

Clerk to the Council  
Mrs. M.S. Carey



Council Office  
The Parade, Box  
Corsham, Wiltshire  
SN13 8NX

Office open to public  
Monday & Thursday  
9.30am to 12.30pm  
(or by appointment)

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23<sup>rd</sup> January 2020

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held in the **Parish Council Offices, The Parade, Box** on **Thursday 30<sup>th</sup> January 2020** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting**

Yours sincerely,

*M.S. Carey*

**Margaret Carey**  
**Clerk**

### **AGENDA**

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 5 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Council Meeting held on 19<sup>th</sup> December 2019, update on issues raised and to consider any matters arising from these minutes
  - **Speed Limit Assessment** – Kingsdown Road
5. **Committees**
  - **Policy & Finance**: To receive the minutes of the meeting held on 13<sup>th</sup> January 2020
    - **New website** – discussion on the contents of the new website
    - **Notice Boards** – discussion on which notice boards are in need of repair or replacing
    - **Work to Lodge**: Update
    - **Traffic in The Ley**: Discussion on the issue of traffic in The Ley
    - **VE Day Celebrations**: Discussion
  - **Playing Fields & Pavilion Management**: To receive the minutes of the meeting held on 6<sup>th</sup> January 2020
    - **Trees on the Recreation Ground**: - Recommendations re work to the two Crack Willow trees
    - **Confidential Appendix to Minutes**: This confidential item will be presented to the Council at the end of the meeting under closed session. Members of the public and press will be excluded for this item in accordance with the Public Bodies (Admission to meetings) Act 1960
  - **Planning & Conservation**: To receive the minutes of the meeting held on 19<sup>th</sup> December 2019 and 13<sup>th</sup> January 2020
6. Area Board Meeting – Report on the recent meeting and discussion re battery/electric bulb recycling
7. To receive any urgent correspondence
8. Highways matters – update
9. To receive any additional accounts for payment
10. To receive Statement of Balances
11. Chairman's Diary, Representatives' reports and report from County Councillors
12. Items of report and future Agenda items
13. Dates of forthcoming meetings:

Personnel Meeting	-	3 <sup>rd</sup> February	Cemetery Management	-	3 <sup>rd</sup> February
Policy & Finance	-	10 <sup>th</sup> February	Planning & Conservation	-	10 <sup>th</sup> February
Full Council	-	27 <sup>th</sup> February			