



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING HELD BY 27<sup>th</sup> FEBRUARY 2025**

- 1. Present:** Councillors: T. Walton (Chair); A. Barton; R. Bean; J. Clifford; R. Davies; R. Haslett; N. Ingledew; I. Johnston; H. Parker; D Wright  
M. Tye; B. Walton

Cllr D. Walters; Mrs Carey (Clerk) Ms H. Barbrook (Assistant Clerk)

- 2. Apologies** Cllrs R. Bolton; D. Dorey; S. Roche  
Wiltshire Councillor: B. Mathew;

The apologies were accepted.

- 3. Absent:** Nil

- 4. Public Question Time:** There were five members of the public present.

Cllr Walters outlined the present position re the Rudloe Community Centre, the support given by the Corsham Baptist Church and the proposed Lease with them and asked about the Parish Council's commitment of £17,000 towards the project.

He was informed that the issue could not be discussed tonight as it was not on the Agenda. However, at the Finance & Governance meeting on the 9<sup>th</sup> December 2024 it had been agreed that definite quotations, not estimates, would be required together with a business plan showing potential users and income.

- 5. Chairman's announcements and declarations of interest:** Cllr Tye declared an interest in item 5 iii on the Agenda re the quotation from GreenAcres Electrical

- 6. Minutes:** The Minutes of the Council Meeting held on 3<sup>th</sup> January 2025 were agreed and signed as being a true record

It was reported that under item 13a Cllr Dorey would be seeking clarification

- 7. Matters Arising from the Minutes:**

**Climate Strategy Working Group:** Cllr Hazel Parker reported that she has passed on the information re the solar panels and the electric vehicle to Bloom. They were currently looking to convert the volume of refuse waste into kgs

Cllr Parker reported that there would be a further consultation for the Local Nature Recovery Strategy.

- 8. Committees:**

- i. Playing Fields Management** The Minutes of the Meeting held on 3<sup>rd</sup> February 2025 were submitted and agreed.

It was **resolved** unanimously that the quotation from Tree Parts Ltd in the sum of £2923 + vat for work to trees deemed as a high priority due to safety concerns be accepted.

- ii. **Finance & Governance** : The Minutes of the Meeting held on 10<sup>th</sup> February 2025 were submitted and agreed.

**Resolved** unanimously that, in principle, the Full Council agrees to progress the idea of a Business Plan and that all the costings etc should be in place ready for this to be launched after the elections in May.

**Resolved** unanimously that the increase in charges for use of the Pavilion for 2025-26 be accepted subject to the casual rates for the hire of the Lower Room being added.

The charges for use of the Recreation Ground will be discussed at a later date

**Resolved** by eleven votes in favour and one abstention that the procurement matrix for the Pathway Lighting at Valens Terrace had been considered and that the Full Council appoints the preferred contractor Jim Bond to carry out the work in the sum of £1350 - £1550 subject to sight of insurance certificate and ISO building standards.

**Resolved** by seven votes in favour and four against that a Working Group comprising Cllrs Bean; Parker; Tye; B. Walton, N Ingledew and T. Walton be set up to look at the Revised Committee Structure and look at how the Planning issues can be resolved.

**Resolved** unanimously that a grant be given to Box Methodist Church in the sum of £520 towards the additional costs incurred in running a Warm Welcome Community Space out of this year's budget and to advise them that a further grant would be considered in the next financial year

**Adoption of Health & Safety Policy and Procedures**: Defer to the next meeting

- iii. **Planning & Conservation**: The Minutes of the Meetings held on 30<sup>th</sup> January and 10<sup>th</sup> February 2025 were submitted and agreed
- iv. **Box Hill & Rudloe Open Spaces**: The Minutes of the Meeting held on 17<sup>th</sup> February 2025 were submitted and agreed

**9. To receive any urgent correspondence:**

- Letter asking if the Council would be arranging an event to celebrate 80 years of the end of World War II on Thursday 8<sup>th</sup> May. Cllr Bean offered to discuss ideas with the parishioner.  
**Action: Cllr Bean**
- Letter received from a resident regarding proposed work at Pye Corner, Box. The contents had been noted
- Licensing Application – 8 Market Place, Box – It was agreed to defer this to the Planning & Conservation meeting on 10<sup>th</sup> March

**10. Items for discussion:**

**Renewal of Licence for Box C of E School to use the Recreation Ground**: After discussion it was **resolved** unanimously that the Licence be renewed for a further year at the cost

## **11. Finance**

**Additional Accounts for payment;** The following additional accounts were agreed for payment

Clarity Copiers Ltd	- Service to photocopier and toners	312.48
M. Tye	- Expenses for Cemetery	
	Concrete for path, hammerite etc	138.91
	Refreshments for Community Payback	24.81
NALC	- Emergency Planning training	39.22
Water2Business	- Pavilion and PFs	25.24
Ultrawarm	- Work to Pavilion radiators	816.00
GreenAcres Electrical Ltd	- Hand dryers in toilets 1890.00	
WALC	- Training	48.00
D.J. Mathias Ltd	- Self closing taps Pavilion	390.00

### **Statement of balances**

#### **Lloyds**

Current Account	£ 31237.69
High Interest account	<u>3163.90</u>
	£ 34401.59
Less payments to go out	<u>3245.66</u>
Working balance	<b>£ 31155.93</b>

Held on deposit in Lloyds	£ 25000.00
<b>Balance in Lloyds</b>	<b>£ <u>56155.93</u></b>

Held in <b>BIBS</b>	<b>£ 83873.95</b>
Held in <b>Nationwide</b>	<b>£ <u>32748.52</u></b>
	<b>£ <u>116622.47</u></b>

## **12. Chairman's Diary, Representatives' reports and report from County Councillors:**

Cllr Walters spoke about funding for the Rudloe Community Centre. The Clerk explained the position and a grant application form will be forwarded to the Rudloe Community Association.

## **13. Items of report and future Agenda items:**

- a. It was asked that if the Parish Council disposed of any of its assets where would the money go
- b. Cllr Bean reported that seven Oak trees had been planted on the Playing Fields without it being agreed by the Playing Fields Committee
- c. It was reported that a successful Working Party had been held on Sunday 23 Feb on the Rec, with participation from Councillors from both Colerne and Biddestone Parishes and several Box parishioners
- d. The Great British litter pick will be held between 26<sup>th</sup> March and 6<sup>th</sup> April
- e. The Clerk and Assistant Clerk had attended a training session on the forthcoming elections and a report on this was given. The elections need to be advertised as widely as possible.
- f. Best Kept Village Competition – Posters and report need to be drawn up
- g. Letter from Wiltshire Council reporting that 2 and 2A Westwood Road Rudloe were up for sale