

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

Email: mailbox@boxparish.org.uk

Website: www.boxparishcouncil.gov.uk

20th October 2022

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 27th September 2022** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely

M.S. Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
Anne Henshaw – CPRE to present the award for the Best Kept Village Competition
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 29th September 2022, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
 - Discuss the provision of more allotments

5. **Committees**

Playing Fields & Pavilion Management: To receive the Minutes of the Meeting held on 3rd October 2022

- **Red Chestnut Tree:** **Recommendation** that the work to the Red Horse Chestnut tree be carried out at no cost to the Council and that fencing is put round the base of the tree to mitigate risk at a cost of £1281.61+ vat
- **2026 Legacy Trees:** **Recommendation** that the trees are obtained from Landcare
- **Security light outside the public toilets;** **Recommendation** that the quotation from ES Electrical in the sum of £272.37 + vat be accepted
- **Wessex Water :** Report on the site meeting held on 18th October 2022

Finance & Governance: To receive the Minutes of the Meeting held on 10th October 2022

- **Christmas Tree:** Recommendation that the Parish Council proceeds with a small Christmas tree this year
- **Forward Plan/Budgets:** **Recommendation** that from next April there should be a separate Committee for Maintenance of the Pavilion/Public Buildings
- **Composition of Finance & Governance Committee:** To discuss whether another Councillor is needed on this Committee following the resignation of Cllr Woollard

Planning & Conservation: To receive the Minutes of the Meeting held on 10th October 2022

Highways Committee: To receive the Minutes of the additional Meeting held on 18th October 2022

- **B3109 Bradford Road:** **Recommendation** that as the majority of local parishioners, the School, MoD and the Parish Council supports the 30 mph limit, this decision and

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356

the financial implications should be deferred and the money ring fenced to be taken forward pending further investigations.

Box Hill & Rudloe Open Spaces: To receive the Minutes of the Meeting held on 17th October 2022

- **Rudloe Green:** **Recommendation** that the Box Parish Council approach Wiltshire Council with an expression of interest in transferring ownership to Box Parish Council
- **Repairs to two footpaths:** **Recommendation** that the Parish Council asks for a grant from the Corsham Area Board to restore the two footpaths subject to match funding from the Parish Council
- **Recommendation:** that the Rights of Way issues be transferred to the Highways Committee because of the line with LHFIG subject to Cllr Davies checking this with Sarah Dearden

Playing Fields & Pavilion Management; To receive the Minutes of the additional meeting held On 24th October 2022 to discuss issues relating to the Pavilion (to follow) and to consider any recommendations made at that meeting

6. **Motion by Cllr Tim Walton:** An addendum be made to the Standing Orders part 3 “Meetings generally” entitled “Ad Hoc participation in meetings:
 - i. For the purposes of informing the discussion of one or more agenda items, the Chair of the meeting may invite councillors or non-councillors, who do not already sit on that committee, to participate in the discussion of specified agenda items, without the requirement for the meeting to close. With the exception of voting rights, their participation in any discussion to which they have been invited will be on the same basis as committee members, and follow the same Standing Orders for Rules of Debate at meetings (Standing Orders section 1)
 - ii. The Chair will announce the participants at the start of the meeting and confirm the purpose and scope of their participation.
 - iii. These participants will not be allowed to participate in discussion on any items on the agenda which have not been specified by the Chair at the start of the meeting
 - iv. These participants will hold no voting rights on any agenda item.
7. To receive any urgent correspondence
 - **East of Bath Express Feasibility study:** Park and Ride – one of the options being considered is to set up a short-term trial using existing car parks that lie on the existing X31 service route as interchanges. This could involve a low set-up costs and would help identify the potential demand for such a scheme.
 - **Strategic Outline Business Case for Corsham Station:** Letter from Corsham Town Council requesting support for the preferred scheme options outlined in the letter.
 - **Mapping of Local Community Food Providers an EV Charging Infrastructure Funding:** Letter from Wiltshire Council
8. **Finance**
Accounts: To receive any accounts for payment and statement of balances
9. Chairman’s Diary, Representatives’ reports and report from County Councillors
10. Items of report and future Agenda items
11. Dates of forthcoming meetings:
Personnel – 31st October; Cemetery Management – 7th November; Planning & Conservation – 14th November; Box Hill and Rudloe Open Spaces – 21st November; Full Council – 24th November; Playing Fields & Pavilion Management – 28th November