

# BOX PARISH COUNCIL

Mrs.M.S.CAREY  
Clerk to the Council

COUNCIL OFFICE  
THE PARADE  
BOX  
CORSHAM  
WILTS SN13 8NX

## Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

17<sup>th</sup> September 2020

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held by Zoom on Thursday 24<sup>th</sup> September 2020 commencing at 7.30 pm to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting**

**Any members of the public wishing to join the meeting please use following log in: Meeting ID: 894 5208 1774  
Passcode: 484654**

Yours sincerely,

M.S. Carey

Margaret Carey

Clerk

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 5 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Remote Council Meeting held on 27<sup>th</sup> August 2020, update on issues raised and to consider any matters arising from these minutes
5. Committees
  - Policy & Finance: To receive the minutes of the remote meeting held on 14<sup>th</sup> September 2020
    - Social Media Policy: Discussion
    - Parking in Church Lane: Discussion
    - Renewal of Parish Council Insurance: Recommendation that the quotation be accepted
    - Renewal of Bowling Green Contract: Discussion on the proposed contract
    - Local Government Pay Award 2020-21: Recommendation that this be accepted
    - Corsham AFC: Recommendation re storage of equipment
    - Remembrance Day Service: Discussion on the future organisation of the Remembrance Day Service
  - Cemetery Management: To receive the minutes of the remote meeting held on 7<sup>th</sup> September 2020
    - Quotations from T.H. Jones for various work in the Cemetery
  - Playing Fields & Pavilion Management: to receive the minutes of the remote meeting held on 9<sup>th</sup> September 2020
    - Lovar Garden Walk/Management Plan: Recommendation that the Management Plan be adopted.
  - Planning & Conservation: To receive the minutes of the remote meetings held on 27<sup>th</sup> August and 14<sup>th</sup> September 2020
    - Neighbourhood Plan: Recommendation that the quotation from Lemon Gazelle for the 2<sup>nd</sup> Phase of the Neighbourhood Plan be accepted
  - Box Hill & Rudloe Open Spaces: To receive the minutes of the remote meeting held on 21<sup>st</sup> September 2020 (to follow)
6. To receive any urgent correspondence
7. Highways matters - update on Speed Indicator Device
8. Finance:  
To receive any additional accounts for payment  
To receive Statement of Balances
9. Chairman's Diary, Representatives' reports and report from County Councillors
10. Items of report and future Agenda items
11. Members of the public will be excluded for the following confidential items in accordance with the Public Bodies (admission to meetings) Act 1960
  - Co-option to fill vacancy on Parish Council
12. Dates of forthcoming meetings:  
Playing Fields & Pavilion Management – 5<sup>th</sup> October    Policy & Finance - 12<sup>th</sup> October;  
Planning – 12<sup>th</sup> October;    Personnel – 9<sup>th</sup> October;    Full Council – 29<sup>th</sup> October