

Clerk to the Council
Mrs. M.S. Carey



Council Office
The Parade, Box
Corsham. Wiltshire
SN13 8NX

Office open to public
Monday & Thursday
9.30am to 12.30pm
(or by appointment)

Telephone : (01225) 74 23 56
(answerphone available)
Email : mailbox@boxparish.org.uk
Website : www.boxparish.org.uk

21st November 2019

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held in the **Parish Council Offices, The Parade, Box** on **Thursday 28th November 2019** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting**

Yours sincerely,

M.S. Carey

Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 5 minutes only
 - Presentation by Ben Jones, Proludic re the Play Area at Dickens Gate, Rudloe
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Council Meeting held on 31st October 2019, update on issues raised and to consider any matters arising from these minutes
 - Japanese Knotweed – update
 - Verges to be left uncut by Wiltshire Council
5. Committees
 - Policy & Finance: To receive the minutes of the meeting held on 25th November 2019
 - Future of Rudloe Green and the Community Centre: Update
 - Playing Fields and Pavilion Management: To receive the minutes of the meeting held on 4th November 2019
 - Planning & Conservation: To receive the minutes of the meeting held on 31st October and 11th November
 - Neighbourhood Plan – Update from Cllr Botterill
 - Personnel: To receive the Minutes of the meeting held on 26th November 2019
7. To receive any urgent correspondence
8. To consider any applications for grants
9. Highways matters - update
10. To receive any additional accounts for payment
11. To receive Statement of Balances
12. Chairman's Diary, Representatives' reports and report from County Councillors
13. Items of report and future Agenda items
14. Dates of forthcoming meetings:
 - Cemeetery Management – 2nd December 2019
 - Policy & Finance/Planning & Conservation – 9th December 2019
 - Box Hill & Rudloe Open Spaces – 16th December 2019
 - Full Council – 19th December 2019