



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD BY ON 28th SEPTEMBER 2023

- 1. Present:** Councillors: T. Walton (Chairman); R. Bean;
R. Davies; N. Ingledew; I. Johnston;
H. Parker; S. Parker; M. Tye; B. Walton; D. Wright
Unitary Councillors: B. Mathew

Mrs Carey (Clerk)
- 2. Apologies:** Cllrs A. Barton; J. Clifford; D. Dorey WC Derek Walters
- 3. Public Question Time:** There were two members of the public present.
- 4. Chairman's announcements and declarations of interest:** There were no announcements or declarations of interest
- 5. Minutes:** The Minutes of the Council Meeting held on 31st August 2023 were agreed and signed as being a true record.
- 6. Matters Arising from the Minutes:**

Climate Strategy Working Group: Further meeting to be held on 29th September

St Thomas a Becket Churchyard: Update. Copy of letter sent from Wiltshire Council to the PCC stating that they had received the quotation and the understanding is that this will be accepted (waiting for formal confirmation). It is for rebuilding all but one of the tombs found hazardous. The final one is amenable to repair without rebuild. Wiltshire Council will speak to the PCC to discuss the Faculty application.
- 7. Committees:**
 - i. Cemetery Management:** The Minutes of the Meeting held on 4th September were submitted and agreed.

It was **resolved** unanimously to accept the quotation for the work to the two Ash tree, two Silver Birch trees and one Cotoneaster in the sum of £2000
 - ii. Planning & Conservation Committee:** The Minutes of the Meeting held on 31st August and 11th September 2023 were submitted and agreed

It was **resolved** unanimously to accept the quotation from P.J. Emerson for work to the Blind House in the sum of £835
 - iii. Buildings Committee:** The Minutes of the Meeting held on 11th September 2023 were submitted and agreed.

It was **resolved** that the quotation from Mr Bond in the sum of £245 for work to the

lights in the changing room be accepted

Recommendation that the Terms of Reference for the Pavilion Working Group be accepted: This, together with an amendment submitted by Cllr Bean, was discussed and it was agreed the recommendation be withdrawn and the proposed Terms of Reference go back to the Buildings Committee for further discussion.

It was **resolved** unanimously that the quotation from Hall Booking Online be accepted in the sum of £10 per month and the software installed.

Clerk was asked to check with the Insurance Company as to whether a further claim can be made for the redecoration required to the Pavilion toilets as a result of the vandalism

Post Minute note: The Insurance Company has agreed to cover the additional claim for the cost of redecoration in the sum of £795

- iv. **Personnel Committee**: The Minutes of the Meeting held on 25th September 2023 were submitted and agreed.

Composition of Personnel Committee: It was agreed to invite the Chairman of the Cemetery Management and the Highways Committee to join the Personnel Committee so that any feedback from the timesheets analysis can be brought back for discussion.

It was agreed to amend the Terms of Reference for the Council and Committees to reflect this change.

8. To consider any applications for co-option to fill the two vacancies on the Parish Council

Only one application had been received for the vacancy on the Rudloe Ward from Sandra Roche.

Sandra Roche explained why she would like to join and what she could bring to the Council.

A vote was taken and Sandra was co-opted unanimously.

It was agreed to readvertise the vacancy on the Box Ward.

9. Urgent Correspondence:

- a. **Disposal of 60 Leyland Road, Rudloe and 1, 3, 5, 6 and 7 Springfield House, Box**: letter received from GreenSquare Accord stating that after further review they had decided not to dispose of 60 Leylands Road. However, they will still be disposing of Springfield House as the property is not energy efficient, it has single glazing and therefore incurs high energy costs for tenants. The property is listed and is not in line with their other housing stock and there are high repair costs anticipated for this property over the next 5 years which are unsustainable.

After discussion it was agreed that a further letter be sent objecting to this stating that there is limited social housing in Box. There are no other flats available so Box will be losing five social housing spaces.

- b **Rudloe Play Area:** It was agreed that a letter be sent to Mike Dawson at Wiltshire Council requesting a meeting to discuss the Rudloe Play Area.

10. To receive any additional accounts for payment:

The following were agreed for payment:

Tree Parts Ltd	-	Tree work in Box Cemetery	2022.00
Hooble	-	Domain Renewal	144.00
Greenwood Direct Ltd	-	Plan printing	28.80

Statement of Balances

Lloyds

Current Account	£ 20888.65
High Interest account	97910.74
	£118799.39
Less payments to go out	2194.80
Working balance	£116604.59

Held on deposit in Lloyds	£ 40000.00
Balance in Lloyds	£161604.59

Held in BIBS	£ 82203.81
Held in Nationwide	£ 56654.16
	£ 138857.97

11. Chairman's Diary, Representatives' reports and report from County Councillors

The next Area Board meeting will be held in the Selwyn Hall on 12th October

Cllr Mathew talked about the results of a recent survey he had carried out which had shown that the state of local roads was a major issue and would welcome extra money allocated to Wiltshire Council for highway measures. The state of the local Health Service was also a concern particularly the increasing waiting lists. The cost of living crisis was also raised. One resident had complained about pavement parking and associated hazards on Mill Lane – Highways Committee to look at this.

Cllr Mathew will circulate the survey results to Councillors.

The next LHFIG meeting will be held on 11th October

12. Items of report and future Agenda items:

- It was reported that the SID on the Devizes Road was not working
- There will be a Working Party on Box Hill Common on 8th October and one in the Cemetery on 15th October to clear the pathways in the Secret Garden.
- Website Working Group – It was agreed to add this to the Finance & Governance Agenda to look at the website content.

Meeting closed at 8.40 pm

Chairman