloe. Letter received from the developers of the Dickens Gate development on the B3109 at Rudloe asking whether the Parish Council would be interested in adopting the new proposed play area on the site. The Council expressed an interest in this but felt that more details were needed. Clerk to invite a representative to the next Council meeting.

Shop at Rudloe. It was **resolved** that the Council write to both developers at Rudloe and ask if they would consider incorporating a community shop in their plans.

Cllr Davies reported on some concerns raised by Rudloe residents at the recent Neighbourhood Plan community meeting.

10. Cemetery Management Committee: The Minutes of the meeting held on 7th October 2019 were submitted and agreed

Review of charges for the Cemetery 2020/2021: After discussion it was **resolved** unanimously that the charges be increased by 5% from 1st April 2020 and by at least 5% for the following year.

It was **resolved** to change "Under 12" to "Under 16" in the table of fees.

11. Planning & Conservation Committee: The Minutes of the meeting held on 26th September and 14th October 2019 were submitted and agreed

Neighbourhood Plan: Cllr Botterill reported that Neighbourhood Plan Survey was now closed and a draft analysis was being drawn up. A business meeting and two focus meetings had been held.

12. Box Hill and Rudloe Open Spaces Committee: the Minutes of the meeting held on 21st October 2019 were submitted and agreed.

Work to Beech trees: It was **resolved** that the work to the Beech trees in the sum of £1200 be carried out.

Removal of bushes and saplings: It was **resolved** that the permission be granted for the removal of the bushes and saplings behind the Quarrymans Arms and Ash Cottage but that the work should wait until the end of November

Sale of Generator: It was **resolved** that the generator be sold. Cllr. Whitford proposed, seconded by Cllr Tye that the two push mowers be replaced with one new electric mower. This was **resolved**

13. Highway Issues:

- **Request for pedestrian crossing by the Northey Arms:** It was **resolved** that the Council could not support a pedestrian crossing by the Northey Arms. However after discussion it was **resolved** that a central refuge may be dangerous and to ask Wiltshire Council to advise on this site.
- **Road Closure Notice:**
Phase one
 Part of C152 from its junction with Hill House Farm Road to its junction with Ben Cross; Ben Cross, Box from its junction with C152 to its junction with Hill House Farm; Hill House Farm from its junction with Ben Cross to its junction with
Phase two
 C4 from its junction with Ben Cross for a distance of approximate 380 m in a northerly direction
 2nd December to 10th December – to enable Telent to carry out rodding on existing underground apparatus and excavating to clear stoppages along existing duct route
- **Meeting with Kate Davey re the School:** Cllrs Smith and Tye had met with Kate Davey re the issues with the school crossing and these will be taken back to CATG

14. To receive any urgent correspondence:

- a. **List of Council assets:** it had been brought to the Parish Council's attention that there is an error in the value of Council assets shown on the website. This has been raised with the software Accounting Technician who will correct this. The information has been removed from the website.
- b. **Collection of Xmas trees:** Notice that Dorothy House will be collection Xmas trees for recycling on 11th and 12th January 2020
- c. **Corsham Town newsletter:** Request received from a resident asking why the Corsham Town newsletter is delivered to some parts of Box Parish. Apparently this had been raised with the Post Office but these addresses could not be filtered out

15. Additional accounts for payment:

The following additional accounts were presented and approved for payment:

Cheques

SSE	6481	-	Office Elec	63.12	
			Gas	113.44	176.56
SSE	6482	-	Pavilion Elec	254.10	
			Gas	109.32	363.42
Playsafety Ltd	6483	-	RoSPA reports		248.40
T.F. Slade	6484	-	Book of Remembrance		52.00
Bob Childs	6485	-	Neighbourhood Plan leaflets		51.50
SSE	6486	-	Chapel electric		204.30

BACS

Lemon Gazelle		-	Neighbourhood Plan		400.00
S. Knight		-	Refund of hire charge		50.00
Westcare Supply Zone		-	Ink cartridge		83.40
Sovereign Damp & Timber Ltd		-	Replastering Lodge		1356.00
Consortium		-	cleaning materials, mops etc		64.69

Direct debits

Fuel Card Services		-	Petrol		28.08
Plus Net		-	Telephone office		37.20
Plus net		-	Telephone Pavilion		29.98

Debit card

16. Statement of Balances: The statement of balances as follows prior to cheques signed today:

<u>Lloyds</u>	
Current Account	15292.82
High Interest account	<u>47532.76</u>
	£ 62825.58
Less payments to go out	<u>2795.97</u>
Working balance	£ 60029.61

Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	£ 97529.61

Held in BIBS	£ 71117.13
Held in Nationwide	£ 55848.21

17. Chairman's Diary; Representatives report; Report from County Councillors:

Cllr Mathew reported that the Flood Warden Group had received the grant and this would be spent on the purchase of hydrosnakes and for training which would be available for the Council and other Flood Warden groups

He had called the application for the mine at Rudloe into Committee but this had now been moved to Strategic Planning

He had contacted the police re the parking on the pavement at the Rising Sun site and they will revisit the garage.

Cllr Campbell reported that he had met with Wiltshire Council re the traffic on Leafy Lane and the Parish Council has been asked to submit a metrocount on Road 47 Column No 8

18. Items of report and future Agenda items:

- Tunnel Inn crossroads – it was suggested that the Parish Council asks CATG for a Farm Vehicle sign at this junction
- Japanese Knotweed – Mill Lane Clerk to establish whether this has been treated by Wiltshire Council. Leave on the Agenda
- Speed Watch – it was reported that the Speed Watch had been out on a Sunday morning and had two pages of vehicles speeding through the village, including a National Express Coach
- Short Hill – Clerk to report the overhanging branches again
- Small notice board for Wadswick – to be discussed with the budget
- Grit Bin for Wadswick – Clerk to ask Joel and Chris to take this up to Cllr Woollard

Chairman

Meeting closed at 10.10 pm