

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
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Office open to public

Monday & Thursday
9.30 – 12.30
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23rd April 2020

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held **via Zoom conference call** on **Thursday 30th April 2020** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting.**

Any members of the public wishing to join the meeting should email the Parish Clerk by noon on Thursday 30th April for the log in and password.

Yours sincerely,

M. S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. **Public Question Time** – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 5 minutes only
3. **Chairman’s Announcements and Declarations of Interest** – to record the recent death of Mr Fred Sheppard, a former Parish Councillor and Council Chairman
4. **Temporary alteration to Standing Orders to agree that either**
 - i. voting by Councillors during the Conference Call should be by show of hands for those on video link. For any councillors who cannot be seen they will be asked to state their vote.
 - or
 - ii. That a role call of councillors be taken and each councillor individually states their vote.
5. **Councillors to agree how many meetings are held ie just Full Council or whether Committee meetings are also wanted.**
6. **Update on Box PC Assist.**
 - i. Discuss whether the Pow Wow costs incurred by Councillors on Box PC Assist can be reclaimed from the Parish Council
 - ii. Discuss a proposed grant application from Box PC Assist requesting that the Parish Council puts £300 into the emergency fund out of the S137 grant money. If this is not used it will be returned to the Parish Council.
7. **To receive the Minutes of:**
 - the Council Meeting held on 27th February 2020
 - Policy & Finance Committee meeting held on 9th March 2020 – formal adoption of the Grievance procedure/Disciplinary policy
 - Playing Fields & pavilion Management meeting held on 2nd March 2020
 - Planning & Conservation meeting held on 27th February and 2nd March 2020

These Minutes will be circulated to Councillors prior to the Meeting for agreement
8. **To agree any accounts for payment – these will be circulated in advance**
9. **Items of report and future Agenda items**