

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356

Email: mailbox@boxparish.org.uk
Website: www.boxparishcouncil.gov.uk

22nd September 2022

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **Lower Room, The Pavilion, Valens Terrace, Box** on **Thursday 29th September 2022** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely
M.S. Carey

Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 25th August 2022, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
 - Adoption of the revised Terms of Reference for the Parish Council and Committees - attached
5. Committees
Cemetery Management: To receive the Minutes of the Meeting held on 5th September 2022
 - Hobbs Bequest: Recommendation that the £7200 held from the Hobbs Bequest be invested in a twelve months fixed deposit

Planning & Conservation: To receive the Minutes of the Meeting held on 25th August and 26th September 2022 (to follow) and to accept any recommendations made by the Committee

Highways Committee: To receive the Minutes of the Meeting held on 26th September 2022 (to follow) and to accept any recommendations made by the Committee
6. Items for Discussion:
 - Provision of new allotments
 - Presentation on website
7. To receive any urgent correspondence
 - Renewal of Parish Council Insurance
 - Letter from Hunter French re rent protection and legal expenses cover
 - Request from Box Cubs re use of Basketball court
8. Finance
Accounts: To receive any accounts for payment and statement of balances
9. Chairman’s Diary, Representatives’ reports and report from County Councillors

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- 10. Items of report and future Agenda items**

- 11. Dates of forthcoming meetings:**
 - Playing Fields & Pavilion Management - 3rd October**
 - Personnel - Tuesday 4th October**
 - Finance & Governance – 10th October**
 - Planning & Conservation – 10th October**
 - Box Hill & Rudloe Open Spaces – 17th October**
 - Full Council – 27th October**